

**Brunswick Hills Township Board of Zoning Appeals
Special Meeting Minutes
Township Hall
December 14, 2022**

Call Meeting to Order

Vice Chairman, Ron Wetterman called the Brunswick Hills Township Board of Zoning Appeals Special Meeting for December 14, 2022 to order at 7:00 p.m. to approve and sign the Conclusion of Facts document, pertaining to Lynette Jeffers 4744 Sleepy Hollow Road, Medina, Ohio. A roll call of the board was executed.

- **Board Members in Attendance:** Cliff Kersten, Ron Wetterman, Ann Barron, Gregg Timura
- **Alternate Board Members in Attendance:** Mark Jeffers (recused himself as the Conclusion of Facts pertained to his case).
- **Board Members Not in Attendance:** Chris Schigel (Excused Absence)
- **Others in Attendance:** Evelyn Czyz, Zoning Inspector, Trustee Trica Murphy, Zoning Liaison, Linda Kuenzer, Secretary.

Mr. Wetterman stated that the Brunswick Hills Township Board of Zoning Appeals acts within the regulations of Sec. 519 of the Ohio Revised Code.

Mr. Wetterman stated that the business for tonight was to approve or disapprove the Conclusion of Fact document pertaining to the Lynette Jeffers case for our attorney. Mr. Wetterman asked the board if all members had a chance to read over the document, which they did and if there were any corrections or additions to the Conclusion of Facts document. No corrections or additions noted. Mr. Wetterman called for a motion on the Conclusion of Facts.

Motion: Mr. Kersten made a motion to accept the Conclusion of Facts as presented. Mr. Timura seconds.

Roll Call: Mr. Kersten-yes; Mr. Timura-yes; Ms. Barron-yes; Mr. Wetterman-yes.

PUBLIC COMMENT

Mr. Jeffers asked if what we were talking about pertained to their case, and asked if his attorney should be there. Mr. Wetterman stated that the Conclusion of Facts stated what took place at the meeting. Mr. Jeffers asked if it was the same as the Decision Letter that they received? Mr. Wetterman questioned was it really? Mrs. Kuenzer stated that the Decision Letter was before and pertained to the appeal decision. The Conclusion of Fact reiterated what took place at the meeting. Not changing anything, no voting, everything has already been voted on, it merely states what took place at the meeting.

Mr. Jeffers asked if his attorney received a copy. Mrs. Kuenzer stated she could not answer that. Trustee Murphy stated that the document gets filed with the court. That it is common and happens with every case that has gone to court. Trustee Murphy also stated that she had never seen an attorney at one of these meetings.

Mr. Jeffers asked if he would receive a copy of the Conclusion of Fact document. Mrs. Kuenzer stated he did as an attachment to the email regarding the meeting for tonight. Mr. Jeffers asked if he would receive a signed copy? Mrs. Kuenzer stated yes.

Mr. Kersten questioned whether we should give a copy to Mr. Jeffers or let his attorney give him a copy. Mr. Kersten was not sure we should give the copy. Trustee Murphy stated it was a public document and it

was fine to give him a copy. Mr. Kersten said he would leave that decision up to Mr. Wetterman, Mr. Wetterman said yes, he would release a copy to Mr. Jeffers.

MOTION TO ADJOURN

Mr. Wetterman stated he would accept a motion to adjourn.

Motion: Mr. Timura moved to adjourn the meeting. Ms. Barron seconds.
Roll Call: All in favor to adjourn.

Meeting officially adjourned at 7:12 p.m.

Respectfully Submitted,
Linda Kuenzer, Zoning Secretary

Chris Schigel, Chair

Date 1/4/23 approved