

**Brunswick Hills Township
Board of Zoning Appeals Organizational Meeting Minutes
January 8, 2025**

Call Meeting to Order

Secretary Ms. Beck called the Brunswick Hills Township Board of Zoning Appeals Organizational meeting for January 8th, 2025 to order at 7:05 p.m. A roll call of the board was executed.

Mr. Kersten led the board in the Pledge of Allegiance. A moment of silence for our first responders and military.

Board Members in Attendance: Ann Barron, Chris Schigel, Cliff Kersten, Gregg Timura

Board Members Absent:

Alternate Board Members in Attendance: Ron Wettermann

Others in Attendance: Daryl Lucien, Zoning Inspector, Dalith Beck, Zoning Secretary

Mr. Schigel explained that the first part of the meeting is our Organizational meeting in which the secretary will be taking nominations for Chair Person for 2025. We will then do Vice Chair Person after that.

Secretary Ms. Beck proceeded with asking if there are any nomination for Chair Person.

NOMINATIONS:

Mr. Wettermann nominated Mr. Timura for Chair Person. Ms. Barron nominated Mr. Schigel for Chair Person.

Mr. Schigel asked Mr. Timura if he accepts the nomination, Mr. Timura stated he does not accept.

Ms. Beck asked Mr. Schigel if he would like to accept the nomination of Chair Person for 2025 for the Board of Zoning Appeals. Mr. Schigel stated he does accept the nomination.

Ms. Beck moved forward to accepting nominations for Vice Chair for 2025. Mr. Wettermann nominated Mr. Timura for Vice Chair. Mr. Schigel seconds the nomination. Mr. Schigel asked if there are any other nominations. No other nominations were stated. Ms. Beck confirmed no other nominations.

Roll Call: Mr. Schigel as Chair Person for 2025 BZA.

Ms. Barron-yes, Mr. Kersten- yes, Mr. Timura- yes, Mr. Wettermann- yes, Mr. Schigel- yes.

Roll Call: Mr. Timura as Vice Chair Person for 2025 BZA

Mr. Wettermann- yes, Mr. Kersten- yes, Mr. Schigel- yes, Ms. Barron- yes, Mr. Timura- yes.

Mr. Schigel continued on with the meeting as the Chair Person.

Mr. Schigel stated that the Brunswick Hills Township Board of Zoning Appeals will operate under the Sunshine Law of the State of Ohio. All meetings will be advertised in accordance with the Brunswick Hills Township Board of Zoning Appeals Zoning Resolution and carried out in accordance with the Brunswick Hills Township Board of Zoning Appeals Operational Guidelines. Currently our meetings are the first Wednesday of the month at 7pm.

Motion: Mr. Kersten made a motion to retain the first Wednesday of the month for our meetings at 7pm.

Mt. Timura seconds.

Roll call: Ms. Barron- yes, Mr. Schigel- yes, Mr. Wetterman- yes, Mr. Timura- yes, Mr. Kersten- yes.

Mr. Schigel stated that the BZA cutoff date for filling matters to be heard before the Board of Zoning Appeals will be set for the first Wednesday of the month by 12 pm to the Zoning Inspector, the month prior to the next months meeting date.

Mr. Schigel asked if there were any questions or concerns on the bylaws, he stated we've had the same bylaws for several years. Mr. Wetterman stated that he doesn't have any concerns on the bylaws and appreciates doing the Pledge of Allegiance at the start of the meeting. He would like to adopt that as a normal occurrence for the rest of the year. Mr. Timura seconds.

Ms. Beck stated we will do a vote on adopting The Pledge of Allegiance for meetings going forward.

Roll Call: Ms. Barron- yes, Mr. Schigel- yes, Mr. Kersten- yes, Mr. Timura- yes, Mr. Wetterman- yes.

Mr. Schigel explained that we should add this to the Operational Meeting Guidelines, after calling the meeting to order, we can add the Pledge of Allegiance. Mr. Schigel asked if there is anything else that we want to update on the Operational Guidelines. There were none.

MOTION TO ADJOURN:

Motion: Mr. Kersten made a motion to adjourn the Organization Meeting. Mr. Timura seconds.

Roll Call: Ms. Barron- yes, Mr. Schigel- yes, Mr. Wetterman- yes, Mr. Timura- yes, Mr. Kersten- yes,

Meeting adjourned 7:14pm

Respectfully Submitted,
Dalith Beck, Zoning Secretary

Chris Schigel, Chair

Date