

BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING
February 24, 2026

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, February 24, 2026, at Brunswick Hills Township Town Hall.

Board of Trustees Chair Ryan Nixon, Trustee Tony Destro, Zoning Inspector Daryl Lucien, Police Chief Tim Sopkovich, and Service Foreman Cory Schultz present.

Trustee Chair Nixon called the meeting to order at 7 PM, noting that the meeting was properly advertised.

PRESENTATION:

Stacey Maleckar, Superintendent Medina County Board of Developmental Disabilities, presented an overview of the activities and offerings of her organization. There are handouts available at Townhall that Stacey left for anyone interested.

MINUTES:

Trustee Nixon moved to approve the 1-13-2026 Trustee Work Session Meeting Minutes. Trustee Destro seconded. Destro – yes. Nixon – yes. Motion carried.

Trustee Nixon moved to approve the 1-27-2026 Trustee Work Session Meeting Minutes. Trustee Destro seconded. Destro – yes. Nixon – yes. Motion carried.

Trustee Nixon moved to approve the 1-27-2026 Regular Meeting Minutes. Trustee Destro seconded. Destro – yes. Nixon – yes. Motion carried.

Trustee Nixon moved to approve the 2-10-2026 Trustee Work Session Meeting Minutes. Trustee Destro seconded. Destro – yes. Nixon – yes. Motion carried.

Trustee Nixon moved to approve the 2-10-2026 Regular Meeting Minutes. Trustee Destro seconded. Destro – yes. Nixon – yes. Motion carried.

DEPARTMENT REPORTS:

Zoning Department:

Permit Fee Report for January, permit fees collected were \$774.28 From 3 lines items – 2 fences and 1 variance.

Police Department:

Police Chief Tim Sopkovich requested approval for Sgt Milford to attend the Ohio Tactical Officers Association Conference, June 6th-12th, cost \$450, to be taken out of the SWAT line item. Trustee Nixon moved to approve the training request for Sgt. Milford on June 6th-12th in Sandusky in the amount of \$450. Trustee Destro seconded the motion. Destro – yes. Nixon – yes. Motion Carried.

Chief Sopkovich made the announcement that School Resource Officer Fisher stepped down from that position and has returned to patrolman. That opened up an opportunity for Officer Jared Dressler to take that place in the schools. He has been in the schools since January, and he is doing well and fitting in there. We have one officer that is assigned to all the Elementary Schools. Part of his salary is covered by The MCDAC Grant. The MCDAC Grant gave us \$41,716 for this school year. Chief Sopkovich stated the MCDAC grant is due in May, so he will be starting the process of writing that for the 2027-2028 school year. We hired two part time officers, one in October and one in December. That brings our staff up to 14 full-time Officers and 2 Part-time Officers. The part-time officers are filling in on our second shift, which is our busiest shift. With all the snowstorms we have had a lot of accidents and people in ditches. Yesterday when I came in at 6am, I had first shift out there with second shift still out also. The month of January we've had a lot of overtime because of this. There has been the need for additional service on the road. We are still looking for one Full-time Officer. I need one more person I can put on second shift to ease some of the overtime and better serve this community, we are just understaffed. All of the department police officers have completed their mandatory CPT (Continued Professional Training) training, and we do get reimbursement for their training hours. Last year we were reimbursed \$8,398.90 from the state for that training. This year we've partnered with RPM to host some of the 24 mandatory training hours. We are going to open it up to other agencies for their officers that also need the training. We should be able to get it done quicker. We are very grateful that RPM is able to host it for us. It's a great facility. We have partnered with them in the past. We are still working on the dates, but we have all the instructors, and we will be utilizing that facility.

Chief Sopkovich gave the department report for January.

Trustee Nixon stated that as a reminder we do have a Police Levy on the Ballot in May. From all of the things Chief Sopkovich just described one thing we have to keep in mind is we need to be taking care of those that take care of us. Officer fatigue is a very real thing. We need to be able to give the officers time off, so they can recharge their batteries to better serve our community. Just something to think about as May comes up. We will be talking more about the Police Levy and can answer any questions anyone may have.

Fire Department:

No requests.

Trustee Nixon asked Interim Chief Haas for an update on the search for a new Fire Inspector.

Chief Haas stated out of the three people we chose to interview, one had to back out for medical reasons. Of the two left we are interviewing one Today and one on Thursday. Then after that we can move on to Trustee interviews.

Service Department:

Service Foreman Cory Schultz request approval to hire Set in Stone for tearing out and re-pouring concrete on Creekside Blvd. if approved also for a PO to Set in Stone Contracting LLC in the amount of \$60,233.00. To come out of line item 2021-330-323-0000 for \$43,000.00 and line item 2031-330-360-0000 for \$17,233.00. Trustee Nixon moved to approve the request and the PO. Trustee Destro seconded. Destro – yes. Nixon – yes. Motion carried.

Request Executive Session for interviews for the service department laborer position.

Trustee Nixon stated a big Thank you to the service department for all of your outstanding efforts during the month of January. You guys did a great job. And thank you to those that helped out the service department.

TRUSTEE REPORTS:

Ryan Nixon:

We are well below our trash opt out cap. So, we have three opt-outs for trash service to approve tonight. Trustee Nixon moved to approve the three trash opt-outs. Destro seconded. Destro – yes. Nixon - yes. Motion Carried.

Thomas DeCastra:

None.

Tony Destro:

Trustee Nixon asked for an update from the item from the last meeting, you were going to start reaching out to Fire Chief's from the area. Were you able to make contact with any of the surrounding municipalities? Trustee Destro stated he had not.

