

BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING

July 27, 2021

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, July 27, 2021 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Michael Esber, Vice-Chair John Witthuhn, Trustee Christina Kusnerak, Fiscal Officer Katherine Esber, Police Chief Sopkovich, Fire Chief Strazzo and Service Forman Paul Magovac present.

Esber called the meeting to order at 7:00 PM and noted the meeting was properly advertised.

PRESENTATION:

Chief Strazzo requested the Board of Trustees to promote two Firefighters to Lieutenant, public to meet them and Board to swear them in. Strazzo presented FF Pavel and FF Samsel with their new badges and helmets.

Firefighters Pavel and Samsel were sworn-in as Lieutenants by Trustee Esber.

Lieutenant Pavel thanked and presented the Board of Trustees and Township Fire Department with an American Flag which was flown while Lieutenant Pavel was deployed overseas in the Air Force.

MINUTES:

None

DEPARTMENT REPORTS:

Zoning Department:

None

Police Department:

None

Fire Department:

Strazzo requested the Board of Trustees to accept the resignation of Lieutenant Dalziel due to personal reasons. Strazzo added that the Dalziel family has been part of the Township Fire Department a long time and would like to thank the Dalziel family for their contribution to the Fire Department. Esber moved to accept the resignation of Lt. Dalziel and thanked him for the years of service. Kusnerak seconded and thanked Lt. Dalziel and the family for their years of contribution and sacrifices. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.

Strazzo requested an Executive Session for Employee Interview and potential Employee discipline.

Strazzo publicly thanked Lieutenant Benigni for his hard work and dedication while Chief Strazzo and Assistant Chief Haas were on vacation.

Strazzo announced Assistant Chief Haas was recognized on the local news and in the

newspaper while on vacation in Mexico with his family. Haas performed CPR on a little girl who was drowning in the hotel pool. Strazzo stated while we are on vacation, we are never truly on vacation. With all of the training and classes they attend, they ultimately save lives. Strazzo would like to recognize Assistant Chief Haas for his dedication to the Township and those in Cancun.

Strazzo would like to recognize Firefighter Cali, who has been requested to be a guest speaker for the Department of Health and Human Services Natural Disaster Medial Assistant Training Summit. There will be no cost to the Township and FF Cali will be attending on his own time.

Strazzo would like to give condolences to the family of Candi McKenzie, who passed away. She was a Firefighter for the Township in the late 1980s and care giver at Medina Hospital.

Strazzo would like to thank the Service Department for making the lawn at Station Two look very nice with the new mower.

Service Department:

Magovac requested the Board of Trustees to hold public meetings at 6:30PM on August 10th and August 24th to place McKinley Avenue into Non-Maintained Status. Magovac stated he has a letter he will send out to all residents along McKinley Avenue. In addition to sending the letter, Magovac will place a notice in the paper, as well as the Township Website. Kusnerak moved to hold the McKinley Avenue Public Meetings at 6:30PM on August 10th and August 24th. Witthuhn seconded. Esber – yes. Witthuhn – yes. Kusnerak – yes. Motion carried.

Magovac requested the Board of Trustees to accept the resignation of Adam Klein. Esber moved to accept Adam Klein's resignation and thanked him for his service. Witthuhn seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried. Kusnerak noted Adam Klein started part-time with the Township when he was young, progressed over the years and will be missed. Kusnerak wished him well in his new adventure.

Magovac requested the Board of Trustees to move forward to advertise for an open fulltime Service Department Employee. Witthuhn moved to approve. Esber seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.

Magovac requested to place unused or out of service equipment on GovDeals. Trash pump, gas generator, commercial heavy duty 8 gal air compressor, industrial power washer, Buyers hydraulic tank, Myers plow a-frame and a Bemis arrow board. Witthuhn offered **Resolution 26-2021**, as stated. Esber seconded. Kusnerak – yes. Esber – yes. Witthuhn – yes. Resolution adopted.

TRUSTEES' REPORT:

Michael Esber:

Esber got a request from Ellen regarding resuming the renting of Town Hall. Esber believes with the new virus variant the Township shouldn't open it at this time, Witthuhn agreed. Kusnerak can go either way, but to be safe she agrees. Town Hall will not be rented out at this time. Police Chief Sopkovich will let Ellen know.

John Witthuhn:

None

Christina Kusnerak:

None

FISCAL OFFICER:

K. Esber presented the financial reports BC's, payroll, resolutions and warrants.

Kusnerak offered **Resolution 27-2021**, estimating aggregate maximum amount of public funds to be awarded as active and interim deposits for the purpose of determining Township banking facilities (a five-year requirement). Esber seconded. Esber – yes. Witthuhn – yes. Kusnerak –yes. Resolution adopted.

Esber offered **Resolution 28-2021**, decreasing: Medicare line item in the amount of \$24.48; salary line item in the amount of \$159.50; OPERS line item in the amount of \$11,898.57 and uniforms line item in the amount of \$10,816.02. The other salary line item will be increased by \$22,898.57 (Police Department). Kusnerak seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Resolution adopted.

Witthuhn moved to approve Then and Now PO's for Police Department dated July 19, 2021 in the amount of \$403.10 for Medina County Sanitary Engineers and \$6,708.00 for Pro-Vision. Esber seconded. Kusnerak – yes. Esber – yes. Witthuhn – yes. Motion carried.

