

**BRUNSWICK HILLS TOWNSHIP TRUSTEES**  
**Special Meeting**  
**October 1, 2020**

The Brunswick Hills Board of Trustees met in special session on October 1, 2020 for the purpose of conducting time sensitive business between regular meetings. Chair Witthuhn, Trustee Esber, Fire Chief Strazzo and 1 member of the general public being present.

Witthuhn called the special meeting of October 1, 2020 to order at 4:20PM, noting that the meeting was properly advertised.

Chief Strazzo presented the following requests utilizing CARES Act funding (2272 fund):

I would like to staff a 4<sup>th</sup> person Monday through Friday, effective the beginning of the next pay period through the last pay period of the year, from the hours of 1100-1900 (peak time). I would divide our manpower to two persons at station one and two persons at station two during this time. The COVID reasoning is that when calls are received it is taking a longer period of time for the squad to be back in service due to the decontamination process that must be completed at the hospital. The 4<sup>th</sup> person during these peak hours increases the likelihood that we will have an ambulance in service and available for second calls for service. Approximately \$7,595 plus social security and Medicare costs. Witthuhn moved to approve. Esber seconded. Both voted yes. Motion carried.

Lifepak 15 Monitor – A new Lifepak 15 monitor is a COVID related expense because it allows for hands-free patient assessment including temperature assessment. \$40,752.20; LUCAS CPR Compression device – A LUCAS CPR compression device allows for hands-free chest compressions during a cardiac arrest. \$22,015.00; Lifepak 1000 AED- This AED will be placed in service in the following vehicle purchase. It allows for hands-free analyzing and defibrillation of patients in addition to cardiac monitoring. Frequently our vehicles may arrive on scene prior to the squad and care can be initiated. \$5,291.30. Total of \$68,058.50 with a Purchase Order to Stryker Medical. Witthuhn moved to approve with available 2272 funds. Esber seconded. Both voted yes. Motion carried.

Laptop Computer – As you are aware working remotely and participating in remote meetings/classes/seminars has become a way of life during COVID. After purchasing laptops for both the Chief and Fire Prevention Officer it has come to my attention that the Assistant Chief also has a need to be able to conduct business remotely and a laptop would facilitate that. \$1,843.00. Esber moved to approve with available 2272 funds and a Purchase Order to Lighthouse. Witthuhn seconded. Both voted yes. Motion carried.

2020 Chevy Tahoe at a cost of \$38,018.00 from Byers Chevrolet LLC, including a Purchase Order. Strazzo presented and read his justification for use of Covid funds.

Esber moved to approve with available 2272 funds and authorized Witthuhn to sign on behalf of the Township. Witthuhn seconded. Both voted yes. Motion carried.

Lighting and emergency equipment for Tahoe-\$7,544.00 with a Purchase Order to Hall Public Safety. Esber moved to approve with available 2272 funds. Witthuhn seconded. Both voted yes. Motion carried.

Trailer- Request the purchase of a tow behind trailer for the movement and storage of supplies and equipment used during the pandemic.\$10,637.00 . Strazzo read a letter from the EMA Director supporting the need for this purchase. Witthuhn moved to approve with available 2272 funds and a Purchase Order to Majestic Trailer and Hitch. Esber seconded. Both voted yes. Motion carried.

Esber presented a request from the police department to purchase a 2020 Chevy Tahoe PPV 4X4 from Tim Lally Chevy utilizing the Cares Act funding. This was their demo vehicle that only has 6,000 miles on it with a lot of emergency equipment installed. The sale price is \$2,000.00 below state bid pricing. Esber presented and read the justification for use of Covid funds. Total cost of \$45,303.06 with a Purchase Order to Tim Lally Chevrolet, Inc. Witthuhn moved to approve with 2272 funds and authorized Esber to sign on behalf of the Township. Esber seconded. Both voted yes. Motion carried.

Witthuhn moved to approve the payroll listing with a post date of October 6, 2020 in the amount of \$ 52,299.13. Esber seconded. Both voted yes. Motion carried.

Witthuhn moved to approve the payment listing dated September 28, 2020 in the amount of \$ 96,881.61 **excluding payment to the City of Brunswick** in the amount of \$ 11,651.00 (approved at previous meeting). Esber seconded. Both voted yes. Motion carried.

Esber moved to approve the following purchase orders:

PO	Ohio Edison	Electricity	General Fund	\$ 2,000.00
T&N	Ohio Edison	Electricity	General Fund	\$ 491.61

Witthuhn seconded. Both voted yes. Motion carried.

Witthuhn moved to set trick-or-treat Township-wide October 31, 2020 from 6PM to 8PM, and encouraged all residents to practice social distancing and follow State of Ohio guidelines. Esber seconded. Both voted yes. Motion carried.

Following a brief discussion, Witthuhn moved to **not** allow any BZA or ZC members with poor attendance (three or more unexcused absences in 2020) to attend any Township paid training from this date through October 13, 2020, until such time the full Board of Trustees could discuss this issue further. Esber seconded. Both voted yes. Motion carried.

Witthuhn moved to adjourn at 5:25 PM. Esber seconded. Both voted yes. Motion carried.

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John Witthuhn, Chair Trustee

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Katherine Esber, Fiscal Officer

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Christina Kusnerak, Vice - Chair

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Michael Esber, Trustee