

**BRUNSWICK HILLS TOWNSHIP TRUSTEES**  
**REGULAR MEETING**  
**January 26, 2021**

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, January 26, 2021 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Michael Esber, Vice-Chair John Witthuhn, Trustee Christina Kusnerak, Fiscal Officer Katherine Esber, Police Chief Sopkovich, Assistant Fire Chief Haas and Service Foreman Paul Magovac present.

Esber called the meeting to order at 7:00 PM and noted the meeting was properly advertised.

**PRESENTATION:**

Sopkovich introduced Dave Fitelle, with Gun Owner Defense Network. Presented the Brunswick Hills Police Department with a \$2500 Donation for the Police K9.

**MINUTES:**

January 12, 2021 Regular Meeting, Witthuhn moved to approve. Esber seconded. Kusnerak - yes. Witthuhn - yes. Esber - yes. Motion carried.

January 18, 2021 Special Meeting, Esber moved to approve. Kusnerak seconded. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried

January 23, 2021 Special Meeting, Esber moved to approve. Kusnerak seconded. Witthuhn – abstain. Esber - yes. Kusnerak - yes. Motion carried.

Witthuhn provided off camera summary.

(For detailed information on special or off camera items review the posted minutes on the website: [www.brunswickhillstwp.org](http://www.brunswickhillstwp.org))

**DEPARTMENT REPORTS:**

**Zoning Department:**

None

**Police Department:**

Sopkovich requested to send Patrolman Zachery Getto to Field Officer Training, in the amount of \$350.00, training. Esber moved to approve the PO to North Coast Polytechnic Institute. Kusnerak seconded. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.

Sopkovich requested to purchase a 2021 Chevy Tahoe 4x4 with Police package. PO to Ganley Chevrolet in the amount of \$37,909.00. Esber moved to approve the purchase a 2021 Chevy Tahoe 4x4, PO to Ganley Chevrolet. Witthuhn seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.

Sopkovich mentioned Executive Session for the purpose of interview Patrolman Piekut for position of Sergeant.

**Fire Department:**

Haas requested to close the following 2020 PO's: #33, #39, #42 #43, #44, #45, #46, #51, #53, #56, #131 and #234. Witthuhn moved to approve. Kusnerak seconded. Esber – yes. Kusnerak – yes. Witthuhn – yes. Motion carried.

Haas requested approval for the annual breathing and compressing air maintenance and quarterly testing, BC #60 Repairs and Maintenance, in the amount of \$1,216.89. Witthuhn moved to approve. Esber seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.

Haas made an announcement, the Fire Department has applied for a State Fire Marshalls Equipment Grant. In the amount of \$14,704.00, for turnout gear and pagers.

Haas asked for the approval of the Fulltime Compensation for the Firefighters.

**SERVICE DEPARTMENT:**

Magovac requested to purchase a new hydraulic tank and hydraulic fluid from Southern Case, in the amount of \$4,610.60 from BC# 27. Esber moved to approve. Witthuhn seconded. Kusnerak – yes. Esber – yes. Witthuhn – yes. Motion carried.

**TRUSTEES' REPORT:**

**John Witthuhn:**

None

**Christina Kusnerak:**

None

**Michael Esber:**

Esber mentioned the Special Meeting on January 18<sup>th</sup> to pass the Resolution for the Police Levy. **Resolution 12-2021** Police Replacement Levy. Two Trustees and Fiscal Officer were present. Will talk about this in Executive Session to hopefully put on ballot this year.

**FISCAL OFFICER:**

FO Esber asked that payroll be approved as listed in the amount of \$67,745.13 for January 26, 2021. Witthuhn moved to approve. Esber seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.

Witthuhn moved to approve payment listing as mentioned, dated January 25, 2021, in the amount of \$18,807.30. Esber seconded. Kusnerak – yes. Esber – yes. Witthuhn – yes. Motion carried.

Witthuhn moved to approve payment listing as mentioned, dated January 18, 2021, in the amount of \$5,490.37. Kusnerak seconded. Esber – yes. Witthuhn – yes. Kusnerak – yes. Motion carried.

FO Esber asked that warrants be approved as listed in the amount of \$18,807.30. The year end reconciliation be approved. PO's and BC's as follows be approved. PO to Medina County Treasurer, for Property Taxes, in the amount of \$25,000.00. BC for Zoning Department postage, in the amount of \$1,000.00. 2020 Then and Now be approved to Veritec for Transcript, in the amount of \$1,019.95. Fire Department Then and Now be approved to Goodyear Tire, in the amount of \$294.25 for repairs. Home Depot in the amount of \$54.92, small tools. Kusnerak moved to approve. Witthuhn seconded. Esber – yes. Witthuhn – yes. Kusnerak – yes.

FO Esber asked that **Resolution 13-2021** Police Levey to be put on Ballot in May. Esber moved to adopt. Witthuhn seconded. Kusnerak – yes. Esber – yes. Witthuhn – yes. Resolution adopted.

**OLD BUSINESS:**

Witthuhn reminded all residents of the revised Republic Waster Opt-out dates. Forms will be received from January 25th through February 5<sup>th</sup>. Information is on the Township website and there should be a notice coming from Republic. Esber mentioned the follow up with Republic about the notices that were sent out. None of the resident thus far has gotten one. Waiting to hear back from Republic regard this.

**NEW BUSINESS:**

None

**MISCELLANEOUS & CORRESPONDENCE:**

None

**UPCOMING MEETINGS:**

BZA: February 3 at 7PM and Organizational Meeting at 6PM Virtual

Zoning Commission: February 4 at 7PM Virtual

Trustee: February 9 at 7PM

Special: BZA February 16 at 7PM

**PUBLIC INPUT:**

None

**OFF CAMERA:**

Esber motioned to go off camera at 7:27PM, for the signing of Warrants & Purchase Orders and any other business brought before the board. There will be two Executive Sessions off camera to consider employee compensation and employee interview. Kusnerak seconded. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.

Esber motioned to go into Executive Session at 7:29PM, to consider Promotion & Compensation of Public Employee. Invites Officer Piekut, Chief Sopkovich and Magovac. Kusnerak seconded.

Witthuhn moves to come out of Executive Session at 8:32PM. Esber seconded.

Witthuhn moved to adopt **Resolution 14-2021**, to correct payroll compensation error for Magovac. The Township will pay out 200 hours of vacation (2016-2020) and add an additional 450 hours to be used by December, 2024. All voted yes. Resolution adopted.

Witthuhn moved to approve to add 384.3 sick hours to Cory Schultz from his service at Medina County Park District, as documented per the contract. Kusnerak seconded. All voted yes. Motion carried.

Witthuhn moved to accept the revised Brunswick Hills Township fulltime firefighter compensation and benefit package. Esber seconded. All voted yes. Motion carried.

**ADJOURN:**

Esber moved to adjourn at 8:47PM. Witthuhn seconded. All voted yes. Motion carried.

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Michael Esber, Chair Trustee

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Katherine Esber, Fiscal Officer

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John Witthuhn, Vice-Chair Trustee

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Christina Kusnerak, Trustee