

**BRUNSWICK HILLS TOWNSHIP TRUSTEES**  
**REGULAR MEETING**  
**May 23, 2023**

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, May 23, 2023 at Brunswick Hills Township Town Hall.

Board of Trustees Vice Chair Christina Kusnerak, Trustee Patrica Murphy, Fiscal Officer Katherine Esber, Police Chief Tim Sopkovich and Service Department Foreman Cory Schultz present.

Kusnerak called the meeting to order at 7:00 PM and noted the meeting was properly advertised.

**PRESENTATION:**

None.

**MINUTES:**

There were no meeting minutes to approve.

**DEPARTMENT REPORTS:**

**Zoning Department:**

None.

**Police Department:**

Chief Sopkovich announced that Officer Jared Dressler received the Optimist 2023 Officer of the Year Award. Officer Dressler, who works third shift, had previously received the Life Saving Award from the Department.

Sopkovich requested a purchase order to Hall Public Safety in the amount of \$11,198.24 from line item 2191-760-750-0000, Motor Vehicle, for emergency equipment to be installed on the new Dodge Durango Pursuit vehicle. Murphy moved to approve the request. Kusnerak seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Sopkovich reminded residents to be mindful of speed limits as they navigate the construction throughout the Township, most especially Pearl Road.

**Fire Department:**

None.

**Service Department:**

Kusnerak introduced the new Service Department Foreman, Cory Schultz, who replaced former Foreman Paul Magovac. Cory has been with the Brunswick Hills Township Service Department for four years.

Schultz reported that Angie from the Medina County Engineer's Office will send out bids May 26<sup>th</sup> for the Kingsbury Road work. Two estimates have been done through the County: one for \$338,000.00 and

the other for \$333,500.00. Hopefully, the Township will also receive Ohio Public Works Commission (OPWC) funds to help pay for this project.

Schultz stated that the Service Department Labor position opening has been listed on the Brunswick Hills Township website and social media.

Lastly, Schultz requested to accept a donation from Hinckley Roofing to replace the roofs on the carport and entrance overhang at Town Hall. As compensation, Hinckley Roofing requested to display a 4' x 8' banner in front of the Fire Department while the work is being completed; participate in a group photo; receive recognition on the Township's Fire Department social media page; allow them to invite news media to attend the day of the installation; and, allow them to use the photos for promotional purposes. The donated work is valued at \$5,430.00. Kusnerak made a motion to accept the donation of \$5,430.00 from Hinckley Roofing and expressed her gratitude for their generous donation. Murphy seconded and thanked them as well. Murphy – yes. Kusnerak – yes. Motion carried.

**TRUSTEE REPORTS:**

**Christina Kusnerak:**

None.

**Trica Murphy:**

None.

**John Witthuhn:**

None.

**FISCAL OFFICER:**

Fiscal Officer Katherine Esber reported that the May, 2023 reconciliation for the Township has been completed.

Kusnerak moved to approve payroll for 5/30/23 in the amount of \$60,788.66. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Kusnerak motioned to approve warrants from 5/15/23 in the amount of \$28,076.22. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Kusnerak made a motion to approve warrants from 5/23/23 in the amount of \$67,298.62, almost \$40,000.00 of which is for health insurance. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

Kusnerak reported that an invoice was received from Hanna, Campbell & Powell, LLP in the amount of \$1,638.80, which was representation for a BWC claim. Kusnerak motioned to approve payment of the

invoice from blanket certificate #5. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

**MISCELLANEOUS & CORRESPONDENCE:**

None.

**UPCOMING MEETINGS:** Trustees: June 5 at 10 AM – Special Meeting to discuss Union negotiations with attorneys.  
Zoning Commission: June 1 at 7 PM  
BZA: June 7 at 7 PM – CANCELLED DUE TO NO BUSINESS  
Trustees: June 13 at 7 PM

Kusnerak announced that a special meeting is tentatively being scheduled for July 10 at 10 AM to discuss the 2024 budget.

**PUBLIC INPUT:**

None.

**OFF CAMERA:**

Kusnerak motioned to go off camera at 7:12 PM for the signing of Warrants & Purchase Orders and any other business brought before the Board. There will be an Executive Session off camera to conduct five interviews and consider employment. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Kusnerak made a motion to go into Executive Session at 7:25 PM to conduct interviews and invited the applicants to join the Executive Session. Murphy seconded. Kusnerak - yes. Murphy – yes. Motion carried.

Kusnerak moved to come out of Executive Session at 8:16 PM. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Kusnerak motioned to offer employment to Thomas DeCastra for the Zoning Commission with his term ending in 2027, pending successful completion of all pre-employment testing. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Kusnerak made a motion to offer employment to Jon McFarland for the Zoning Commission with his term ending in 2025, pending successful completion of all pre-employment testing. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Kusnerak motioned to offer part-time employment to Tyler Mayo, Ethan Stross and Luke Rodak for the Fire Department, pending successful completion of all pre-employment testing. Murphy seconded. Kusnerak – yes. Murphy – yes. Motion carried.

Kusnerak moved to adjourn the meeting at 8:20 PM. Murphy seconded. Kusnerak – yes. Murphy – yes.

Motion carried.

---

John Witthuhn, Chair Trustee

---

Christina Kusnerak, Vice-Chair Trustee

---

Patrica Murphy, Trustee

---

Katherine Esber, Fiscal Officer