

**BRUNSWICK HILLS TOWNSHIP TRUSTEES**  
**REGULAR MEETING**  
**December 22, 2020**

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, December 22, 2020 at Brunswick Hills Township Town Hall.

Board of Trustees, Chair John Witthuhn, Vice-Chair Christina Kusnerak, Trustee Michael Esber, Fiscal Officer Katherine Esber, Fire Chief Strazzo

Witthuhn called the meeting to order at 7:00 PM and noted the meeting was properly advertised.

**PRESENTATION:**

None

**MINUTES:**

December 8, 2020 regular meeting, Esber moved to approve. Witthuhn seconded. Kusnerak – yes. Esber – yes. Witthuhn - Yes. Motion carried.

Witthuhn provided off camera summary.

(For detailed information on special or off camera items review the posted minutes on the website: [www.brunswickhillstwp.org](http://www.brunswickhillstwp.org))

**DEPARTMENT REPORTS:**

**Zoning Department:**

Kusnerak read the zoning report for December 22, 2020, as follows

Kusnerak Moved to approve Bob Nortan to the 5 year term on the Zoning Commission, in which it will expire in 2025. Witthuhn seconded. Esber-yes. Witthuhn- yes. Kusnerak- yes. Motion carried

Kusnerak Moved to reappoint Dean Coullura to the alternate on the Zoning Commission. Esber seconded. Witthuhn-yes. Kusnerak-yes. Esber-yes. Motion carried

Kusnerak Moved to appoint Ed Kelly as a member of the Zoning Commission, for the unexpired term, of December 31, 2021. Esber seconded. Witthuhn-yes. Esber-yes. Kusnerak-yes.

Kusnerak has received the transcript by email that was requested for the BZA Hearing in November.

**Police Department:**

Esber read the police report the December 22, 2020, as follows

Esber request the Board to discuss a renewal or replacement of the Police Levy. Esber will contract auditor office for amounts of renewal and replacement.

## **Fire Department:**

Strazzo read the run report for December 22, 2020

Strazzo requested PO to Wex Bank in the amount of \$1,500.00 operating supplies fuel. Esber moved to approve. Witthuhn seconded. Kusnerak-yes. Witthuhn-yes. Esber-yes. Motion carried

Strazzo requested PO to Huntington Bank in the amount of \$200.00, operating supplies community. Witthuhn moved to approve. Kusnerak seconded. Esber-yes. Witthuhn-yes. Kusnerak-yes. Motion carried

Strazzo requested PO to Gutter Guy in the amount of \$1000.00, repairs and maintenance facility. Esber moved to approve. Kusnerak seconded. Witthuhn-yes. Esber-yes. Kusnerak-yes. Motion carried

Strazzo request the approval for mandatory training in January. Kusnerak moved to approve. Witthuhn seconded. Esber-yes. Kusnerak-yes. Witthuhn-yes. Motion carried.

Strazzo requested to close PO's 47, 31, 34, 37 and 38. Kusnerak moved to approve. Esber seconded. Witthuhn-yes. Esber-yes. Kusnerak-yes. Motion carried.

## **Announcements:**

Strazzo thanked Southwest General for the photo that was given to the Fire Department for their service to Southwest General.

Strazzo thanked Home Depot for the toy kits. Brunswick Hills Auxiliary Police Officer for escorting Santa around the Township. The EMA for providing mask for the vehicles who came through. Brunswick personnel for volunteering their time. The personnel who helped with residence smoke detector battery replacement in the Arbors.

Strazzo announced our department is one of the fire to receive covid vaccinations. Fire Station two is hosting the Health Department on Wednesday at 9am, for Fire Responders of Medina County. Strazzo thanked the Medina County Health Department, Medina County EMA and Medina County Fire Chief's Association, for helping to coordinate the covid vaccinations.

Strazzo thanked residence who have been dropping off goodies to the stations.

Strazzo wishes everyone a Merry Christmas and Happy New Year.

## **SERVICE DEPARTMENT:**

None

## **TRUSTEES' REPORT:**

### **John Witthuhn:**

Pleased to announce the grant from ODNR.

### **Christina Kusnerak:**

None

**Michael Esber:**

None

**FISCAL OFFICER:**

FO Esber asked that payroll be approved as listed in the amount of \$60,172.16 for December 29, 2020. Witthuhn moved to approve. Esber seconded. Kusnerak-yes. Esber-yes. Witthuhn-yes. Motion carried.

Witthuhn moved to approve Fire Department payroll, in the amount of \$12,377.96. Kusnerak seconded. Esber-yes. Witthuhn-yes. Kusnerak-yes. Motion carried

Witthuhn moved to approve December 14, 2020 payment listing, in the amount of \$20,148.45. Kusnerak seconded. Esber-yes. Witthuhn-yes. Kusnerak-yes. Motion carried

Warrants for December 22, 2020 to be approved in the amount of \$33,287.62. Witthuhn moved to approve. Esber seconded. Kusnerak-yes. Esber-yes. Witthuhn-yes. Motion carried.

