

**BRUNSWICK HILLS TOWNSHIP TRUSTEES**  
**REGULAR MEETING**

**August 10, 2021**

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, August 10, 2021 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Michael Esber, Trustee Christina Kusnerak, Fiscal Officer Katherine Esber, Zoning Inspector Evelyn Czyz, Police Chief Sopkovich, Fire Chief Strazzo and Service Forman Paul Magovac present.

Esber called the meeting to order at 7:00 PM and noted the meeting was properly advertised.

**PRESENTATION:**

Chief Strazzo introduced two new part-time firefighters, Anna Lesak and Zachery Lohr. Anna Lesak is joined by her mom and boyfriend. She is a firefighter and paramedic, she graduated from the Parma Paramedic program and University of Akron Fire School. Anna grew up in Streetsboro and currently resides in North Royalton, she is also a paramedic at University Hospital in Parma. Zachery Lohr grew up in Brunswick and it has always been a dream to be on Brunswick Hills Fire Department. When he was child he attended either an open house or bon fires and from that day he knew he wanted to be on Brunswick Hills Fire Department. Strazzo said he would make Zachery's dream come true, give him a t-shirt and put him on the Department. Zachery Lohr is currently in the Lorain County Paramedic Program to graduate in December. Lohr also went to the Medina County Career Center where he received his Fire Two Certificate. Zachery Lohr is joined by his girlfriend and his parents. He works part-time for the Erhardt Fire Department.

Esber sworn in Anna Lesak and Zachery Lohr.

Strazzo asked the newly hired Fire Fighters and Family if they wanted to join him outside for pictures.

**MINUTES:**

Esber moved to approve July 13, 2021 special meeting minutes for the purpose to discuss Township 2022 Primary Budget, Kusnerak seconded. Esber – yes. Kusnerak – yes. Motion carried.

Kusnerak moved to approve July 13, 2021 regular meeting minutes, Esber seconded. Kusnerak – yes. Esber – yes. Motion carried.

Esber provided off camera summary.

(For detailed information on special or off camera items review the posted minutes on the website: [www.brunswickhillstwp.org](http://www.brunswickhillstwp.org))

Esber moved to approve July 27, 2021 regular meeting minutes, Kusnerak seconded. Esber – yes. Kusnerak – yes. Motion carried.

Esber provided off camera summary.

(For detailed information on special or off camera items review the posted minutes on the website: [www.brunswickhillstwp.org](http://www.brunswickhillstwp.org))

Kusnerak moved to approve July 29, 2021 special meeting minutes, Esber seconded. Kusnerak – yes. Esber – yes. Motion carried.

## **DEPARTMENT REPORTS:**

### **Zoning Department:**

Cyz read the Zoning Department report for July 2021

Kusnerak stated that the Zoning Commission met last week to discuss revising the comprehensive use of land plan. The plan was put in place in 2005, Kusnerak said it was a good idea for it to be revised.

### **Police Department:**

None

### **Fire Department:**

Strazzo read the report for July 2021

Strazzo requested Firefighter Mehalic to attend the spill and response strategies and tactics class. The class is free at the Wayne County Regional Training Facility, on Sunday, October 30<sup>th</sup>. Kusnerak moved to approve, Esber seconded and asked if Mehalic will be taking a Township vehicle, Strazzo said yes. Kusnerak – yes. Esber – yes.

Kusnerak made an announcement, to follow the guidelines of the CDC, anyone entering the Township public buildings will be required to wear a face mask, until further notice. Strazzo noted that the Township will have masks available at all facilities.

Strazzo announced the Medina County Health Department reached out to him, regarding the need for drive thru Covid testing at Station 2 the week of August 16<sup>th</sup>. When Strazzo get confirmed dates and information, it will be posted on Facebook and the Township Website. The date has since been announced as August 26<sup>th</sup> from 2-4

### **Service Department:**

Magovac read the road report for July 2021.

Magovac updated the Board of Trustees, regarding ODOT salt contract. Cargill Salt is \$40.31 per ton, last year's price was \$53.42.

