

BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING

July 13, 2021

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, July 13, 2021 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Michael Esber, Vice-Chair John Witthuhn, Trustee Christina Kusnerak, Fiscal Officer Katherine Esber, Zoning Inspector Czyz, Police Chief Sopkovich, Lt. Benigni present.

Esber called the meeting to order at 7:00 PM and noted the meeting was properly advertised.

PRESENTATION:

Chief Sopkovich introduced K9 Ajgo and Ptl. Ted Makrinos. Ptl. Ted Makrinos talked about K9 Ajgo and all the training he received at Excel K9. K9 Ajgo trained in bite work, suspect apprehension, handler protection, narcotic detection, building searches to check if anyone is in building, article search (car keys, guns, bullets casings) human odor on those items and finding them. K9 Ajgo's badge number (35) was chosen by Ptl. Ted Makrinos and was his dad's badge number, who is a retired police officer. Ptl. Ted Makrinos thanked the Board of Trustees and the community for the support and the opportunity for the K9 program. Chief Sopkovich thanked Captain Bors from the Medina County Sheriff's Office for helping start the K9 program while he was employed at BHPD; the community and everyone for all the support and funding. Ptl. Ted Makrinos stated K9 Ajgo is state certified in narcotics work, building search, tracking, area search and bite work. Esber swore in K9 Ajgo. Chief Sopkovich introduced Amanda Cameron, Township Administrative Assistant, presented Ptl. Ted Makrinos, K9 Ajgo and Brunswick Hills Police Department with a German Shephard Statue and treats for K9 Ajgo.

Esber called for a break at 7:15PM and the meeting resumed at 7:20PM.

MINUTES:

Esber moved to approve June 8th revised meeting minutes. Kusnerak seconded. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.

Kusnerak moved to approve June 22 regular meeting minutes. Witthuhn seconded. Esber - abstained. Witthuhn – yes. Kusnerak – yes. Motion carried.

Witthuhn provided off camera summary.

(For detailed information on special or off camera items review the posted minutes on the website: www.brunswickhillstwp.org)

DEPARTMENT REPORTS:

Fire Department:

Lt Benigni read the report for June 2021.

Lt Benigni requested the approval for one-night lodging for Chief Strazzo at Maumee Bay

Lodge Conference Center in the amount of \$127.00 to attend the NEOFPA and NEOSEN Fall Conference. Chief Strazzo has been requested to be a guest speaker and will receive one night of lodging and free conference admission. Esber moved to approve. Witthuhn seconded. Kusnerak – yes. Esber – yes. Witthuhn – yes. Motion carried.

Lt Benigni requested approval for two-night lodging for Fire Protection Officer Payne at the Maumee Bay Lodge Conference Center in the amount of \$127.00/night and \$250.00 to attend the NEOFPA and NEOSEN Fall Conference, to be paid from BC #73. Esber moved to approve. Kusnerak seconded. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.

Lt Benigni requested an Executive Session for the purpose of an employee interview.

Lt Benigni stated tanker 22 needed an emergency replacement of the pump shifter rod in the amount of \$1,800.00, paid from BC #74. Esber moved to approve. Kusnerak seconded. Witthuhn – yes. Kusnerak – yes. Esber – yes. Motion carried.

Lt Benigni announced the Fire Department has received a \$2,500.00 grant from the Ohio Division of EMS, for EMS Equipment. The department will continue to purchase equipment for the third squad as the funds need to be spent by December 31, 2021.

Kusnerak announced Chief Strazzo has been accepted to the Leadership Medina County from the Selection Committee and the Board of Directors for the signature class 2022, the 31st class, we very excited and happy about that.

Zoning Department:

Cyz read zoning report for June 2021

Cyz mentioned Mylar to be signed

Kusnerak mentioned Board of Zoning Appeals is still taking applications

Kusnerak moved to place board member Mr. Lucian from the BZA on leave of absence until further notice. Esber seconded. Witthuhn – yes. Kusnerak – yes. Esber – yes. Motion carried.

Police Department:

Sopkovich requested to accept the donation from the Brunswick Hills Police Association for the K9 equipment installed in vehicle in the amount of \$7,334.22 and thanked everyone for the donations. Esber moved to approve. Kusnerak seconded. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.

