

BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING
August 26, 2025

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, August 26, 2025 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Christina Kusnerak, Trustee Patrica Murphy, Zoning Inspector Daryl Lucien, Fire Chief Anthony Strazzo, and Police Chief Tim Sopkovich present.

Kusnerak called the meeting to order at 7 PM, noting that the meeting was properly advertised.

PRESENTATION:

None.

MINUTES:

None.

DEPARTMENT REPORTS:

Zoning Department:

Zoning Inspector Daryl Lucien presented a comparison of zoning activity between this year and last year at this time. There was a variance of 2 permits issued between the years. This year monies collected was about \$2150.00 while last year it was \$1,300.00. Commercial activity accounts for the higher numbers.

Police Department:

Police Chief Tim Sopkovich presented a PO request for Vance's Law Enforcement in the amount of \$7,801.55 to purchase new side arms for the department officers. This will include the purchase of 15 new side arms along with new holsters and the trade in of 14 old side arms. Kusnerak moved to approve the PO request for Vance's Law Enforcement in the amount of \$7,801.55. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Fire Department:

Fire Chief Anthony Strazzo requested the Board adopt a resolution to adopt the Medina County All Hazards Mitigation Plan.

Trustee Murphy offered and moved for adoption **Resolution 29-2025 A RESOLUTION SUPPORTING THE CONCEPT OF BUILDING A SAFER COMMUNITY THROUGH THE MEDINA COUNTY ALL HAZARDS MITIGATION PLAN 2025 SET UP BY THE MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY**. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Resolution adopted.

Chief Strazzo requested the Board approve a 3-year service agreement with TCP Software/Aladtec. This is a 3-year pricing term with a 50% reduction in the yearly price increase over the 3-year term. With this agreement there would be a 3% increase for each year during the 3-year term versus a 6% increase without this agreement. Murphy moved to approve the 3-year service plan with TCP/Aladtec Software at the 3-year pricing schedule. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Kusnerak moved to approve Chief Anthony Strazzo to be signer if needed on the 3-year agreement with TCP/Aladtec Software. Murphy seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Chief Strazzo requested a PO to Ladders Unlimited in the amount of \$2,800.00 from the Machinery, Equipment and Furniture line item. This is for the purchase of a 24' extension ladder to replace the ladder from 21-1 that failed ladder testing. Murphy moved to approve the PO to Ladders Unlimited in the amount of \$2,800.00. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Chief Strazzo requested the Board to approve a 3-year agreement with W.W. Williams for generator maintenance for all 3 Township generators for 2026, 2027 & 2028. Kusnerak moved to approve the 3-year agreement with W.W. Williams for generator maintenance in 2026, 2027 & 2028 and to include Trustee Murphy to sign on behalf of the Board. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Chief Strazzo requested the approval to purchase one iPad from AT&T Firstnet in the amount of \$1,099.99 from BC #87 Small Tools and Minor Equipment. The cost of the iPad will be reimbursed from the EMS grant and the iPad will go on Squad 27-2 and the current iPad on 27-2 will go to Fire Inspection so that he can complete fire inspection reports out in the field. Kusnerak moved to approve the purchase of the iPad from AT&T Firstnet in the amount of \$1,099.99. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Chief Strazzo made the department announcements including: a battery recycling program, congratulations to FF Peacock on passing his national registry Paramedic test and Fire Alarm Episodes 1 and 2 are now available to view on BAT television.

Service Department:

None.

TRUSTEE REPORTS:

Christina Kusnerak:

None.

Ryan Nixon:

Absent.

Trica Murphy:

Trustee Murphy announced that for the Comprehensive Land Use Plan the public input session will be on September 30, 2025 at Southwest Baptist Church 329 N Carpenter Rd 5:30 PM – 7:30 PM. This is a public input session where residents can come and help select priorities for the Township's future. There will be more information sent out to the public about this session between now and the end of September.

FISCAL OFFICER:

Kusnerak presented and moved to approve BC #98-2025 in the amount of \$30,000 for the Service Department's medical and hospitalization. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

PO request to W.W. Williams in the amount of \$10,000 for the Fire Department. Kusnerak moved to approve PO #118-2025 in the amount of \$10,000 to W. W. Williams for the Fire Department. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

PO request to Ohio Edison for the Police Department in the amount of \$3,000. Kusnerak moved to approve PO #119-2025 to Ohio Edison in the amount of \$3,000 for the Police Department. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Kusnerak moved to approve Payment Listing Payroll dated 8-19-2025 in the amount of \$73,620.09. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Kusnerak moved to approve Payment Listing Payroll dated 9-2-2025 in the amount of \$63,048.82. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Kusnerak moved to approve Warrant Payment listing dated 8-26-2025 in the amount of \$102,015.77. Making note of large payments to Hall's Public Safety Co for \$14,083.39 and Medical Mutual for \$58,192.96. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Kusnerak offered and move for approval of Resolution #30-2025 Request for Advance of Taxes Collected Municipalities, School Districts, Township Revised Code Section 321.3.4. Murphy seconded. Kusnerak – yes. Murphy – yes. Resolution adopted.

OLD BUSINESS:

Trustee Murphy asked Chief Sopkovich if he had received the information from Lighthouse about the updates to the computers. Chief Sopkovich stated he did not. Trustee Murphy stated she will get him the information from Lighthouse.

NEW BUSINESS:

None.

MISCELLANEOUS & CORRESPONDENCE:

None.

UPCOMING MEETINGS:

Trustees:	Sept 9th
BZA:	Sept 3 rd - Cancelled
Zoning Commission:	Sept 4th

PUBLIC INPUT:

None.

OFF CAMERA:

Kusnerak moved to go off camera at 7:29 PM for the purpose of signing the Warrants & Purchase Orders and any other business brought before the Board. Kusnerak noted there will also be an executive session for an interview and the follow up on a complaint against a public employee. Murphy seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Kusnerak moved to go into Executive Session at 7:43 PM for the purpose of an interview and to discuss a complaint against a public employee and invited in Chief Strazzo and the applicant. Murphy seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Kusnerak moved to come out of Executive session at 8:01 PM. Murphy seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Kusnerak moved to accept the letter from Lt. Pavel requesting he be reassigned as FF/Paramedic effective September 4, 2025, and thanked him for his time he spent as lieutenant. Murphy seconded and also thanked him for his service as a lieutenant. Kusnerak – yes. Murphy – yes. Motion carried.

Murphy moved to extend offer of employment to Allison Walsh as a part-time EMT/FF pending successful completion of all pre-employment testing. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Kusnerak moved to adjourn at 8:03 PM. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Christina Kusnerak, Trustee Chair

Ryan Nixon, Trustee Vice-Chair

Patrica Murphy, Trustee

Bob Roksandich, Fiscal Officer