

**Brunswick Hills Township
Zoning Commission Regular Meeting Minutes
August 7, 2025**

Call Meeting to Order

Mr. DeCastra called the Brunswick Hills Township Zoning Commission August 7, 2025 meeting to order at 7:00 p.m.

A roll call of the board was executed.

- **Board Members in Attendance:** Mrs. Wetterman, Ms. Brunn, Mr. DeCastra, Mr. McFarland
- **Alternate Board Members as voting members:** Mr. Witt
- **Board Members Absent:**
- **Others in Attendance:** Mr. Smerek, Alternate Member, Mr. Nixon, Trustee, Ms. Beck, Zoning Secretary.

The board said the Pledge of Allegiance and held a moment of silence for our troops and first responders.

Mr. DeCastra announced to the board and the community that last week, Mr. Kelly submitted his resignation to the Zoning Commission. Mr. Kelly will be missed, his expertise in storm water management and environmental protection will also be missed from the board. Mr. DeCastra thanked Mr. Kelly for his many years of service to the board and community.

Approval of the ZC July 10, 2025 regular meeting minutes

Mr. DeCastra asked the board to review the meeting minutes and asked if anyone had any comments or corrections.

Mr. Witt had a correction on page two, on the second paragraph, Mr. Grendell’s name was misspelled. On the third page, under Mr. Nixon’s comments, second to last sentence “Earlier this year...” missing the “y” in “they” Ms. Beck shared that she noticed a correction on Mr. Weinerman’s name, on the first page, it should have only one ‘n’ at the end.

Motion: Mr. DeCastra motioned to accept the minutes for the Zoning Commission July 10, 2025 regular meeting minutes as amended. Mrs. Wetterman seconds.

Roll Call: Mr. McFarland- yes, Mr. Witt, yes, Ms. Brunn- abstain, Mrs. Wetterman- yes, Mr. DeCastra- yes.

Meeting minutes approved as amended.

NEW BUSINESS: None

OLD/CONTINUED BUSINESS:

Updates to the Zoning Resolution.

Mr. DeCastra shared that the goal is to go line by line this evening and look through all of the proposed changes.

The focus will be on the parts that are being updated, and in the copy handed out the blue color are comments, notes and suggestions submitted by Mr. McFarland, and the red are comments, notes and suggestions submitted by Mr. DeCastra.

The board discussed the updates suggested so far which included (not limited to) minimum building setback lines for it to be clearer, adding a definition of collector streets and separating it from a major thoroughfare, and throughout the document update any definition that mentioned the same word when defining it.

The board discussed decks and the current definition of it being directly adjacent from a principal building. We will continue discussing this at next months meeting.

ADDITIONAL BUSINESS:

- Mr. DeCastr, Chair and Zoning Assistant, Mr. Wes had a discussion about Zoning Procedures.
- One new business application was handed out for next month’s meeting.
- Mr. DeCastr reminded the board that there is available training through the Medina County Planning Commission on August 20th at 6pm- GIS mapping session II. Please let the secretary know if you’re interested in attending

PUBLIC COMMENT:

Linda Hudson, 314 Pearl Road,

Linda stated she attended the GIS mapping session, she shared it was very good and encouraged others to attend.

ANNOUNCEMENT OF NEXT MEETING: Thursday, September 4, 2025 at 7pm. Mr. DeCastr reminded the board that there will also be a Public Hearing on August 24th, 2025 at 7pm

MOTION TO ADJOURN: Mr. DeCastr motioned to adjourn the Regular Meeting of August 7, 2025. Mr. McFarland seconds.

Roll Call: Ms. Brunn- yes, Mr. Witt- yes, Mrs. Wetterman- yes, Mr. McFarland- yes, Mr. DeCastr- yes.

Meeting adjourned at 8:32 pm.

Respectfully Submitted,

Dalith Beck, Zoning Secretary

Thomas DeCastr, Chair

Date