

**BRUNSWICK HILLS TOWNSHIP TRUSTEES**  
**REGULAR MEETING**  
**May 27, 2025**

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, May 27, 2025 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Christina Kusnerak, Trustee Patrica Murphy, Zoning Inspector Daryl Lucien, Fire Chief Anthony Strazzo, Police Chief Tim Sopkovich, and Service Foreman Cory Schultz present.

Kusnerak called the meeting to order at 7pm, noting that the meeting was properly advertised.

**PRESENTATION:**

Fire Chief Anthony Strazzo presented Eagle Scout Project Pet Emergency Preparedness by Eagle Scout candidate Mikayla Karla. Trustee Murphy offered and moved for adoption of **Resolution #20-2025** recognition of Eagle Scout Candidate Mikayla Karla for developing a pet emergency preparedness flyer, bag and stickers for the Brunswick Hills Township Fire Department. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Resolution adopted.

Fire Chief Anthony Strazzo presented recognition of Tommy DiScenzo for exhibiting extraordinary courage and selflessness, while bravely attempting to rescue two dogs trapped inside a devastating house fire. Trustee Murphy offered and moved for adoption of **Resolution #21-2025** recognition of Tommy DiScenzo for demonstrating unwavering commitment to the preservation of life, even in the face of overwhelming danger, embodying the highest ideals of compassion, and self-sacrifice. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Resolution adopted.

**MINUTES:**

Murphy moved to approve the December 18, 2024 regular meeting minutes. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Murphy moved to approve the April 8, 2025 regular meeting minutes. Kusnerak seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Kusnerak moved to approve the April 14, 2025 special meeting minutes. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Kusnerak moved to approve the April 30, 2025 special meeting minutes. Murphy seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Murphy moved to approve the May 13, 2025 regular meeting minutes. Kusnerak seconded. Kusnerak – yes. Murphy – yes. Motion carried.

**DEPARTMENT REPORTS:**

**Zoning Department:**

Zoning Inspector Daryl Lucien presented the monthly report.

\$4,033.64 taken in for permit fees.

2 new houses being built

13 applications on report with an additional 5 that will not print out on the report because they are for Agricultural exemption permits.

**Police Department:**

Police Chief Tim Sopkovich congratulated all the 2025 Brunswick High School graduates.

Chief Sopkovich presented on purchase order request for Tim Lally to purchase emergency equipment for the Chevrolet Traverse for \$6,965.00 from account 2191-760-750-0000 Motor Vehicles. Kusnerak moved to approve the purchase and the purchase order in the amount of \$6,965.00 to Tim Lally from account #2191-760-750-0000 Motor Vehicles. Murphy seconded. Murphy – yes. Kusnerak – yes. Motion carried.

**Fire Department:**

Fire Chief Anthony Strazzo requested the approval to purchase a 2025 Tahoe SSV (special services vehicle) from Tim Lally Chevrolet for \$52,872.00, to replace the 2014 Ford Explorer, from line item 2281-760-750-0000 Motor Vehicles. Kusnerak moved to approve the purchase of the 2025 Tahoe SSV from Tim Lally in the amount of \$52,872.00 from line item 2281-760-750-0000 Motor Vehicles. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Chief Strazzo requested approval to have 4 members attend the Propane tank/natural gas live fire training on Saturday June 28<sup>th</sup> at Columbia Fire Department free of charge. Murphy moved to approve to have 4 members attend the training. Kusnerak seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Chief Strazzo made the following announcements: Jr Fire Academy starts June 27<sup>th</sup> and registration is almost full. Congratulations to Lieutenant Drum on 35 years of service with Brunswick Hills Township Fire Department. Thank you to Chidsey's Towing for providing cars to the department for extrication training.

