

BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING
July 9, 2024

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, July 9, 2024 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Patrica Murphy, Trustee Vice-Chair Ryan Nixon, Trustee Christina Kusnerak, Fiscal Officer Linda Kuenzer, Police Chief Tim Sopkovich, and Assistant Fire Chief Tim Haas present.

Trustee Chair Murphy called the meeting to order at 7:00 PM, and noted that the meeting was properly advertised.

The Pledge of Allegiance was recited.

There was a moment of silence for our First Responders.

PRESENTATION:

Trustee Chair Murphy swore in Joseph Bobak to the rank of Reserve Officer.
Trustee Chair Murphy also swore in Phillip Bungo to the rank of Patrolman.

The meeting went into recess at 7:05 PM to allow the new officers and their families to take photos.
The Board resumed the meeting at 7:14 PM.

MINUTES:

Murphy moved to approve the May 14, 2024 regular meeting minutes. Nixon seconded. Kusnerak – yes. Murphy – yes. Nixon – yes. Motion carried.

Murphy motioned to approve the May 28, 2024 regular meeting minutes. Kusnerak seconded. Nixon – yes. Murphy – yes. Kusnerak – yes. Motion carried.

Kusnerak made a motion to approve the June 11, 2024 regular meeting minutes. Murphy seconded. Nixon – yes. Kusnerak – yes. Murphy – yes. Motion carried.

Murphy moved to approve the June 13, 2024 special meeting minutes. Nixon seconded. Kusnerak – yes. Murphy – yes. Nixon – yes. Motion carried.

Murphy made a motion to approve the June 25, 2024 regular meeting minutes. Kusnerak seconded. Nixon – yes. Murphy – yes. Kusnerak – yes. Motion carried.

Murphy motioned to approve the July 3, 2024 special meeting minutes. Nixon seconded. Kusnerak – yes. Murphy – yes. Nixon – yes. Motion carried.

Murphy provided off camera summary.

(For detailed information on special or off camera items, review the posted minutes on the website:

DEPARTMENT REPORTS:

Zoning Department:

None.

Police Department:

Chief Sopkovich reported that the 2016 Chevy Impala sold on GovDeals for \$2,625.

Sopkovich stated that he also has a 2014 Ford Explorer listed for sale on GovDeals, with the current bid at \$1,300.

Chief said the fireworks season is now closed until the next holiday. Overall, there were no major catastrophes; however, the Police Department did receive complaints about residents continuing to set off fireworks past the 11:00 PM deadline. Sopkovich stressed that as of right now, all fireworks are illegal.

Fire Department:

Assistant Chief Tim Haas presented the June Run Review to the Board.

Service Department:

Trustee Kusnerak read the Road Report for the Month of June, 2024.

TRUSTEE REPORTS:

Christina Kusnerak:

None.

Ryan Nixon:

Trustee Nixon relayed a message from Fire Chief Strazzo that he had spoken with the contractor doing work on Substation Road, and that the intersection of Substation and Center Roads will tentatively be closed beginning Wednesday, July 17th through July 26th. Murphy added that the road closures are for the new water tower that is being constructed on Substation Road.

Trica Murphy:

Murphy announced that she is waiting to hear back from Republic Waste Services on the renewal for 2025.

In addition, Murphy stated that the surveys for the Comprehensive Land Use Plan are ready. Both the Fire and Police Departments will be posting the survey on their Facebook pages, and the survey will also be posted on the Township's website. Trustee Kusnerak asked Chief Sopkovich about getting the survey to some of the Home Owners Associations throughout the Township, and Sopkovich stated that he has contacts at the HOAs and will email over the survey to them.

FISCAL OFFICER:

Fiscal Officer Kuenzer reported that the bank reconciliation for June, 2024 has been completed.

Murphy moved to approve a super blanket certificate in the amount of \$500 for expenses on behalf of the Police Department. Kusnerak seconded. Nixon – yes. Murphy – yes. Kusnerak – yes. Motion carried.

Nixon made a motion to approve payroll dated 7/9/24 in the amount of \$73,404.15. Kusnerak seconded. Murphy – yes. Nixon – yes. Kusnerak – yes. Motion carried.

Murphy motioned to approve warrants dated 7/9/24 in the amount of \$4,553.30. Kusnerak seconded. Nixon – yes. Murphy – yes. Kusnerak – yes. Motion carried.

Murphy moved to approve **Resolution 24-2024 For the 2025 Preliminary Budget Approval**. Nixon seconded. Kusnerak – yes. Murphy – yes. Nixon – yes. Resolution adopted. Kuenzer thanked all of the department heads for getting their budgets submitted, which enabled her to complete the preliminary budget by the deadline.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

MISCELLANEOUS & CORRESPONDENCE:

None.

UPCOMING MEETINGS: Trustees: July 23 at 7 PM
BZA: July 10 at 7 PM
Zoning Commission: July 11 at 7 PM

PUBLIC INPUT:

None.

OFF CAMERA:

Murphy motioned to go off camera at 7:28 PM for the signing of Warrants & Purchase Orders and any other business brought before the Board. Kusnerak seconded. Nixon – yes. Murphy – yes. Kusnerak – yes. Motion carried.

The Board signed warrants and purchase orders.

Kusnerak motioned to adjourn the meeting at 7:47 PM. Nixon seconded. Murphy – yes. Kusnerak – yes. Nixon – yes. Motion carried.

Patrica Murphy, Trustee Chair

Ryan Nixon, Trustee Vice-Chair

Christina Kusnerak, Trustee

Linda Kuenzer, Fiscal Officer