

BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING
May 12, 2026

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, May 12, 2026, at Brunswick Hills Township Town Hall.

Board of Trustees Chair Ryan Nixon, Trustee Vice-Chair Thomas DeCastra, Trustee Tony Destro, Zoning Inspector Daryl Lucien, Interim Fire Chief Tim Haas, Police Chief Tim Sopkovich, and Service Foreman Cory Schultz present.

Trustee Chair Nixon called the meeting to order at 7 PM, noting that the meeting was properly advertised.

PRESENTATION:

Green Thumb Industries, Dan Shaker and Robert Zimmerman. The presentation is available on the Township website www.brunswickhillstwp.org.

MINUTES:

Trustee Nixon moved to approve the April 14, 2026, regular meeting minutes. Trustee Destro seconded. DeCastra – yes. Destro – yes. Nixon – yes. Motion carried.

Trustee Nixon moved to approve the April 28, 2026, regular meeting minutes. Trustee DeCastra seconded. DeCastra – yes. Destro – yes. Nixon – yes. Motion carried.

Trustee DeCastra moved to approve the May 7, 2026, special meeting minutes. Trustee Nixon seconded. Destro – yes. DeCastra- yes. Nixon – yes. Motion carried.

DEPARTMENT REPORTS:

Zoning Department:

None.

Police Department:

Chief Sopkovich stated that Brian Archer was sworn in at the Police Department on May 4, 2026, but I would like to request the official swearing in to be done here tonight. Trustee Nixon performed the official swearing in ceremony.

Chief Sopkovich thanked the residents for the passing of the Police levy. For the next 5 years the department will be stable with the funds coming in from this levy. This levy brings in \$845,000. This will help continue the operations of the Brunswick Hills Police Department. Thank you again to the residents that voted.

Requested PO and approval to purchase 2 Axon Taser 10. PO to Axon in the amount of \$10,119.32 from account 2191-760-740-0000 Machinery, Equipment. Trustee Nixon moved to approve the purchase and the

PO to Axon in the amount of \$10,119.32. Trustee Destro seconded. DeCastra – yes. Destro – yes. Nixon – yes. Motion carried.

Request PO to Leads Online, Investigative Subscription for Law Enforcement in the amount of \$3,230.00. PO from account 2191-210-430-0000, Small Tools and Equipment. Trustee Nixon moved to approve the PO request to Leads Online in the amount of \$3,230.00. Trustee DeCastra seconded. Destro – yes. DeCastra- yes. Nixon – yes. Motion carried.

Fire Department:

Interim Fire Chief Haas presented the monthly report for April 2026.

Request approval for the repair to the Townhall/Station 1 generator by W.W. Williams in the amount of \$567.43 to be divided equally between Townhall and FD. Trustee Destro moved to approve the generator repair. Trustee DeCastra seconded. Nixon – yes. DeCastra – yes. Destro – yes.

Request approval to send 2 full-time personnel to Tri-C Fire and Emergency Services Instructor Training class in September. Training will come out of account 2281-230-318-0000 in the amount of \$650 each plus books and materials not to exceed \$1,400.00. Trustee Destro moved to approve the request. Trustee Nixon seconded. DeCastra – yes. Destro – yes. Nixon – yes. Motion carried.

Hydrant flushing and testing has started. It should take about 6 weeks depending on the weather. If you notice any discolored water, let it run until it cleans up. Flushing hydrants can dislodge sediment and cause water to be discolored for a short period of time.

Thursday June 25th at Fire Station 2, we will be hosting a Junior Fire Academy. It's for kids aged 12-18. The class will be 9am – 3pm. They will be participating in basic fire fighting techniques, CPR, basic first aid skills, truck familiarization, rope rescue and extrication.

Service Department:

Service Foreman Cory Schultz presented the monthly report for April.

Request approval to purchase a new Kenworth plow/dump truck; Cab and Chassis only. Will come out of account 1000-330-390-0000 salt and equipment line item in the amount of \$138,065.29. Looking to either replace a 2015 or repurpose and keep the 2015 for a backup. The 2015 would probably sell for around \$50,000. Trustee Nixon stated that the Board will work with Fiscal Officer Roksandich on where to reappropriate funds to make it possible to get this truck by the end of the year and Foreman Schultz will contact the supplier to see what the timeline is for building the new plow truck once the parts are received. Trustee Nixon moved to approve the purchase of the Kenworth plow/dump Cab and Chassis for the amount of \$138,065.29. Trustee DeCastra seconded. Destro – yes. DeCastra – yes. Nixon – yes. Motin carried.

Request the approval for a PO to Medina County Engineers Office in the amount of \$4,238.90 from account 2011-330-360-0000 for the 2026 Township Pavement Marking project that was approved last year. Trustee Nixon moved to approve the PO request to Medina County Engineers Office in the amount of \$4,238.90. Trustee Destro seconded. Decastra- yes. Destro – yes Nixon – yes. Motion carried.

TRUSTEE REPORTS:

Ryan Nixon:

Thomas DeCastr:

Cybersecurity update was given. Trustee DeCastr has a meeting with Ohio Cyber Institute on Friday morning. The training they offer is free for us because we are a local government. They will be able to provide us with training. They have two tiers; one for managerial and then one for everyone else. Once we get signed up, everyone will have to take it.

Public records request updates. We have a couple of them that we are working through right now. Trustee Destro and I will continue to work through them.

Park update was given. Since we have state money to build this park, we should do this the correct way. The Medina County Park district made the recommendation that our first step is to get an engineering firm to give us designs. The second recommendation was that if we plan to have a parking lot, we should have that done before any planting is done. Trustee DeCastr stated that he would like to write up an RFP and take it to the three firms that are here in Medina County and then go from there. An Engineering firm will be able to give us the requirements for soil, water, etc. and that would be the more proper way to go than to try to design/develop it ourselves.

