

**Brunswick Hills Township  
Zoning Commission  
Regular Meeting– November 7, 2019**

**CALL MEETING TO ORDER**

Chair Jenkins called the November 7, 2019 Brunswick Hills Township Zoning Commission regular meeting to order at 8:12 p.m.

- **Board Members in Attendance:** Sandra Jenkins (Chair), Barb Porter, Trica Murphy
- **Board Members not in Attendance:** Sy Mougrabi; Linda Kijek
- **Alternate Board Members in Attendance:** Patti Wetterman
- **Others in Attendance:** Trustee John Witthuhn (Zoning Liaison), Mary Jean Milanko (Secretary)

Alternate Patty Wetterman was seated as a full board member.

**APPROVAL OF THE MINUTES**

**1. October 3, 2019 Public Hearing Minutes**

**Motion:** Mrs. Murphy made a motion to approve the October 3, 2019 public hearing minutes. Mrs. Porter seconds. **Roll Call:** Mrs. Wetterman-yes; Mrs. Porter-yes; Mrs. Murphy-yes; Mrs. Jenkins-yes.

**2. October 3, 2019 Regular Meeting Minutes**

**Edit:** Mrs. Porter noted an edit on page 1 under Agency Comments. Change Mr. Mickas *read the from the report* to Mr. Mickas *read the comments from* the report.

**Edit:** Mrs. Porter referenced the last paragraph on page 3 under **Discussion on the motion** where Mrs. Murphy discussed public and private streets. *Mrs. Murphy asked if we can also have a modification to make it public streets, rather than private streets,* Change to: Mrs. Murphy asked if we can also have a modification to make it *private streets*, rather than *public streets*. Mrs. Murphy confirmed the edit is correct.

**Motion:** Mrs. Porter made a motion to accept the regular meeting minutes of October 3, 2019 with corrections. Mrs. Murphy seconds. **Roll Call:** Mrs. Murphy-yes; Mrs. Porter-yes; Mrs. Wetterman-yes; Mrs. Jenkins-yes.

**CONTINUED BUSINESS**

**1. Right-of-Way and Setbacks**

The board discussed whether to include this topic at the workshop. Chair Jenkins stated she would like to have the Zoning Inspector present on any discussion on Right-of-Ways and Setbacks because she was in on that at previous meetings. Mrs. Murphy stated she thinks we should continue this until the next available meeting the Zoning Inspector attends. Secretary Milanko asked if the board considered getting an opinion on this from the Planning Commission. Mrs. Murphy said we are not there yet. Mrs. Jenkins agreed and said we need to do research on this.

**NEW BUSINESS:** Secretary Milanko stated we received an application request for next month's meeting for Drees Homes Brambleside Commons subdivision for property located at 406 Substation Road. Secretary distributed the applications and also the Medina County Planning Commission Concept Plan report to the board.

**PUBLIC COMMENT:** None

**ANNOUNCEMENT OF NEXT MEETING DATE:**

1. Thursday, November 21, 2019 at 7:00 p.m. / Workshop on Agritourism & Text Amendments
2. Thursday, December 5, 2019 at 7:00 p.m. /Continued Public Hearing and Regular meeting

**MOTION TO ADJOURN**

**Motion:** Mrs. Wetterman made a motion to adjourn. Mrs. Murphy seconds the motion. **Roll Call:** All in favor. Meeting officially adjourned at 8:22 p.m.

Respectfully,

Mary Jean Milanko, Zoning Secretary

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Sandra Jenkins, Chair

Date