

BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING
August 25, 2020

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, August 25, 2020 at Brunswick Hills Township Town Hall.

Board of Trustees, Chair John Witthuhn, Vice-Chair Christina Kusnerak, Trustee Michael Esber, Fiscal Officer Katherine Esber, Police Chief Sopkovich

Witthuhn called the meeting to order at 7:00 PM and noted the meeting was properly advertised.

PRESENTATION: None

MINUTES:

August 11th, 2020 Regular Meeting, Esber moved to approve. Kusnerak seconded. Esber – yes. Kusnerak – yes. Witthuhn - Abstained. Motion carried.

(For detailed information on special or off camera items review the posted minutes on the website: www.brunswickhillstwp.org)

DEPARTMENT REPORTS:

Zoning Department:

Kusnerak moved for the Zoning Commission meeting for Sept 3, 2020 to be cancelled due to lack of new business with board. Esber seconded. Esber – yes. Kusnerak – yes. Witthuhn – yes. Motion carried.

Police Department:

Request to send Ptl. Ray Nicolai to the Reid Technique of Investigative in Richfield, Ohio on Sept 15-18, 2020. Request Purchase order to Reid for \$575.00 from 2191-210-318-000, Training. Esber moved to approve. Witthuhn seconded. Esber – yes. Kusnerak –yes. Witthuhn – yes. Motion carried.

Request to purchase one MXV Shield from Pro-Tech for \$1,469.00 from BC 56-2020. Esber moved to approve. Kusnerak seconded. Esber – yes. Kusnerak –yes. Witthuhn – yes. Motion carried.

Mentioned that township residents need to call the police department if there is an immediate need for help, do not post this on FB because it is not monitored regularly

Fire Department:

Request approval for Lt Bengini, FF Mehalic and FF Disalvo to enroll in Fire Officer I and II training through Tri C. The courses are being held virtually beginning in September and end in November. Total cost for all three members to attend both courses is \$3,000. Cost to be paid

from BC# 75. Esber moved to approve. Kusnerak seconded. Esber – yes. Kusnerak –yes. Witthuhn – yes. Motion carried.

Request of closure of PO# 63 and approval of a new PO to Spectrum in the amount of \$300 from 2192-220-349-0000, other comm, print and internet. Witthuhn moved to approve. Esber seconded. Esber – yes. Kusnerak –yes. Witthuhn – yes. Motion carried.

SERVICE DEPARTMENT:

Nothing

TRUSTEES’ REPORT:

John Witthuhn: none

Christina Kusnerak: none

Michael Esber: None

FISCAL OFFICER:

FO Esber asked that payroll be approved as listed, warrants to be signed as listed and PO’s as presented.

Katherine read the purchase order spreadsheet as follows:

Fire	Time Warner	\$ 300.00-approved earlier
Police	John E Reid	\$ 575.00-approved earlier
Police	WOW	\$ 4,200.00
Police	Ohio Edision	\$ 4,960.00
Police	BC - computer	\$ 1,500.00
Police	BC- small tools	\$ 2,000.00
Police	BC- operating supplies	\$ 2,000.00
Police	T&N Provision	\$ 1,785.05
Police	T&N Ohio Edison	\$ 38.65
Covid	T&N Ganley Chevy	\$36,820.75

Kusnerak moved to approve the spreadsheet. Esber seconded. Esber – yes. Kusnerak – yes. Witthuhn – yes. Motion carried.

Kusnerak moved to approve the August 17, 2020 payment listing in the amount of \$ 18,155.72 Esber seconded. Esber – yes. Kusnerak – yes. Witthuhn – Abstained Motion carried.

Witthuhn moved to approve the August 24, 2020 payment listing for \$ 95,926.51. Esber seconded. Esber – yes. Kusnerak – yes. Witthuhn – yes. Motion carried.

Witthuhn moved to approve payroll dated August 25, 2020 for \$58,910.50. Esber seconded. Esber – yes. Kusnerak – yes. Witthuhn – Yes. Motion carried.

FO Esber asked the board to approve Resolution 39-2020 for a reallocation of general funds from the zoning payroll line item to the various payroll line items for \$9,000.00. Esber moved to approve. Witthuhn seconded. Esber – yes. Kusnerak – yes. Witthuhn – yes. Motion carried.

FO Esber indicated the check to Vicky Waters in the amount of 206.25 needed to be approved from the Aug 11, 2020 meeting. Witthuhn indicated it was dated August 10, 2020 and moved to approve. Esber seconded. Esber – yes. Kusnerak – no. Witthuhn – yes. Motion carried

OLD BUSINESS: Witthuhn brought up the sound system under the covid funds for conducting virtual meetings. He asked to revise his previous request to a PO from the Covid line item payable to Markertek in the amount of \$7,000.00 and a PO payable to Huntington Bank (for PodiumsDirect purchase) in the amount of \$1,082.00. Witthuhn moved to approve. Esber seconded. Esber – yes. Kusnerak – yes. Witthuhn – yes. Motion carried.

Witthuhn brought up the WebEx and Teams access for initiating virtual meetings with the ability to record and save. Information was provided and this was put on hold.

NEW BUSINESS: none

MISCELLANEOUS & CORRESPONDENCE:

Esber mentioned he wanted to go into executive to discuss a verbal discipline

UPCOMING MEETINGS:

BZA: September 2, 2020
Zoning Commission: September 3, 2020 - **cancelled**
Trustees: September 8, 2020

PUBLIC INPUT:

None

OFF CAMERA:

Witthuhn moved to go off camera at 7:26 PM for the signing of warrants, purchase orders, blanket certificates and any other business brought before the board. Witthuhn stated we would also have an Executive session, as previously mentioned. Kusnerak seconded. Esber – yes. Kusnerak – yes. Witthuhn – yes. Motion carried.

Esber moved to go into Executive Session at 7:27 PM for the purpose of employee discipline and invited Sopkovich to attend. Witthuhn second. Esber – yes. Kusnerak – yes. Witthuhn – yes. Motion carried.

Kusnerak moved to come out of executive at 7:37 PM. Witthuhn second. Esber – yes. Kusnerak – yes. Witthuhn – yes. Motion carried.

Esber moved to rescind the verbal warning. Kusnerak second. Esber – yes. Kusnerak – yes. Witthuhn – no. Motion carried.

ADJOURN:

Witthuhn moved to adjourn at 7:48 PM. Kusnerak seconded. All voted yes. Motion carried.

John Witthuhn, Chair Trustee

Katherine Esber, Fiscal Officer

Christina Kusnerak, Vice-Chair

Trustee Michael Esber, Trustee