

BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING
June 5, 2025

The Brunswick Hills Township Board of Trustees met in regular session on Thursday, June 5, 2025 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Christina Kusnerak, Trustee Vice-Chair Ryan Nixon, Trustee Patrica Murphy, Zoning Inspector Wes Humphrey, Fire Chief Anthony Strazzo, and Service Foreman Cory Schultz present.

Kusnerak called the meeting to order at 5:30 PM, noting that this meeting is to replace the regularly scheduled June 10th meeting that was cancelled and both the cancellation and this meeting were properly advertised.

PRESENTATION:

None.

MINUTES:

None.

DEPARTMENT REPORTS:

Zoning Department:

Zoning inspector Wes Humphrey gave an update for the month. There have been 5 or 6 violations corrected with at least 15 more to go. Inspector Humphrey urged people to please cut their grass because the office has received a lot of complaints.

Police Department:

None.

Fire Department:

Fire Chief Anthony Strazzo presented the monthly report for May. 108 Total calls. 61 EMS Calls. 47 Fire Calls. EMS Collections \$17,371.55. Mutual Aid Given 22 times. Mutual Aid Received 10 times.

Fire Chief Strazzo requested a purchase order in the amount of \$3,400 from line item 2192-220-251-0000 Uniforms, Tools and Equipment for the purchase of 10 pairs of Fire Boots from Fire Force Inc. These would replace fire boots that were purchased in 2010 and no longer meet NFPA standards. Trustee Murphy moved to approve the purchase of 10 pairs of fire boots and issue the Purchase Order in the amount of \$3,400 to Fire Force Inc. Nixon seconded. Murphy – yes. Kusnerak – yes. Nixon – yes. Motion carried.

Fire Chief Strazzo requested a purchase order to Hall Public Safety in the amount of \$15,300.87 from line item 2281-760-750-0000 EMS Motor Vehicles. For the upfitting and moving of equipment for the new vehicles. Trustee Kusnerak moved to approve the purchase order in the amount of \$15,300.87 to Hall Public Safety. Murphy seconded. Nixon – yes. Murphy – yes. Kusnerak – yes. Motion carried.

Fire Chief Strazzo requested approval to purchase one set of turnout gear in the amount of \$3,595 from Phoenix Outfitters to be paid from PO #32-2025. Nixon moved to approve the purchase of one set of turnout gear in the amount of \$3,595 from Phoenix Outfitters. Murphy seconded. Kusnerak – yes. Murphy – yes. Nixon – yes. Motion carried.

Fire Chief Strazzo noted that he received the paperwork from the dealership for the new vehicle and would need one person to sign it. Kusnerak moved to approve trustee Murphy to sign the paperwork for the new Tahoe on behalf of the Board. Nixon seconded. Nixon – yes. Kusnerak – yes. Murphy – yes. Motion carried.

Service Department:

None.

TRUSTEE REPORTS:

Christina Kusnerak:

None.

Ryan Nixon:

Trustee Nixon stated he would like to thank all of the department heads for coming out to the Touch-A-Truck event at St. Ambrose. It was great to see all departments represented. We were very well represented as compared to others around our community.

Trustee Nixon stated that he noticed there was a problem with the Township calendar on the website, the Wettermans were nice enough to confirm they were having issues with the time.ly app as well. Trustee Nixon stated he has asked Lighthouse Solutions to look into a suitable replacement for the Time.ly app and hope to have that fixed as soon as possible.

Trica Murphy:

None.

FISCAL OFFICER:

Trustee Nixon moved to approve the warrant listing dated 6/5/2025 in the amount of \$131,857.64. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Nixon – yes. Motion carried.

Kusnerak moved to approve the Payroll Payment Listing dated 6/10/2025 in the amount of \$76,474.21. Nixon seconded. Nixon – yes. Kusnerak – yes. Murphy – yes. Motion carried.

Kusnerak moved to approve the Then and Now Purchase Order to Verizon #101-2025 in the amount of \$2,274.13. Nixon seconded. Murphy – yes. Kusnerak – yes. Nixon – yes. Motion carried.

Kusnerak motioned to adopt **Resolution 22-2025 Appropriation Re-Allocation**. Decrease 1000-110-360-0000 Contracted Services and increase 2401-310-360-0000 Contracted Services in the amount of \$3,337.23 for the lighting at Meadows of Southpointe. Murphy seconded. Murphy – yes. Nixon – yes. Kusnerak – yes. Resolution adopted.

Kusnerak moved to accept the resignation of Lisa James the Fiscal Officer, effective 5/30/2025 and thank her for her service and for helping the Township through a difficult period. Murphy seconded and also thanked her for her service. Murphy – yes. Nixon – yes. Kusnerak – yes. Motion carried.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

MISCELLANEOUS & CORRESPONDENCE:

None.

UPCOMING MEETINGS:

Trustees:	6/24/2025
BZA:	7/2/2025 - Cancelled
Zoning Commission:	6/5/2025

PUBLIC INPUT:

None.

OFF CAMERA:

Kusnerak motioned to go off camera at 5:48 PM for the purpose of signing the Warrants & Purchase Orders and any other business brought before the Board. Kusnerak stated that the Board will also review the EMA updated mitigation plan. Nixon seconded. Murphy – yes. Kusnerak – yes. Nixon – yes. Motion carried.

Murphy motioned to adjourn at 6:18 PM. Nixon seconded. Murphy – yes. Kusnerak – yes. Nixon – yes. Motion carried.

Christina Kusnerak, Trustee Chair

Ryan Nixon, Trustee Vice-Chair

Patrica Murphy, Trustee

Fiscal Officer