

BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING

April 27, 2021

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, April 27 2021 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Michael Esber, Vice-Chair John Witthuhn, Trustee Christina Kusnerak, Fiscal Officer Katherine Esber and Service Foreman Paul Magovac present.

Esber called the meeting to order at 7:00 PM and noted the meeting was properly advertised.

PRESENTATION:

None

MINUTES:

Amended March 23rd Regular Meeting Minutes, Witthuhn moved to approve. Esber seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.

April 13th Regular Meeting Minutes, Esber moved to approve. Kusnerak seconded. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.

Witthuhn provided off camera summary.

(For detailed information on special or off camera items review the posted minutes on the website: www.brunswickhillstwp.org)

DEPARTMENT REPORTS:

Zoning Department:

Kusnerak stated the Public Hearing, a map amendment recommendation from the Zoning Commission, was held at 6:30PM. The Board of Trustees moved to approve **Resolution 21-2021** to accept the recommendation of approval from the Zoning Commission. Anyone who is adversely affected by the zoning change have 30 days to appeal the Board of Trustees decision.

Police Department:

None

Fire Department:

Kusnerak requested on behalf of Chief Strazzo, the approval granting a request from Lieutenant Dalziel to step down from Lieutenant to the rank of Firefighter/Paramedic. Kusnerak moved to approve and thanked Firefighter Dalziel for his Lieutenant Service. Esber seconded and thanked him for his service. Witthuhn same. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.

Kusnerak read the following announcements from Chief Strazzo:

Hydrant flushing will begin May 3rd. Please use caution as our crews will be out on the road and

if you experience discolored water, run water on cold until clear.

Reminder – Open burning regulations are on the Township website.

Food Truck inspections – any food truck or trailer operating in Brunswick Hills must be inspected. The Medina County Fire Chiefs have collaborated to streamline the inspection process. Thank you to FPO Payne who developed SOP and inspection sticker that will be used throughout the county.

Condolences to the family of Fred Czerwony, former Brunswick Hills Fire Department member and former City of Brunswick Firefighter who passed away over the weekend.

Kusnerak requested on behalf of Chief Strazzo, an executive session for employee discipline and land acquisition.

Service Department:

Magovac requested to have all fulltime service department members to attend an Arborist Training Seminar on October 27, 2021 in Medina, in the amount of \$45 each. Paid from BC #33 to Vermeer All Roads in the amount of \$180.00. Witthuhn moved to approve. Kusnerak seconded. Esber – yes. Kusnerak – yes. Witthuhn – yes. Motion carried.

TRUSTEES' REPORT:

Michael Esber:

None

John Witthuhn:

None

Christina Kusnerak:

None

FISCAL OFFICER:

K. Esber presented the financial reports.

Witthuhn moved to approve payment listing dated April 19, 2021 in the amount of \$39,729.47. Kusnerak seconded. Esber – yes. Witthuhn – yes. Kusnerak – yes. Motion carried.

Witthuhn moved to approve payment listing, as mentioned, dated April 26, 2021 in the amount of \$30,130.96 and April 27, 2021 in the amount of \$92,015.25. Total of \$122,146.28. Esber seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.

Witthuhn moved to approve, as mentioned, the payroll dated May 4, 2021, in the amount of \$55,007.30. Kusnerak seconded. Esber – yes. Kusnerak – yes. Witthuhn – yes. Motion carried.

OLD BUSINESS:

Kusnerak mentioned she received all documents from property owner regarding 2291 Pearl Road. She has been working with the Department of Planning Services, who was helping her with the grant and Medina County Prosecutor's Office, for legal advice. Kusnerak is meeting with the Department of Planning Services on Friday morning 9AM at the property/site, for a

review of the property. The Department of Planning Service will then take over the project, to make sure it is completed.

NEW BUSINESS:

None

MISCELLANEOUS & CORRESPONDENCE:

None

UPCOMING MEETINGS:

BZA: May 5th at 7PM (Virtual)

Zoning Commission: May 6th at 7PM (Virtual)

Trustee: May 11th at 7PM

Special:

PUBLIC INPUT:

None

OFF CAMERA:

Esber motioned to go off camera at 7:13PM, for the signing of Warrants & Purchase Orders and any other business brought before the board. There will be Executive Sessions off camera for employee discipline and the land acquisition/sale of land. Witthuhn seconded. All voted yes. Motion carried.

Kusnerak motioned to go into Executive Session at 7:28PM for employee discipline and land acquisition/sale of land. Esber seconded. All voted yes. Motion carried.

Witthuhn motioned to come out of Executive Session at 8:30PM. Esber seconded. All voted yes. Motion carried

No action taken.

ADJOURN:

Witthuhn moved to adjourn at 8:31PM. Kusnerak seconded. All voted yes. Motion carried.

Michael Esber, Chair Trustee

Katherine Esber, Fiscal Officer

John Witthuhn, Vice-Chair Trustee

Christina Kusnerak, Trustee