Sopkovich requested a PO to Hall Public Safety in the amount of \$5,802.99 for replacement equipment (light bar, camera, etc.) for K9 vehicle. Esber moved to approve PO in the amount of \$5,802.99 to Hall Public Safety. Kusnerak seconded. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.

Sopkovich requested to send Sgt. P. Piekut to First Line Supervisor in Columbus, Ohio on July 20, 21 and 22, 2021. PO request to Law Enforcement Risk Management in the amount of \$295.00 from training. Two nights of lodging, in the amount of \$178.00, will be placed on credit card. Esber moved to approve. Witthuhn seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.

Service Department:

Witthuhn read the road report for June, 2021

TRUSTEES' REPORT:

Michael Esber:

None

John Witthuhn:

None

Christina Kusnerak:

None

FISCAL OFFICER:

K. Esber presented the financial reports, Purchase Orders and BC's, Payroll and Warrants

K. Esber stated the reconciliation for the month of June has been completed.

Witthuhn moved to approve June 28, 2021 PO's and BC's: PO to WOW in the amount of \$5,000.00; BC for Machinery, Equipment and Furniture in the amount of \$3,000.00; BC for Dues and Fees in the amount of \$5,000.00 for the Police Department. Two PO's to Ohio Edison in the amount of \$3,500.00 and \$2,500.00; PO to WOW in the amount of \$1,500.00; BC for postage in the amount of \$528.65; BC for office supplies in the amount of \$1,000 and BC for Other Communication in the amount of \$1,323.74, for General Fund. Esber seconded. Kusnerak – yes. Esber – yes. Witthuhn – yes. Motion carried.

Witthuhn moved to approve payment listing dated June 28, 2021 in the amount of \$61,041.74. Witthuhn noted that amount includes purchase of Police Department vehicle, close to \$ 37,000.00. Esber seconded. Kusnerak – yes. Esber – yes. Witthuhn – yes. Motion carried.

Witthuhn moved to approve payment listing for warrants dated July 6, 2021 in the amount of \$10,420.19. Kusnerak seconded. Esber – yes. Witthuhn – yes. Kusnerak – yes. Motion carried.

Witthuhn moved to approve payment listing for warrants dated July 12, 2021 in the amount of \$7,093.42. Esber seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.

Esber moved to approve, as mentioned, payroll dated July 13, 2021 in the amount of \$69,440.64. Kusnerak seconded. Witthuhn – abstain from FOP in the amount of \$420.00, otherwise, yes. Esber – yes. Kusnerak – yes. Motion carried.

OLD BUSINESS:

Esber mentioned West Chase property and asked about making a decision about what to do with property. Kusnerak stated her feelings were the same. Witthuhn agreed, noting he would like to see if a joint project is possible with a potential Fire Department replacement building. No decision made.

NEW BUSINESS:

None

MISCELLANEOUS & CORRESPONDENCE:

None

UPCOMING MEETINGS:

BZA: August 4th at 7PM

Zoning Commission: August 5th at 7PM

Trustee: July 27th at 7PM

Special: BZA Public, August 26th at 7PM

PUBLIC INPUT:

None

OFF CAMERA:

Esber thanked everyone who came to meeting.

Esber motioned to go off camera at 7:42PM, for the signing of Warrants & Purchase Orders and any other business brought before the board. There will be an Executive Session off camera for employee interview. Kusnerak seconded. Witthuhn – yes. Kusnerak – yes. Esber – yes. Motion carried.

Witthuhn motioned to go into Executive Session at 7:53PM to consider Employment with Applicant and Lt. Benigni. Esber seconded. All voted yes. Motion carried.

Kusnerak motioned to come out of Executive Session at 8:03PM. Witthuhn seconded. All voted yes. Motion carried.

Esber motioned to offer Anna Lesak Part-time Firefighter Employment, pending successful completion of all pre-employment requirements. Kusnerak seconded. All voted yes. Motion carried

ADJOURN:

Kusnerak moved to adjourn at 8:09PM. Esber seconded. All voted yes. Motion carried.

Michael Esber, Chair Trustee

Katherine Esber, Fiscal Officer

John Witthuhn, Vice-Chair Trustee

Christina Kusnerak, Trustee