

BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING
November 26, 2024

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, November 26, 2024 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Patrica Murphy, Trustee Vice-Chair Ryan Nixon, Trustee Christina Kusnerak, Fiscal Officer Linda Kuenzer, Fire Chief Anthony Strazzo, Police Chief Tim Sopkovich, and Assistant Zoning Inspector Wes Humphrey present.

Trustee Chair Murphy called the meeting to order at 7:00 PM.

The Pledge of Allegiance was recited and a moment of silence was observed for our first responders.

PRESENTATION:

Part-time Firefighter Lincoln Walker was sworn in by Trustee Nixon, and is a new addition to the Brunswick Hills Fire Department.

Trustee Nixon also swore in new part-time Firefighter Sayf Shetawi to the Department.

MINUTES:

Murphy moved to approve the November 4, 2024 special meeting minutes. Nixon seconded. Kusnerak – yes. Murphy – yes. Nixon – yes. Motion carried.

Murphy motioned to approve the November 12, 2024 regular meeting minutes. Nixon seconded. Kusnerak – yes. Murphy – yes. Nixon – yes. Motion carried.

Murphy made a motion to approve the November 13, 2024 emergency meeting minutes. Kusnerak seconded. Nixon – yes. Murphy – yes. Kusnerak – yes. Motion carried.

DEPARTMENT REPORTS:

Zoning Department:

None.

Police Department:

None.

Fire Department:

Fire Chief Strazzo requested approval to list two Ferno Stair Chairs on GovDeals.com. Nixon offered **Resolution 36-2024 Disposal of Township Property**. Kusnerak seconded. Murphy – yes. Nixon – yes. Kusnerak – yes. Resolution adopted.

Strazzo requested approval to close PO #150 for Breezeline and create a new purchase order to Breezeline in the amount of \$500 from line item 2192-220-341-0000. Kusnerak moved to approve the request. Nixon

seconded. Murphy – yes. Kusnerak – yes. Nixon – yes. Motion carried.

Strazzo requested that the Board of Trustees enter into a three-year agreement with the City of Brunswick for dispatch services. Police Chief Sopkovich is in agreement with utilizing the City of Brunswick dispatch services. However, Chief Strazzo and Chief Sopkovich are not in agreement as to the percentage of the contract that each department is responsible for paying. The Board will further discuss the percentage paid by each department. Nixon motioned to approve the request. Kusnerak seconded. Murphy – yes. Nixon – yes. Kusnerak – yes. Motion carried.

Chief Strazzo announced that a new part-time Fire Inspector has been hired and he, along with a new part-time firefighter, will be sworn in on December 3, 2024. A public swearing in will take place at a later date.

Strazzo announced that the Department received a reimbursement check from Columbia Gas in the amount of \$1,704.49 from the additional hours required to address the odor issues over the summer.

Chief reported that the new Tanker 22 will be picked up in Luverne, Minnesota on December 5th. Strazzo, Service Department Foreman Schultz, and two firefighters will be making the trip to pick up the tanker.

Strazzo also announced that Meet Santa will be held on December 22nd from noon until 3 PM at Fire Station 2. Santa will be out driving through the Township beginning around 9:15 AM. Santa's route will be posted on the Fire Department's Facebook page.

Lastly, Chief Strazzo wished everyone a Happy Thanksgiving and reminded the cooks to exercise safety precautions when cooking turkeys, especially if deep frying them.

Service Department:

None.

TRUSTEE REPORTS:

Christina Kusnerak:

None.

Ryan Nixon:

Nixon is still working on the verbiage for public comments and would like to discuss those at the December 10th Trustees meeting.

Trica Murphy:

None.

FISCAL OFFICER:

Nixon motioned to approve warrants dated 9/26/24 in the amount of \$41,026.86. Murphy seconded. Kusnerak – yes. Nixon – yes. Murphy – yes. Motion carried.

Murphy moved to approve purchase order #113-2024 in the amount of \$875 for the Ohio Township Association registration expense for Trustees and the Fiscal Officer to attend the Winter Conference in

Columbus. Kusnerak seconded. Nixon – yes. Murphy – yes. Kusnerak – yes. Motion carried.

Murphy also moved to approve a then & now purchase order in the amount of \$3,888 payable to Medina County Water & Soil Conservation. Kusnerak seconded. Nixon – yes. Murphy – yes. Kusnerak – yes. Motion carried.

Murphy offered **Resolution 37-2024 Temporary Appropriations for 2025**. Nixon seconded. Kusnerak – yes. Murphy – yes. Nixon – yes. Resolution adopted.

OLD BUSINESS:

Trustee Nixon is still working on the public comment policy with the Prosecutor’s office.

NEW BUSINESS:

None.

MISCELLANEOUS & CORRESPONDENCE:

None.

UPCOMING MEETINGS: Trustees: December 10 at 7 PM
BZA: December 4 at 7 PM – CANCELLED, NO BUSINESS
Zoning Commission: December 5 at 7 PM

PUBLIC INPUT:

None.

OFF CAMERA:

Murphy motioned to go off camera at 7:26 PM for the signing of Warrants & Purchase Orders and any other business brought before the Board. There will be an Executive Session to conduct interviews for the Zoning Inspector position. Kusnerak seconded. Nixon – yes. Murphy – yes. Kusnerak – yes. Motion carried.

Nixon moved to go into Executive Session at 7:44 PM for the purpose of conducting interviews for the Zoning Inspector position, and invited Assistant Zoning Inspector Humphrey and the applicants to join them. Murphy seconded. Kusnerak – yes. Nixon – yes. Murphy – yes. Motion carried.

Kusnerak made a motion at 8:53 to come out of Executive Session. Murphy seconded. Nixon – yes. Kusnerak – yes. Murphy – yes. Motion carried.

Kusnerak motioned to offer the open Zoning Inspector position to Daryl Lucien at the rate of \$23.00 an hour, pending successful completion and passing of all pre-employment testing. Murphy seconded. Nixon – yes. Kusnerak – yes. Murphy – yes. Motion carried.

Murphy moved to adjourn the meeting at 8:58 PM. Nixon seconded. Kusnerak – yes. Murphy – yes. Nixon – yes. Motion carried.

Patrica Murphy, Trustee Chair

Ryan Nixon, Trustee Vice-Chair

Christina Kusnerak, Trustee

Linda Kuenzer, Fiscal Officer