

BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING
August 27, 2024

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, August 27, 2024 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Patrica Murphy, Trustee Christina Kusnerak, Fiscal Officer Linda Kuenzer, Fire Chief Anthony Strazzo, Police Chief Tim Sopkovich, Service Department Foreman Cory Schultz, and Assistant Zoning Inspector Wes Humphrey present.

Trustee Chair Murphy called the meeting to order at 7:00 PM.

The Pledge of Allegiance was recited and a moment of silence was observed for our first responders.

PRESENTATION:

MINUTES:

Murphy made a motion to approve the July 2, 2024 special meeting minutes. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Murphy motioned to approve the July 17, 2024 special meeting minutes. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Murphy moved to approve the July 23, 2024 regular meeting minutes. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Murphy made a motion to approve the August 8, 2024 special meeting minutes. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Motion carried.

(For detailed information on special or off camera items, review the posted minutes on the website: www.brunswickhillstwp.org)

DEPARTMENT REPORTS:

Zoning Department:

Assistant Zoning Inspector Humphrey reported that he had meetings with representatives for a minor subdivision, which will be located by Terrington and Center Road, and with representatives for a conservation district, which will be located at 2457 Marks Road.

Humphrey reported that from August 1 through August 27, 2024, there were a total of 12 permits.

Police Department:

Police Chief Sopkovich announced that the Brunswick Hills Police Association will be having a raffle on Saturday, September 7, 2024 at the Red Onion. Tickets are \$20 each and only one winner will be drawn.

All proceeds from the raffle will be used to support the department's K-9 program.

Sopkovich reported that the furnace and air conditioning units are being replaced at the police station, as well as the flooring and roof. Sopkovich requested a purchase order to Titan Construction in the amount of \$17,582.25 from the facilities line item to make all of the repairs to the basement and garage. Kusnerak moved to approve the request. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Fire Department:

Fire Department Chief Strazzo requested a purchase order to Pro-Tech Sales in the amount of \$6,980.00 from line item 2281-230-430-0000, Small Tools & Minor Equipment, for the purchase of body armor plates to replace plates out of warranty in existing rescue task force ballistic vests. Kusnerak made a motion to approve the request. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Strazzo also requested approval for two members of the Fire Department to attend live fire flashover training at the Hinckley Fire Department on August 29th. The training will be provided by the State of Ohio at no charge. Murphy motioned to approve the request. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Motion carried.

In addition, Strazzo said he was contacted by Columbia Township as they are conducting a water shuttle training on September 9th. Strazzo is requesting to send two firefighters to the training with the tanker. Kusnerak moved to approve the request. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Strazzo announced that the Department received a thank you card from Cuyahoga Valley Church. The Fire Department's duty crew attended the church summer picnic. One of the parishioners was injured during the picnic and the Fire Department members were able to tend to their injuries.

Chief Strazzo displayed a trophy that the Brunswick Hills Fire Department received while participating in the Valley City Water Fight, which is a fire department tradition. The Brunswick Hills Fire Department finished in second place with participants Phelan, Sobczyk, Winland, Rodak, and Chief Strazzo.

Lastly, Strazzo announced that the Department received the Ohio EMS Grant in the amount of \$3,137.40, which will be used to purchase EMS equipment and education.

Service Department:

Service Department Foreman Schultz requested for the Brunswick Hills Police Department cruiser #8 to be reallocated to the Service Department. The vehicle will no longer be used by the Police Department, but will be very beneficial to the Service Department. Schultz received phone approval from two Trustees on August 22, 2024. Kusnerak motioned to approve the request, and stated that she is always glad to see assets shared among departments. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Schultz also requested approval to hire Crossroads Asphalt to fog seal Markwood Court at a cost of \$9,939.45, as well as a purchase order to Crossroads Asphalt. Schultz stated that fog sealing Markwood will make the road look darker, reduce the amount of dust that is kicked up from the chip seal, reduce the noise of the road, and also extend the life of the road. Kusnerak made a motion to approve the request. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Lastly, Schultz announced that the new pick-up broom was picked up that morning, and is attached to the wheel loader ready to begin sweeping up the roads.

TRUSTEE REPORTS:

Christina Kusnerak:

None.

Trica Murphy:

Murphy reported that she had attended the meeting earlier that day with the Medina County Commissioners to hear the annexation case. The Commissioners have 30 days to make their decision as to whether or not they will allow the annexation into Brunswick City.

FISCAL OFFICER:

Fiscal Officer Kuenzer reported that the bank reconciliation for July, 2024 has been completed.

Murphy moved to approve warrants dated 8/27/24 in the amount of \$133,064.25, noting that included were payments to Tim Lally Chevrolet in the amount of \$54,860.50 for a new police vehicle and to Medical Mutual in the amount of \$54,304.30 for health insurance. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Murphy motioned to approve payroll dated 9/3/24 in the amount of \$76,200.62. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Kusnerak made a motion to approve the following purchase order and blanket certificates presented by the Fiscal Officer.

- Purchase order in the amount of \$5,000 to Roderick, Linton, Belfance, LLP for attorney fees for representation on the annexations.
- Blanket Certificate in the amount of \$106,000 for medical coverage on behalf of the Police Department for the remainder of 2024.
- Blanket certificate in the amount of \$34,000 for medical coverage on behalf of the Service Department for the remainder of 2024.

Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

MISCELLANEOUS & CORRESPONDENCE:

None.

UPCOMING MEETINGS: Trustees: September 10 at 7 PM
BZA: September 4 at 7 PM
Zoning Commission: September 5 at 7 PM

PUBLIC INPUT:

Linda Hudson, 314 Pearl Road, Brunswick, OH 44212 addressed the Board. Mrs. Hudson reported that she attended the annexation meeting earlier that day along with Trustee Murphy. Mrs. Hudson stated that Attorney Schrader did a fine job representing the Township, and continued to reiterate what had transpired at the meeting. Mrs. Hudson discussed the water agreement and map from 1977, which is at the source of the annexations. Of note, was that the City of Brunswick reported at the meeting that Woodward Drive and Kimmich Drive are serviced by the County, per the Brunswick City Foreman. Trustee Murphy and Mrs. Hudson pointed out to the Commissioners that those roads are maintained by the Brunswick Hills Township Service Department.

Tony Destro, 301 Marks Road, Brunswick, OH 44212 addressed the Board of Trustees. Mr. Destro asked the Trustees if a decision had been made on the Zoning Department and Code Enforcement positions, and if so, when will it be shared with the community. Trustee Kusnerak responded that perhaps that will be announced at the next Trustee meeting on September 10, 2024 when Trustee Nixon will be in attendance.

Fire Chief Strazzo addressed the Board and residents in response to accusations made against him at the previous meeting. Strazzo stated that his mission, since the day he was sworn into office, is to protect the safety, health, and wellness of all residents in Brunswick Hills Township as well as visitors and those passing through.

OFF CAMERA:

Murphy motioned to adjourn the meeting at 7:38 PM. Kusnerak seconded. Murphy – yes. Kusnerak – yes. Motion carried.

Patrica Murphy, Trustee Chair

Ryan Nixon, Trustee Vice-Chair

Christina Kusnerak, Trustee

Linda Kuenzer, Fiscal Officer