Trustee Destro stated I talked to a company called Personal Selection Services. They do something similar to the Ohio Fire Chief's Association. They use Chief's from around the State not the immediate area. The reason he gave for not using Chief's from the immediate area is that there could be some conflicts that arise from it. Their price is much less. They come in around \$8,000-\$9,000. I recommend using this company. They have their own process that they use. They use customized assessments based on our criteria. They do an oral interview with a panel of three Chief's. Then the last part is a scenario-based exam.

Trustee Nixon asked Chief Haas if he had any comments on that process and if he was familiar with that organization. Chief Haas stated no. The organization he is familiar with is Prideco. Sounds like they are very similar to what was just described by Trustee Destro.

Trustee Destro stated that Prideco had emailed him and what they do is mostly online. They use assessments and then consultants to go over the online assessments. But it is more online and more test based than actual people asking the questions. Trustee Nixon stated you can tell a lot about someone's character by sitting down with a face-to-face interview versus an online interview. I don't think I would be for the online option.

Trustee Destro stated he thinks the Personal Selection Services would be worth the investment to get their services. Trustee Nixon asked if he could please follow up with some of the local chief's to find their availability. It's always good to have another option.

FISCAL OFFICER:

Trustee Nixon moved to approve the Payroll Listing dated 2-17-2026 in the amount of \$75,474.51. Destro seconded. Destro – yes. Nixon – yes. Motion Carried.

Trustee Nixon moved to approve the Warrant Payment Listing date 2-24-2026 in the amount of \$134,677.33. Noting Medina County Treasurer for taxes purposes and Medical Mutual were the big payments for \$39,000 and \$58,000 respectively. Destro seconded. Destro – yes. Nixon – yes. Motion carried.

Trustee Nixon moved to approve the following PO's:
The City of Cleveland Water Division of Water \$932.00 Annual Hydrant Charge
Medina County Commissioners \$1,800 Annual Storm Water Program
Trustee Destro seconded the motion. Destro – yes. Nixon – yes. Motion carried.

Trustee Nixon moved to approve the following BC's:
Police Medical/Hospitalization \$150,000
Service Medical/Hospitalization \$50,000
Trustee Destro seconded. Destro – yes. Nixon – yes. Motion Carried.

OLD BUSINESS:

None.

NEW BUSINESS:

Trustee Nixon and Service Foreman Cory Schultz are coordinating with Julie, Admin Assistant to find the contract for the land where the service department is. So that we can look up what is allowable to build or not build. Once we have that, the next step would be to get Landmark in here to give us a presentation of the fuel cell capabilities that we're going to move forward with.

MISCELLANEOUS & CORRESPONDENCE:

None.

UPCOMING MEETINGS:

Trustees:	March 10 th
BZA:	March 4 th
Zoning Commission:	March 5 th

PUBLIC INPUT:

Julie McNabb 8812 Maple Leaf Dr. I'm here introducing myself tonight because I am going to be on the Ballot on May 5th for County Commissioner. I just wanted to give you a little bit of background information. I am a small business owner in Medina City. Business is Interior Design Studios located on the Square with JK Gift Shop on the first floor. We have been around for about 25 years. We have another location in Wooster. I'm on the council in Westfield. I'm on my second term. Then on Medina City economic development for about 12 years. My husband is a retired detective from the Medina City Police Department. I met him when I first got into the career of dispatching at Medina PD. So that is where I learned strong public safety is going to be your core foundation for any community. I wish you guys good luck on your levy. I'm sure it will pass because people understand that. My platform is pretty simple. Fiscal responsibility is number one. The Commissioners just got this fall the actual rules to be able to roll back millage a.k.a. property taxes and things of that nature. When that is available and there is an option, I'm definitely open to rolling that back. Also looking at easy strong economic development. They seem to have a little bit of some of the processes in the county now that are taking about 6 months

to get a project done. With a lot of these projects time is money, as we all know. Things could be done a little more streamlined and things of that nature is what I am looking at. And strong support for public safety. That's about it and I appreciate your time.

OFF CAMERA:

Trustee Nixon motioned to go off camera at 7:37 PM for the purpose of signing Warrants & Purchase Orders, there will be an executive session to interview 2 candidates for the service department, and any other business brought before the Board. Destro seconded. Destro – yes. Nixon – yes. Motion carried.

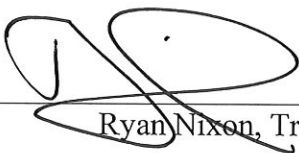
Trustee Nixon moved to go into Executive Session at 7:41 PM. The Board will invite Service Foreman Cory Schultz and the candidates one at a time into the ES. Destro seconded. Destro – yes. Nixon – yes. Motion carried.

Trustee Nixon moved to come out of Executive Session at 8:35 PM. Destro Seconded. Destro – yes. Nixon – yes. Motion carried.

Trustee Nixon moved to offer a conditional offer of employment to Derrick Miller for the position of Service Department Laborer pending successful completion of all necessary testing. Destro seconded. Destro - yes. Nixon – yes. Motion carried.

Trustee Nixon moved to adjourn. Destro seconded. Destro - yes. Nixon – yes. Motion carried.

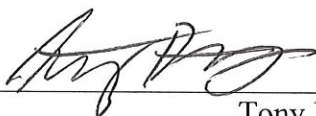
Adjourned at 8:35 PM



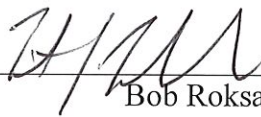
Ryan Nixon, Trustee Chair



Thomas DeCastr, Trustee Vice-Chair



Tony Destro, Trustee



Bob Roksandich, Fiscal Officer