Witthuhn moved to approve payment listing dated July 19, 2021 in the amount of \$16,592.21. Kusnerak seconded. Esber – yes. Kusnerak – yes. Witthuhn – yes. Motion carried.

Witthuhn moved to approve payment listing dated July 27, 2021, as mentioned, in the amount of \$56,846.74. Esber seconded. Kusnerak – yes. Esber – yes. Witthuhn – yes. Motion carried.

Witthuhn moved to approve Fire Department BC in the amount of \$39,000 for Medical and Hospitalization. Kusnerak seconded. Esber – yes. Witthuhn – yes. Kusnerak – yes. Motion carried.

Witthuhn moved to approve payment listing dated July 27, 2021 for payroll in the amount of \$72,240.68. Kusnerak seconded. Esber – yes. Witthuhn – yes. Kusnerak – yes. Motion carried.

OLD BUSINESS:

Esber mentioned West Chase property and using the (ODNR) grant to build a pavilion. Both Witthuhn and Kusnerak stated nothing has changed from previous discussions, still in consideration.

NEW BUSINESS:

Witthuhn will be attending ARP/OBM virtual seminar on July 28, 2021. Witthuhn requested approval from the Board for K. Esber and Witthuhn to apply for the ARP/Covid Funds on behalf of the Township. Esber moved to approve Witthuhn and K. Esber to apply and sign documentation for the grant, as mentioned. Kusnerak seconded. Witthuhn – yes. Kusnerak – yes. Esber – yes. Motion carried.

MISCELLANEOUS & CORRESPONDENCE:

None

UPCOMING MEETINGS:

BZA: August 4th at 7PM

Zoning Commission: August 5th at 7PM

Trustee: August 10th at 7PM

Special: Prosecutor's Office July 29th, Executive Session to discuss pending litigation;

Public Hearing August 10th and August 24th at 6:30PM;

BZA Public Hearing, August 26th at 7PM.

PUBLIC INPUT:

Ron Wetterman 1085 Substation Road, waste collection question regarding another resident wanting a waste collection bulk bag. Esber stated he would need the address and phone number of the resident so he can call Republic Waste to follow up about this issue.

Gene Jasinski, (Heidi's Towing), 2307 Pearl Rd, concerned about 2291 Pearl Road. The resident burns behind house and there is no water to put the fire out. Fire Department has been out to the resident's home a few times. Jasinski stated it's his understanding the Township secured a grant for the home to be razed, but nothing has been done to the property. The home is falling apart and the property is a mess. Jasinski is concerned about fires spreading to nearby residences if this issue isn't being taken care of. Mr. Jasinski is wondering if there are any plans regarding this property and grant that was given for the residence. Kusnerak stated the Township applied for the grant from the County to raze the structure and that was approved. The Township has worked with the property owners to clean up property, but now Medina County Planning Services and the Prosecutor's Office are working with the property owners to get a resolution on this. The Prosecutor's Office is aware of the concerns and complaints, as of right now the Board of Trustees hands are tied. They have been out to the property several times trying to work with property owners and the next step will be a Public Hearing to hire someone to go onto the property to clean it up and attach the cost to their property taxes. Kusnerak stated it's a long process, but we are making some headway. Mr. Jasinski stated in a couple months he would like to know a direction where this is going and, if there is going to be a special meeting, he would like to be there. Mr. Jasinski mentioned he is willing to help the resident out to clean the property up, to make it safer for the community. Kusnerak stated she would like to talk with Mr. Jasinski after the meeting to get contact information to stay in touch with any updates. Witthuhn stated to Mr. Jasinski he, along with any resident, should contact the Fire Department with any fire concerns while they are occurring and the Township will have someone come out.

OFF CAMERA:

Esber motioned to go off camera at 7:38PM for the signing of Warrants & Purchase Orders and any other business brought before the board. There will be Executive Sessions off camera

for employee interview and employee discipline. Witthuhn seconded. Kusnerak – yes. Esber – yes. Witthuhn – yes. Motion carried.

Swear in Linda Kuenzer as BZA Member, term expiring 2021.

Witthuhn motioned to go into Executive Session at 7:41PM to consider Employment with the applicant and Employee Discipline, and invite Chief Strazzo. Esber seconded. All voted yes. Motion carried.

Witthuhn motioned to come out of Executive Session at 8:28PM. Esber seconded. All voted yes. Motion carried

Witthuhn motioned to offer Zachary Lohr Part-time Firefighter Employment, pending successful completion of all pre-employment requirements. Esber seconded. All voted yes. Motion carried

Esber moved to authorize Chief Strazzo to conduct employee disciplinary investigation for possible Board action. Kusnerak seconded. All voted yes. Motion carried.

Witthuhn authorized leave of absence for Firefighter Dan Woll for the month of August, 2021 only. Esber seconded. All voted yes. Motion carried.

ADJOURN:

Kusnerak moved to adjourn at 8:46PM. Esber seconded. All voted yes. Motion carried.

Michael Esber, Chair Trustee

Katherine Esber, Fiscal Officer

John Witthuhn, Vice-Chair Trustee

Christina Kusnerak, Trustee