

Brunswick Hills Township Board of Zoning Appeals Regular Meeting Minutes
January 14, 2026

Brunswick Hills Township
Board of Zoning Appeals Public Hearing Meeting Minutes
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Call Meeting to Order

Chairman, Chris Schigel called the Brunswick Hills Township Board of Zoning Appeals Public Hearing meeting for January 14, 2026 to order at 7:17 pm.

A roll call of the board was executed.

- **Board Members in Attendance:** Mr. Radesic, Ms. Barron, Mr. Schigel, Mr. Timura,
- **Alternate Board Members as voting members:**
- **Board Members Absent:**
- **Others in Attendance:** Trustee, Mr. DeCastra, Ms. Beck, Zoning Secretary

Chair Schigel stated that a quorum is present. Meeting has been properly advertised and is being taped for the record. Before any vote, a yes, simple majority vote with a quorum is in favor of the applicant. A tie vote of four will deny the applicant's request. The Brunswick Hills Township Board of Zoning Appeals acts within the regulations of Sec. 519 of the Ohio Revised Code.

APPROVAL OF MINUTES

1. November 5, 2025 Regular Meeting Minutes

Mr. Schigel stated we have the minutes to approve for the November 5, 2025 regular meeting.

Motion: Ms. Barron moved to approve the minutes as written for the November 5, 2025 regular meeting. Mr. Timura seconds.

Roll Call: Mr. Radesic- abstain, Ms. Barron- yes, Mr. Timura- yes, Mr. Schigel- yes.

NEW BUSINESS:

No new cases were on the schedule for the evening

PUBLIC COMMENT:

No public comment

ADDITIONAL BUSINESS:

Variance Expiration discussion

The Board further discussed potential language establishing a one-year validity period for variances unless acted upon. Mr. DeCastra explained that next steps would be to reach out to a Zoning Commission board member as they would need to go through the process of amending the zoning resolution.

- No new cases for next month's meeting.
- 2026 Zoning Training schedule is not yet available- secretary will distribute once available
- Mr. Schigel discussed future initiative to digitize old BZA records to improve accessibility and research efficiency. The board members assistance may be needed to help digitize those records.

Motion: Mr. Timura motioned to cancel the February 4th, 2026 meeting. Mr. Radesic seconded.

Roll Call: Ms. Barron- yes, Mr. Radesic- yes, Ms. Timura- yes, Mr. Schigel- yes.

ANNOUNCEMENT OF NEXT MEETING DATE: Wednesday, February 4th, 2026, at 7:00 p.m.- cancelled. Next meeting is scheduled for Wednesday, March 4, 2026 at 7:00 pm.

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MOTION TO ADJOURN

Mr. Schigel stated he would accept a motion to adjourn the Regular Meeting of January 14, 2026.

Motion: Mr. Timura motion to adjourn. Ms. Barron- seconds.

Roll Call: Mr. Radesic-yes, Mr. Timura- yes, Ms. Barron- yes, Mr. Schigel- yes.

Meeting Adjourned: 7:36 PM

Respectfully Submitted,
Dalith Beck, Zoning Secretary

Chris Schigel, Chair

Date