PO's for Police Department, Huntington Bank under the small tools, amount of \$535.92. Witthuhn moved to approve. Esber seconded. Kusnerak-yes. Esber-yes. Witthuhn-yes. Motion carried.

Resolutions needed for, Decrease of Police Department Wages by \$600.00, increased OPERS by \$300.00 and Medicare \$300.00.

Esber offered the **Resolution #57-2020**. Kusnerak seconded. Witthuhn-yes. Esber-yes. Kusnerak-yes. Resolution adopted.

Resolution needed for Decrease of Fire Department Workers Comp by \$1000.00, increased Medicare by \$1000.00.

Witthuhn offered the reallocation, **Resolution #58-2020**. Esber seconded. Kusnerak-yes. Esber-yes. Witthuhn-yes. Resolution adopted.

Reallocation of Cares Fund to Fire Department Wages, amount of \$7,774.00.

Esber offered Reallocation **Resolution #59-2020**. Kusnerak seconded. Witthuhn-yes. Kusnerak-yes. Esber-yes. Resolution adopted.

Temporary Appropriations for 2021. Kusnerak offered **Resolution #60-2020** Temporary Appropriations for 2021. Esber seconded. Witthuhn-yes. Esber-yes. Kusnerak-yes. Resolution adopted.

Accept all Taxes collected from Medina County. Witthuhn offered **Resolution #61-2020** Accepting all Taxes collected from Medina County. Esber seconded. Kusnerak-yes. Esber-yes. Witthuhn-yes. Resolution adopted.

## **OLD BUSINESS:**

After a brief discussion, the decision was made opt-outs forms for Republic Waste will be received starting January 25, 2021 at 8AM through February 5, 2021 at 2:30PM. Email, Fax or in person only. Office hours are Monday, Tuesday, Thursday and Friday 8AM-2:30PM. Email: Administrative Assistant Amanda Cameron: [acameron@brunswickhillstwp.org](mailto:acameron@brunswickhillstwp.org), Fax: 330-273-7343, Address: 1918 Pearl Road, Brunswick. Esber moved to approve. Witthuhn seconded. Kusnerak-yes. Witthuhn-yes. Esber-yes. Motion carried.

No update on 2291 Pearl Road property/grant update

Witthuhn moved to rescind **Resolution #28-2020**. Esber seconded. Kusnerak-yes. Esber-yes. Witthuhn-yes. Motion carried

## **NEW BUSINESS:**

None

## **MISCELLANEOUS & CORRESPONDENCE:**

None

## **UPCOMING MEETINGS:**

BZA: TBA

Kusnerak BZA needs to meet by first week, January 12<sup>th</sup> approval of documents. To be determined.

Zoning Commission: TBA

Trustees: January 12, 2021-Tentative

Special Meeting: Organizational Meeting January 4, 2021 4:30PM

## **PUBLIC INPUT:**

Thomas Doud, 4741 Kingsbury Road asked, will he have to fill out and re-notarize a new opt-out form, since it was done in November. Esber and Witthuhn both said no, he could turn in that opt-out form on January 25, 2021.

Tricia Murphy, 4041 Fosket Rd., asked why the opt-out form needs to be notarized and it wasn't this year. Esber said we didn't require it this year, since it was the first time for the opt-outs and a lot going on with it. This year we are requiring the notarization of the opt-out to make sure all residence are being truthful on the opt-outs. Ms. Murphy addressed that its not I the contract and she is still looking into it.

Patty Wetterman, 1085 Substation, Republic Waste isn't separating the Township and the City, went sending out notices and it is causing problems. Esber will talk to Republic about Ms. Wettermans concerns. Republic has a new list of all the Township residents.

Ron Wetterman, 1085 Substation, just letting you know, opted out Republic Waste, takes his trash out to the facility, only asked his zip code not address.

**OFF CAMERA:**

Witthuhn moved to go off camera for the purpose of signing warrants, purchase orders, and any other business, including an Executive Session for employment interviews at 07:48PM. Esber seconded. Esber – yes. Kusnerak –yes. Witthuhn – yes. Motion carried

ES to consider employment, employee compensation and collective bargaining strategy.

**ADJOURN:**

Witthuhn moved to adjourn at 07:48PM. Esber seconded. All voted yes. Motion carried.

---

John Witthuhn, Chair Trustee

---

Katherine Esber, Fiscal Officer

---

Christina Kusnerak, Vice-Chair

---

Trustee Michael Esber, Trustee