

Brunswick Hills Township

Trustee Work Session

Date: 5/26/2026

Time: 6:00 PM

Location: Brunswick Hills Townhall

Call to Order

Trustee Nixon called the Brunswick Hills Township Trustee Work Session to order at 6:00 PM.

1. Traffic Camera Violation for Former Employee

Discussion

Trustees discussed a speeding ticket incurred by a former township employee while conducting township business in Newburgh Heights. Previous attempts by Trustee Nixon to pay the ticket online were unsuccessful due to the payment system requirement of a driver's license number. Trustees discussed payment methods and whether reimbursement from the former employee should be pursued, noting that the former employee would not be considered for rehire.

Action Items

Payment of the ticket by check will be approved during the regular business meeting.

2. Frontier Fiber Installation Issues

Discussion

Trustees reviewed unresolved Frontier Fiber construction and restoration complaints. Residents reportedly experienced repeated excavation work and incomplete restoration.

Action Items

Trustee DeCastra will forward concerns to the township Frontier contact, Justin for follow-up. Trustees will revisit the issue if no response is received.

3. Dispatch Services

Discussion

Trustees discussed concerns regarding current dispatch operations and the possibility of changing dispatch services from the City of Brunswick to the County Dispatch services. Input was considered from both Fire Chief Haas and Police Chief Sopkovich. Recent dispatcher retraining issues, communication concerns and geofencing limitations were reviewed. A recent emergency incident at the Wooden Nickel was referenced during discussion.

Action Items

Trustees agreed that now may not be the best time to change services. Follow-up with Sheriff Grice when the geofencing issues have been resolved.

4. Resident Correspondence & Public Comment Procedures

Discussion

Trustees discussed handling resident correspondence submitted by email. Discussion focused on reading correspondence into the record appropriately.

Action Items

Resident correspondence to be read during the public comment portion of the public meeting.

5. Public Records Request & Email Delivery Issue

Discussion

Trustees discussed issues involving blocked emails related to a public records request. Township IT personnel identified improper SPF email authentication settings as the cause. Trustees discussed setting up a meeting with the requester to allow access to the township record room for access to historical township records.

Action Items

Trustee Destro and Trustee DeCastra will meet with Mr. Woods at Townhall on Thursday May 28, 2026, at 6:00 PM.

6. Ohio Cyber Range Institute Memorandum of Understanding

Discussion

Trustees reviewed a proposed MOU related to free cybersecurity training resources through the State of Ohio.

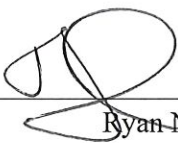
Action Items

Trustees to review MOU, then if there are no issues with agreement they will sign electronically.

Adjournment

Trustee Nixon moved to adjourn. Seconded by Trustee DeCastra. Destro – yes. DeCastra – yes. Nixon – yes. Motion carried.

Work Session adjourned at 6:29 PM.



Ryan Nixon, Trustee Chair



Thomas DeCastra, Trustee Vice-Chair



Tony Destro, Trustee

Bob Roksandich, Fiscal Officer