

**BRUNSWICK HILLS TOWNSHIP TRUSTEES**  
**SPECIAL MEETING**  
**July 3, 2024**

The Brunswick Hills Township Board of Trustees met in special session on Wednesday, July 3, 2024 at the Brunswick Hills Township Town Hall, 1918 Pearl Road, Brunswick, Ohio 44212.

Board of Trustees Chair Patrica Murphy, Trustee Vice-Chair Ryan Nixon, Trustee Christina Kusnerak, Fiscal Officer Linda Kuenzer, Zoning Inspector Evelyn Czyz, Police Chief Tim Sopkovich, Fire Chief Anthony Strazzo, Service Department Foreman Cory Schultz, Township Administrative Assistant Sally Galanek, Police Department Administrative Assistant Ellen Young, and Fire Department Administrative Assistant Carol Bianchi, and two members of the public present.

Murphy called the meeting to order at 9:30 AM.

**DEPARTMENT REPORTS:**

**Zoning:**

Zoning Inspector Czyz stated that some minor increases were noted due to the rising costs.

**Police:**

Chief Sopkovich reported an increase of 2.1% overall, noting healthcare, Medicare, retirement fund, and BWC. Sopkovich also stated that the Department will be making purchases for body cameras and tasers.

**Fire:**

Chief Strazzo indicated that the Fire Department's budget is increasing due to training, healthcare, and vehicle maintenance.

**Service:**

Foreman Schultz stated that the budget for the Service Department is increasing due to rising costs for electric and phone. In addition, he requested to allocate the balance of the 2024 paving fund to 2025, which would be a carryover of approximately \$123,000.00.

**FISCAL OFFICER:**

Murphy moved to approve warrants dated 7/3/24 in the amount of \$67,684.98. Nixon seconded. Kusnerak – yes. Murphy – yes. Nixon – yes. Motion carried.

Nixon made a motion to issue a blanket certificate in the amount of \$75,000.00 for the Fire Department to cover medical for the full-time employees. Kusnerak seconded. Murphy – yes. Nixon – yes. Kusnerak – yes. Motion carried.

Murphy motioned to issue a purchase order to Dex Imaging in the amount of \$1,500 on behalf of the Police Department. Kusnerak seconded. Nixon – yes. Murphy – yes. Kusnerak – yes. Motion carried.

Kusnerak moved to issue a super blanket certificate in the amount of \$50,000 for the Police Department to cover medical expenses. Murphy seconded. Nixon – yes. Kusnerak – yes. Murphy – yes. Motion

carried.

Kusnerak made a motion to adopt **Resolution 21-2024 Approval to Purchase Land for Future Construction of Brunswick Hills Township Community Services Complex**. Murphy seconded. Nixon – yes. Kusnerak – yes. Murphy – yes. Resolution adopted.

Kusnerak motioned to adopt **Resolution 22-2024 Authorizing Expenditure from American Rescue Plan Act Funds**. Nixon seconded. Murphy – yes. Kusnerak – yes. Nixon – yes. Resolution adopted.

Nixon moved to adopt **Resolution 23-2024 Increase Appropriations in Fund 2273**. Kusnerak seconded. Murphy – yes. Nixon – yes. Kusnerak – yes. Resolution adopted.

Kusnerak motioned to approve purchase order #121-2024 to Cleveland Home Title in the amount of \$1,550,227.00 for the purchase of property located at 1654 Substation Road, Brunswick, Ohio 44212. Nixon seconded. Murphy – yes. Kusnerak – yes. Nixon – yes. Motion carried.

Nixon moved to approve check #28661 made payable to Cleveland Home Title in the amount of \$1,550,227.00 for the purchase of property located at 1654 Substation Road, Brunswick, Ohio 44212. Kusnerak seconded. Murphy – yes. Nixon – yes. Kusnerak – yes. Motion carried.

Nixon made a motion to go into Executive Session at 11:07 AM to discuss employment of a public employee, and invited Fire Chief Strazzo to join them. Murphy seconded. Kusnerak – yes. Nixon – yes. Murphy – yes. Motion carried.

Nixon moved to come out of Executive Session at 11:10 AM. Murphy seconded. Kusnerak – yes. Nixon – yes. Murphy – yes. Motion carried.

No action will be taken at this time.

Kusnerak motioned to adjourn the meeting at 11:12 AM. Nixon seconded. Murphy – yes. Kusnerak – yes. Nixon – yes. Motion carried.

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Patrica Murphy, Trustee Chair

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Ryan Nixon, Trustee Vice-Chair

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Christina Kusnerak, Trustee

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Linda Kuenzer, Fiscal Officer