Land conservation update; not much is happening right now.

Trustee DeCastr presented and moved for adoption of **Resolution 36-2026 RESOLUTION TO ESTABLISH THE APPOINTMENT OF A BOARD OF ZONING APPEALS AS AN ALTERNATE MEMBER TO THE FULL BOARD OF BRUNWICKS HILLS TOWNSHIP.** Timothy Krall, a recognized resident of Brunswick Hills Township, is hereby appointed as an alternate member of the Brunswick Hills Township Board of Zoning Appeals, for a term commencing May 1, 2026, through December 31, 2027. Trustee Nixon seconded the motion. Destro - yes. DeCastr – yes. Nixon – yes. Resolution adopted.

As of this appointment, we have the following openings still available on the zoning boards; One Alternate member on the Zoning Commission, one full-time member of the BZA and one alternate member of the BZA. Anyone interested in getting involved with our Zoning, please reach out to Trustee DeCastr.

Tony Destro:

We are opening up the application process for a Full-time Fire Chief. It will be posted on our website tomorrow. It will be on our website, all of the trustee social media pages and hopefully the Gazette. Trustee Destro stated he will contact the surrounding area Fire Chiefs and ask them to share it. Application process will be open for three weeks. Application deadline is June 5, 2026. Trustee DeCastr stated that the Board should probably make a motion on the Full-time Fire Chief job description since it is a new position for the Township, full-time vs, part-time as it has been in the past.

Trustee Destro move to approve the verbiage in the Full-time Fire Chief job description dated May 5, 2026. Trustee Nixon seconded the motion. DeCastr – yes. Nixon – yes. Destro – yes. Motion carried.

Discussion was had about the fire department contract negotiations for the full-time members and the current legal counsel. The decision was made for Trustee Destro to email the current legal counsel and try to push him along a bit.

FISCAL OFFICER:

Trustee Nixon presented and moved for approval of the Payroll Payment listing dated 5-12-2026 in the amount of \$78,261.53. Trustee DeCastra seconded the motion. Destro – yes. DeCastra – yes. Nixon – yes. Motion carried.

Trustee Nixon presented and moved for approval of the Warrant Payment listing dated 5-12-2026 in the amount of \$91,464.93. Noting the larger payments to Medical Mutual \$58,846.78 and Axon Enterprises \$12,394.50. Trustee Destro seconded the motion. Destro – yes. DeCastra – yes. Nixon – yes. Motion carried.

Trustee DeCastra stated that the Medina County Township Association is \$1,350.00. Which shows an increase over previous years. The Medina County Township Association is part of the Ohio Township Association, and we pay our dues to Medina County, and they pass that on to the State. The increase is because we decided to sign up all of our zoning board members. As part of the membership, they get access to free zoning webinars and they can get some great training.

Trustee Nixon stated he would like to give a heartfelt thank you to Bob Roksandich and Ellen Young. They have been going through audits by OP&F, our state auditor, then they are also going through a fiscal year audit of 2023/2024. The OP&F audit that was just completed received a satisfactory review and that was completed within a week. Then the 2023/2024 audit is about to be wrapped up. That has been very time-consuming. We as a Board are very thankful for their efforts.

OLD BUSINESS:

None.

NEW BUSINESS:

Trustee DeCastra asked if he could get the Boards thoughts on the presentation. Do we want to continue on the process to move forward? I do know that these guys are actively engaged with the property owner. If we were to give them the green light today, they would probably start construction in 2 months. If we think GTI would be a good partner for the Township, the first thing we would have to do is change our Zoning and I can begin that process. Trustee Destro stated that it seems good to him. He also asked what variances are they going to need? Trustee DeCastra stated most likely we are going to write something that is very specific to cannabis dispensary. That way it is fully controlled. Trustee Nison stated that he is in favor of continuing the exploration of this. There is a good chance that this could be an avenue for us to give back to the residents. Depending on the flow of money that comes in from the taxation. There is a good chance we can roll back some items that will make a real impact on taxpayers' bottom line at the end of the year. I think that alone it's worth exploring this. Trustee DeCastra stated the economic potential there is good for that area. I know Mr. Justice has complained for years about the state of what 42 looks like. The potential of what they would turn that corner into coupled with the potential of Circle K there, we could bring some nice appearance improvements to the Township. There will be several public hearings along the way giving residents many opportunities to speak out and become educated on the matter.

MISCELLANEOUS & CORRESPONDENCE:

None.

UPCOMING MEETINGS:

Trustees: May 26th
BZA: June 10th @ 7PM
Zoning Commission: June 11th @ 6:15PM Reg Mtg @ 7 PM

PUBLIC INPUT:

Ron Wetterman 1085 Substation Rd. Is the property in question for the Cannabis Dispensary the Sleepy Hollow Market? Trustee DeCastra stated yes that is correct.

Ben Woods 2660 Hollyhock Lane. We had a small incident on May 6th in the Fox Village neighborhood. Issue with clearing of trees on the property adjacent to the front parcels. The police were called, they showed up. I just wanted to commend the police for their professionalism; the situation was a misunderstanding. Everything was de-escalated well. I just wanted to thank the police department for their professionalism, and everything worked out.

OFF CAMERA:

Trustee Nixon moved to go off camera at 8:27 PM for the purpose of signing warrants and purchase orders and any other business we may have forgotten. Nixon also moves to adjourn. Destro seconded. Destro – yes. DeCastra – yes. Nixon – yes. Motion carried.

Adjourned at 8:27 PM.



Ryan Nixon, Trustee Chair



Thomas DeCastra, Trustee Vice-Chair



Tony Destro, Trustee

Bob Roksandich, Fiscal Officer