

**Brunswick Hills Township Board of Zoning Appeals
Special Meeting Minutes
Township Hall
November 18, 2021**

Call Meeting to Order

Chair Kersten called the Brunswick Hills Township Board of Zoning Appeals special meeting for November 18, 2021 to order at 7:02 p.m. A roll call of the board was executed.

- **Board Members in Attendance:** Cliff Kersten (Chair), Chris Schigel (Vice Chair), Ron Wetterman, Ann Barron, Linda Kuenzer
- **Board Members Not in Attendance:** Daryl Lucien (Excused Absence)
- **Others in Attendance:** Evelyn Czyz, Zoning Inspector, Mary Jean Milanko, Secretary.

The Brunswick Hills Board of Zoning Appeals acts within the regulations of Sec. 519 of the Ohio Revised Code. A quorum was present.

NEW BUSINESS:

1. Special Meeting to approve and sign legal document Conclusion of Fact for 1595 Substation Road/Turnberry Partners

Mr. Kersten confirmed with all board members that they received and read the Conclusion of Fact document.

Motion: Mr. Schigel moved to adopt and sign the Conclusion of Fact as prepared by the prosecutor's office. Mr. Wetterman seconds. **Roll Call:** Ms. Kuenzer-yes; Ms. Barron-yes; Mr. Wetterman-yes; Mr. Schigel-yes; Mr. Kersten-yes.

ANNOUNCEMENT OF NEXT MEETING DATES:

1. Cancel December Regular Meeting.

Motion: Mr. Kersten moved to cancel the December 1, 2021 meeting date. Mr. Schigel seconds.

Roll Call: Mr. Wetterman-yes; Mr. Schigel-yes; Ms. Barron-yes; Ms. Kuenzer-yes; Mr. Kersten-yes.

2. Announce January 5, 2022 Organizational Meeting

Mr. Kersten announced January 5, 2022 at 7 p.m. as the BZA organizational meeting at which time the board will elect a chairman and vice chair for 2022.

MOTION TO ADJOURN

Motion: Mr. Wetterman moved to adjourn the special meeting. Mr. Schigel seconds. **Roll Call:** All in favor to adjourn. Meeting officially adjourned at 7:09 p.m.

Respectfully Submitted,
Mary Jean Milanko, Zoning Secretary

BZA Chair

Date