Magovac requested to close PO #13, Compass Mineral

Magovac requested a PO to Cargill, Inc. in the amount of \$44,632.87

Magovac requested a PO and the Purchase of a 2023 Kenworth T480 snowplow truck from

Kenworth of Richfield in the amount of \$175,374. The PO request for 2021 is in the amount of \$90,000 from other purchased services line item. The balance of the purchase will come from the 2022 budget. Esber moved to approve, Kusnerak seconded. Esber – yes. Kusnerak – yes. Motion carried.

**TRUSTEES' REPORT:**

**Michael Esber:**

None

**John Witthuhn:**

None

**Christina Kusnerak:**

None

**FISCAL OFFICER:**

K. Esber presented the financial reports BC's, payroll, resolutions and warrants.

Kusnerak moved to adopt **Resolution 29-2021** Bank Received Applications; S and T, Westfield and Huntington Banks, starting September 1, 2021 through August 30, 2026. Esber seconded. Kusnerak – yes. Esber – yes. Resolution adopted.

Kusnerak moved to close PO #13 to Compass Mineral, Esber seconded. Kusnerak – yes. Esber – yes. Motion carried.

Kusnerak moved to approve PO, BC and Then and Now, as mentioned, Esber seconded. Kusnerak – yes. Esber – yes. Motion carried.

Kusnerak moved to approve payment listing, dated August 2, 2021, in the amount of \$21,286.36. Esber seconded. Kusnerak – yes. Esber – yes. Motion carried.

Kusnerak moved to approve payment listing, dated August 9, 2021, in the amount of \$4,959.16. Esber seconded. Kusnerak – yes. Esber – yes. Motion carried.

Kusnerak moved to approve payroll, dated August 10, 2021, in the amount of \$53,840.61. Esber seconded. Kusnerak – yes. Esber – yes. Motion carried.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Esber mentioned the Township hiring Legal Counsel to help the Township use the American Rescue Plan money properly. Esber moved to accept Baker and Dublikar for the proper handling of the American Rescue Plan money and adopt **Resolution 30-2021**, Kusnerak seconded. Esber – yes. Kusnerak – yes. Motion carried and resolution adopted.

Kusnerak offered **Resolution 31-2021** accept the material terms of the One Ohio Subdivision Settlement, Esber seconded. Kusnerak – yes. Esber – yes. Resolution adopted.

**MISCELLANEOUS & CORRESPONDENCE:**

Esber mentioned receiving a card from Western Reserve Land Conservancy, if anyone is interested it's a land owner's celebration on Saturday, August 28<sup>th</sup> from 11am to 2pm. At the Western Reserve Conservancy 3850 Chagrin River Road, Moreland Hills, Ohio 44022. There will be guided hikes and fishing at 11 am, a short program at 11:45 am, 12:00pm will be lunch, a Jungle Bob Show will be at 1:00 pm and the event concludes at 2:00 pm. There is a RSVP if anyone is interested in going.

**UPCOMING MEETINGS:**

BZA: September 1st at 7PM

Zoning Commission: September 2nd at 7PM

Trustee: August 24th at 7PM

Special: August 24th at 6:30PM; and BZA Public, August 26<sup>th</sup> at 7PM.

**PUBLIC INPUT:**

Patricia Wetterman, 1085 Substation, complimented the Township Road Crew for responding to a call she made regarding a baby fawn hitting their mailbox.

**OFF CAMERA:**

Esber motioned to go off camera at 7:57PM, for the signing of Warrants & Purchase Orders and any other business brought before the board. There will be Executive Sessions off camera for employee compensation and employee discipline. Kusnerak seconded. Esber – yes. Kusnerak – yes. Motion carried.

**ADJOURN:**

Kusnerak moved to adjourn at 8:46PM. Esber seconded. All voted yes. Motion carried.

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Michael Esber, Chair Trustee

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Katherine Esber, Fiscal Officer

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John Witthuhn, Vice-Chair Trustee

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Christina Kusnerak, Trustee