

BRUNSWICK HILLS TOWNSHIP TRUSTEES

Special Meeting

June 25, 2020

The Brunswick Hills Board of Trustees met in special session on June 25, 2020 for the purpose discussing 2021 budgets. Chair Witthuhn, Vice-Chair Kusnerak, Trustee Esber, Zoning Inspector Czyz, Police Chief Sopkovich, Foreman Paul Magovac and members of the general public being present.

Witthuhn called the special meeting of June 25, 2020 to order at 10:00 AM, noting that the meeting was properly advertised.

Budget review by department:

Police: Sopkovich wants the board to review the dispatch fees in an attempt to save money. Requested levy renewal for November 2020 election. Sopkovich will check for possible Cloud backup cost savings in 2021. Witthuhn expressed continuing concerns regarding only one vehicle being budgeted for replacement per year, would like to see two vehicle replacements budgeted per year for an approximate five year replacement schedule for the life of the vehicles.

Discussion of meeting notification to local media procedures. Ellen and Vicky are properly notifying entities. Vicky is following up with the Gazette.

Service: Magovac presented his 2021 budget with increases in paving allocations. Discussion of potential OPWC funding and increased paving budget, possibly needing to try for a levy in the future.

Fire: No vehicle purchases for 2021. Remove \$700.00 trash expense.

General Fund: Keep admin the same as 2020. Adjust TFO to 33K; adjust election expenses to \$3,500.00, increase zoning inspector's postage to \$600.00 for 2021.

Katherine will update budget and present to the Board for approval.

Update provided for HB 481 and the townships' responsibilities.

Witthuhn moved to accept Ramona Bliss's resignation effective June 24, 2020. Kusnerak seconded. All voted yes. Motion carried.

Discussion of the now vacant admin position. Witthuhn moved to advertise for the administration assistant position. Kusnerak seconded. All voted yes. Motion carried.

Vicky to coordinate with Carol Bianchi so she can assist with office duties, including key assignment, upon her retirement.

Witthuhn moved to adjourn at 11:06 am. Kusnerak seconded. All voted yes. Motion carried.

John Witthuhn, Chair Trustee

Katherine Esber, Fiscal Officer

Christina Kusnerak, Vice - Chair

Michael Esber, Trustee