

BRUNSWICK HILLS TOWNSHIP TRUSTEES
SPECIAL MEETING
February 2, 2024

The Brunswick Hills Township Board of Trustees met in special session on Friday, February 2, 2024 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Patrica Murphy, Trustee Vice-Chair Ryan Nixon, Trustee Christina Kusnerak, Service Department Foreman Cory Schultz, and Police Chief Tim Sopkovich present.

Murphy called the meeting to order at 1:00 PM and noted the meeting was properly advertised.

Kusnerak moved to go into Executive Session at 1:00 PM for the purpose of discussing a land purchase. Service Department Foreman Cory Schultz, Police Chief Tim Sopkovich, and the landowner were invited to join the Trustees in Executive Session. Nixon seconded. Murphy – no. Kusnerak – yes. Nixon – yes. Motion carried.

Kusnerak motioned to come out of Executive Session at 1:56 PM. Nixon seconded. Murphy – yes. Kusnerak – yes. Nixon – yes. Motion carried.

No action will be taken at this time regarding the land purchase.

The Trustees then reviewed 65 requests from residents and businesses to opt-out of the Republic Waste contracted garbage collection. Murphy made a motion to accept all 65 requests. Nixon seconded. Kusnerak – yes. Murphy – yes. Nixon – yes. Motion carried. Kusnerak did note that due to the shortened timeline for the opt-out process, there may be other requests that need to be approved.

Murphy moved to approve warrants dated February 2, 2024 in the amount of \$29,177.63. Nixon seconded. Kusnerak – yes. Murphy – yes. Nixon – yes. Motion carried. Murphy noted that Fiscal Officer Katherine Esber is to inquire about the amount of the OTARMA payment advice # 28206 in the amount of \$5,540.63, as it appears to be an overpayment due to a check that was previously approved on December 26, 2023 in the amount of \$1,959.37.

Murphy motioned to approve payroll dated February 6, 2024 in the amount of \$81,398.48. Nixon seconded. Kusnerak – yes. Murphy – yes. Nixon – yes. Motion carried.

Murphy made a motion to approve purchase orders as follows:

- Payment to Balboa Capital Corporation in the amount of \$97.86 from line item 2191-760-740-0000, Machinery, Equipment & Furniture on behalf of the Police Department.
- Payment to Burnham & Flower Group in a total amount of \$1,793.83 broken down as the amount of \$166.82 from line item 1000-110-221-0000, \$111.63 from line item 2031-330-221-0000, and \$1,515.38 from line item 2191-210-221-0000 all of which are for Medical/Hospitalization.
- Payment to Medina County Engineer in the amount of \$6,500.00 from line item 2021-330-360-

0000, Contracted Services on behalf of the Service Department. This payment was for striping completed on Township roads in 2023 contracted through the Medina County Engineer's Office.

- At the meeting on January 23, 2024, it was believed by Schultz that the amount was closer to \$10,000, but after finally making contact with Matt Martin in the Engineer's Office, it was determined that the amount was much less.

Kusnerak seconded. Nixon – abstained. Murphy – yes. Kusnerak – yes. Motion carried.

Murphy moved to adjourn the meeting at 2:04 PM. Kusnerak seconded. Nixon – yes. Murphy – yes. Kusnerak – yes. Motion carried.

Patrica Murphy, Trustee Chair

Ryan Nixon, Trustee Vice-Chair

Christina Kusnerak, Trustee

Katherine Esber, Fiscal Officer