

BRUNSWICK HILLS TOWNSHIP TRUSTEES
Township Organizational
Special Meeting
January 4, 2021

The Brunswick Hills Township Board of Trustees met in Special Session on January 4, 2021 at 4:30pm for the purpose of the Annual Organizational Meeting.

Present: John Witthuhn, Michael Esber, Christina Kusnerak, Anthony Strazzo, Paul Magovac, Evelyn Czyz and 5 members of the public.

Trustee Witthuhn called the meeting to order at 4:31pm, noting it was properly advertised.

Witthuhn moved to nominate Esber as the Chair of the Board for 2021, Kusnerak seconded, voting yes Esber, Kusnerak and Witthuhn: Motion carried

Esber moved to nominate Witthuhn as the Vice Chair of the Board for 2021, Kusnerak seconded, voting yes Witthuhn, Esber and Kusnerak: Motion carried

Kusnerak offered **Resolution # 1-2021** establishing the meeting day and time for 2021, Witthuhn seconded, voting yes Witthuhn, Kusnerak and Esber: Motion carried

Esber offered **Resolution # 2-2021** accepting the Elected Officials Policy Manual, Witthuhn seconded, voting yes Kusnerak, Esber and Witthuhn: Motion carried

Esber offered **Resolution # 3-2021** requesting the 1st half tax advance for 2021, Kusnerak seconded, voting yes Witthuhn, Kusnerak and Esber: Motion carried

Witthuhn offered **Resolution # 4-2021** transferring the Police fines from the General fund to the Police fund, Esber seconded, voting yes Witthuhn, Kusnerak and Esber: Motion carried

Esber offered **Resolution # 5-2021** transferring the Star Ohio interest from the General Fund to the Fire fund, Kusnerak seconded, voting yes Kusnerak, Esber and Witthuhn: Motion carried

Esber offered **Resolution # 6-2021** to proceed by Force Account when necessary, Kusnerak seconded, voting yes Kusnerak, Esber and Witthuhn: Motion carried

Esber offered **Resolution # 7-2021** setting the Longevity pay at \$75.00, Kusnerak seconded, voting yes Esber, Witthuhn and Kusnerak: Motion carried

Witthuhn offered **Resolution # 8-2021** accepting the Trustee and Fiscal Officer Compensation set by the State Legislature, Esber seconded, voting yes Witthuhn, Esber and Kusnerak: Motion carried

Department Liaisons:	Zoning	Kusnerak
	Service Dept.	Witthuhn
	Fire Dept.	Kusnerak
	Stormwater	Witthuhn, Esber and Kusnerak
	Police Dept.	Esber
	Cable	Kusnerak and Esber

Buildings, Grants, Cemetery and Open Space to be shared.

Kusnerak moved to continue with Gary Fuller as the Cemetery Sexton, Witthuhn seconded, voting yes, Witthuhn, Esber and Kusnerak: Motion carried

2021 budget review by department:

Magovac requested an additional \$200,000.00/year, for paving and \$100,000/year toward Service Facility upgrades (2021 and future years). The Board will look at the financial impact of this request.

Strazzo tentatively will continue with additional fourth firefighter staffing in 2021. Need for Station One replacement, especially with low interest rates, potential for shared Administration Building and Fire Department project. 2015 engines will be paid off in 2021 (just under \$100,000.00)

Esber moved to approve all of the requested 2021 PO's and BC's, Kusnerak seconded, voting yes Kusnerak, Esber and Witthuhn: Motion carried

Esber moved to adopt **Resolution # 9-2021** Annual Appropriations Kusnerak seconded

Witthuhn moved to adopt **Resolution # 10-2021** Annual Gov-Deals, Sale of Property. Kusnerak seconded, voting yes Witthuhn, Kusnerak and Esber: Motion carried

Witthuhn moved to allow BZA and ZC meetings to resume, effectively immediately, as we now have virtual capabilities. Kusnerak seconded, voting yes Witthuhn, Kusnerak and Esber: Motion carried

Witthuhn moved to resume with required notarization of zoning applications, effective immediately, Kusnerak seconded, and voting yes Witthuhn, Kusnerak and Esber: Motion carried

Esber questioned required need for notarized opt-out rubbish forms, as a follow up from last Trustee meeting. Trustees are in agreement that, per contract, opt-out forms will require notarization.

Esber moved to adjourn at 6:00pm, Kusnerak seconded. All voted yes. Motion carried

Michael Esber, Chair Trustee

John Witthuhn, Vice Chair Trustee

Christina Kusnerak, Trustee

Katherine Esber, Fiscal Officer

