

BRUNSWICK HILLS TOWNSHIP

Special Meeting

November 5, 2019

The Brunswick Hills Township Board of Trustees met in Special Session on Thursday, November 5, 2019 at 2:00 pm for the purpose of signing financial warrants as prepared by the fiscal officer and any other business brought before the board.

Present: Trustee Chair Christina Kusnerak, Vice Chair Michael Esber, Trustee John Witthuhn, Foreman Paul Magovac and members of the public in attendance.

Chair Kusnerak called the meeting to order and noted the meeting was properly advertised.

Kusnerak moved to accept David Richardson's retirement notice effective October 28th, 2019. Esber seconded. All voted yes. Motion carried.

Kusnerak moved to accept Chris Duncan's letter of resignation effective November 1st, 2019. Esber seconded. All voted yes. Motion carried.

Witthuhn moved to advertise for the open position in the service department. There was a short discussion on the information and expected CDL certification that should be in the notice. Esber seconded. All voted yes. Motion carried.

Esber moved to approve vacation cash out request from Vicky Waters that is fifteen hours over the forty hours allowed by the township. This is due to difficulty in taking vacation earned in 2019. Kusnerak seconded. All voted yes. Motion carried.

Paul Magovac explained that Mr. Richardson had worked for the township for a little over five years making him eligible for longevity pay. The board agreed to paying Mr. Richardson his longevity pay in the amount of \$375.00 per the policy manual.

Witthuhn moved to approve the checks written on October 28, 2019; November 4, 2019 and November 6, 2019, totaling \$15,185.16. Esber seconded. All votes yes. Motion carried.

Esber moved to approve the FOP payment in the amount of \$420.00 written November 6, 2019. Kusnerak seconded. Kusnerak – yes. Esber – yes. Witthuhn – abstain. Motion carried.

Update from Beth Biggins-Ramer and Republic Service in reference to public education and roll out of waste collection service starting March 30, 2020.

Witthuhn moved to approve a purchase order to Scherba Industries, INC. / Inflatable Images the amount of \$470.63 from the fire department vehicle line item. Kusnerak seconded. All voted yes. Motion carried.

Witthuhn moved to go into executive session for the purpose of employee interview and possible complaint against a public employee at 3:30 PM. Esber seconded. All voted yes. Motion carried.

Esber moved to come out of executive session at 4:31 PM. Witthuhn seconded. All voted yes. Motion carried.

Esber moved to offer part time employment to Wes Humphries as an assistant zoning inspector pending successful completion of all pre-employment requirements. Starting wage \$18.00. Kusnerak seconded. All voted yes. Motion carried.

Witthuhn moved to approve additional part-time hours for FF Nick Mehalic until hired full time. Esber seconded. All voted yes. Motion carried.

Kusnerak moved to offer Patti Wetterman the option to fill the unexpired term on the zoning commission board which will end in 2022. Esber seconded. All voted yes. Motion carried.

Witthuhn moved to close the investigation of a public employee as unfounded. No action taken by the board. Esber seconded. All voted yes. Motion carried.

Witthuhn moved to approve payroll dated 11/05/19 in the amount of \$52,837.00. Esber seconded. All voted yes. Motion carried.

Witthuhn moved to approve then and now purchase orders as follows:

Police Department	Police Cameras ProVision	\$3,136.75
Police Department	MCS Engineers	\$ 259.32
Police Department	C. Martin	\$ 70.60
Fire Department	Gatchnel Grant Resources	\$ 560.25
Police Department	Ohio Edison	\$ 479.56

Esber seconded. All voted yes. Motion carried.

Esber moved to adjourn at 4:56 PM. Witthuhn seconded. All voted yes. Motion carried.

Christina Kusnerak, Chair

Michael Esber, Vice Chair

John Witthuhn, Trustee

Katherine Esber, TFO