

**RESOLUTION TO AUTHROIZE CERTAIN OFFICER AND
EMPLOYEES TO INCUR OBLIGATIONS OF THREE-
THOUSAND DOLLARS ON BEHALF OF BRUNWICKS HILLS
TOWNSHIP
NO. 18-2026**

WHEREAS Section 507.11 of the Ohio Revised Code provides that the Trustees may, by resolution, authorized township officers and employees to incur obligations of ten thousand dollars or less on behalf of the township;

WHEREAS the Board of Trustees acknowledges that it is necessary to provide flexibility to certain township officers and employees in order to proceed with daily operations of Brunswick Hills Township;

WHEREAS the Board of Trustees passed resolution # 10-2019 to allow for the incurring of obligation up to two thousand and five hundred dollars (\$2,500) for repairs to Township vehicles;

WHEREAS the Board of Trustees see the need to increase the threshold and expand the obligations; and

WHEREAS it is necessary for the Board of Trustees to establish certain procedures for the authorization obligation in excess of three thousand dollars (\$3,000).

BE IT THEREFORE RESOLVED that Brunswick Hills Township shall adopt rules and procedures for obligations of three thousand dollars (\$3,000) or less under the following terms, rules, and conditions:

1. Any township officer or department head may incur obligations of three thousand dollars (\$3,000) or less on behalf of the Township without prior approval by the Board of Township Trustees.
2. An obligation is defined as a single item, a group of similar items purchased, or several individual items that go to make up services that are purchased at the same time.
3. A township officer refers to an elected township. A department head, for the purpose of this resolution, is referred to as the department head responsible for the financial activities of a department.
4. Any obligation that is three thousand (\$3,000) or less shall be presented at the next regular meeting and then review and approved by the Board of Trustees by adoption of a formal resolution.

5. All obligation in excess of three thousand (\$3,000) on behalf of the township by a township officer or department head must receive prior authorization by a majority of Township Trustees and shall be publicly reviewed and approved by the Board of Trustees

Thomas DeCastra offered and moved for adoption of **Resolution 18-2026**.

Duly seconded by Ryan Nixon

Adopted this 13th day of January 2026.

Voting:

R. Nixon	Yes	T. DeCastra	Yes	T. Destro	Yes
	_____		_____		_____

Ryan Nixon



Tony Destro



Thomas DeCastra



Certified by:



Bob Roksandich, Fiscal Officer