**Service Department:**

Service Foreman Cory Schultz presented a request for approval to purchase Mama Rock Screen from Bear Iron Works for \$8,700.00 from line item 1000-330-390-0000 Other – Purchased services. Kusnerak moved to approve the purchase of Mama Rock Screen from Bear Iron Works in the amount of \$8,700.00. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Service Foreman request approval for the Fire Department 2014 Ford Explorer to be transferred to the Service Department to replace the one that they currently have that was donated by the Police Department. Once they receive the one from the Fire Department, they would put the older one for sale on GovDeals. Murphy moved to approve the transfer of the vehicle from the Fire Department to the Service Department. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Service Foreman Cory Schultz requested approval to hire 880 Construction to replace 30 catch basins on the road that we are paving this year in the amount of \$69,500.00. This would be at no cost to the Township. There is a drainage assessment fund from Medina County that would be paying for it.

Kusnerak moved to approve. Murphy seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Service Foreman Cory Schultz requested approval to hire Melway Paving Company for chip and seal the following roads; Boston Reserve, Roxanne, Roscommon and Limerick in the amount of \$71,111.00 from line item 1000-330-390-000 Other – Purchases services. Kusnerak moved to approve. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

## **TRUSTEE REPORTS:**

### **Christina Kusnerak:**

None.

### **Trica Murphy:**

None.

## **FISCAL OFFICER:**

Kusnerak moved to approve the Payroll Payment Listing dated 5/27/2025 in the amount of \$67,916.61. Murphy seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Murphy moved to approve the Warrant Listing in the amount of \$146,263.87. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Kusnerak moved to approve the Then and Now Purchase Order to Titan Manufacturing & Distributing PO #98-2025 in the amount of \$694.67 for the Police Department for a workout machine. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

## **OLD BUSINESS:**

None.

## **NEW BUSINESS:**

None.

## **MISCELLANEOUS & CORRESPONDENCE:**

None.

## **UPCOMING MEETINGS:**

CLUP:	6/2/25 6:30 PM
Special Meeting:	6/3/25 12:00 PM
Trustees:	6/10/25
BZA:	6/4/25 - CANCELLED
Zoning Commission:	6/5/25

## **PUBLIC INPUT:**

Linda Hudson 314 Pearl Rd. Linda Hudson gave information regarding the Citizens for Property Tax Reform. It is a grass roots group that is trying to initiate some important tax reform here in the state of Ohio. She gave information on how you can keep up with the group and read the proposed constitutional amendment they are hoping to get placed on the ballot in the next regular election. Linda Hudson urged

everyone to get informed and try to get involved.

Anthony Destro 301 Marks Rd. Mr. Destro stated he never received an email about the complaint he wanted to file against Fire Chief Anthony Strazzo. Kusnerak stated, it is her understanding that something has to be submitted to them in written form describing what the complaint is, in detail and then the Board can move forward. Mr. Destro stated he had written something to them in the past and Trustee Kusnerak stated that she didn't believe it was detailed enough. Murphy agreed and asked Mr. Destro if Trustee Nixon had spoken to him. Mr. Destro stated no he had not. Mr. Destro wanted to present his items to the Board during the Trustee meeting but was advised by the Board that was not the proper procedure for his complaint against a public employee. Trustee Kusnerak took the items from Mr. Destro that he had prepared and stated she would review them after the meeting.

Mr. Destro asked Fire Chief Strazzo if he had checked on who filled the FOIA request he made for the Fire Inspector position? Fire Chief Strazzo stated if you have a FOIA request you can direct that to me. Mr. Destro stated he doesn't have a FOIA request but he did ask who filled the FOIA request he made regarding the applicants for the Fire Inspector position. Because the records he received had personal information on it that was not redacted as it should be, including driver's license number and social security numbers. Trustee Murphy thanked Mr. Destro for letting us know.

**OFF CAMERA:**

Kusnerak motioned to go off camera at 7:40 PM for the purpose of signing the Warrants & Purchase Orders and any other business brought before the Board. Murphy seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Kusnerak moved to adjourn at 7:55 PM. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

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Christina Kusnerak, Trustee Chair

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Ryan Nixon, Trustee Vice-Chair

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Patrica Murphy, Trustee

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Lisa James, Fiscal Officer