

**BRUNSWICK HILLS TOWNSHIP TRUSTEES**  
**REGULAR MEETING**  
**June 11, 2019**

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, June 11 9, 2019 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Christina Kusnerak, V-Chair Michael Esber, Zoning Inspector Evelyn Czyz and Foreman Paul Magovac.

Kusnerak called the meeting to order at 7:00 PM and noted the meeting was properly advertised.

**PRESENTATION:**

Chris from the Medina County Auditor's Office announced that employees are out doing the CAUV and new contraction inspections. Any questions please call the office.

**MINUTES:**

Esber moved to approve the May 9<sup>th</sup>, 2019 special meeting minutes. Kusnerak seconded. Esber – yes. Kusnerak – yea. Motion carried.

Kusnerak advised that due to her absence on May 14<sup>th</sup> she has to abstain from voting, minutes are tabled.

Esber moved to approve the May 28<sup>th</sup>, regular meeting minutes. Kusnerak seconded. Esber – yes. Kusnerak – yes. Motion carried.

**DEPARTMENT REPORTS:**

**Zoning Department:**

Czyz announced that monies collected for May was \$4,368.42. The office has been very busy.

Kusnerak moved to approve the purchase of a new laptop for the zoning board's secretary in an amount not to exceed \$1,500.00 and to issue a purchase order to Lighthouse Solutions. Esber seconded. Kusnerak – yes. Esber – yes. Motion carried.

**Police Department:**

Kusnerak reported that the police department received phone approval from her and Trustee Esber for a purchase not to exceed \$1,425.00 and moved to have a purchase order issued. This purchase is for firewall security. Esber seconded. Kusnerak –yes. Esber – yes. Motion carried.

**Fire Department:**

Esber reported on the fire departments activity for the month of May. Esber moved to approve the purchase of an All-in-one laptop from Lighthouse Solutions in the amount of \$1,349.00. This will be for the administrative assistant and paid from PO# 44. Kusnerak seconded. Esber – yes. Kusnerak – yes. Motion carried.

Esber also announced that the chief is requesting that anyone having a block party and would like the department to attend, please call 330-225-2211.

### **Service Department:**

Magovac gave the monthly activity report for May 2019.

Magovac requested a resolution to close Jeanette at Grafton on July 17<sup>th</sup>, 2019 through July 21<sup>st</sup>, 2019 for a culvert replacement. Esber offered and moved adoption of Resolution 22-2019 road closing. Esber read the resolution. Kusnerak seconded. Esber – yes. Kusnerak – yes. Resolution adopted.

Request to purchase culvert pipe for Sleepy Hollow Road from Lane Enterprise in the amount of \$2,326.00 to be paid from BC #27. Esber moved to approve. Kusnerak seconded. Esber – yes. Kusnerak – yes. Motion carried.

At the next meeting the board will be presented with the dates of the road closing for the repairs on Sleepy Hollow.

### **TRUSTEES' REPORT:**

#### **Mike Esber:**

Esber said that he has received a phone calls about the rubbish contract and he believes he has answered their questions.

Evelyn Czyz stated that she has received calls concerning the rubbish contract for residents not happy with what is happening.

#### **John Witthuhn:**

#### **Chris Kusnerak:**

### **FISCAL OFFICER'S REPORT:**

Katherine Esber reported that there are warrants and the May bank reconciliation to be signed.

### **OLD BUSINESS:**

Esber asked about the letters concerning unsafe property. Kusnerak saw the letters and asked who wrote them and had they be approve by the prosecutor's office. Esber is not aware of them being approved by the prosecutor. No action taken.

### **NEW BUSINESS, MISCELLANEOUS & CORRESPONDENCE:**

Kusnerak announce the farmers market at 4613 Laurel Road opened on June 9<sup>th</sup> and will run until October 13<sup>th</sup>. The hours of operation are 11:00 AM to 2:00 PM.

### **UPCOMING MEETINGS:**

Trustees: June 25<sup>th</sup>                      ZC: July 11<sup>th</sup>

BZA: July 3<sup>rd</sup>

Special: June 24<sup>th</sup> Special – 1:00 PM.

**PUBLIC INPUT:**

Robert Murphy, 4041 Foskett, why is there no handy cap parking space? After a minute of discussion Esber started that the board would address the issue.

Mrs. Wetterman, 1085 Substation Road, asked if there is an opt-out clause in the contract. Esber explained that there is.

Mrs. Murphy, 4041 Foskett, asked who the vendor was for the phone approval tonight. Kusnerak stated Lighthouse Solution. Murphy then asked Esber (after reviewing older minutes) what had changed from when he abstained from voting on requests from Lighthouse to now voting. Esber explained that the gentleman with company was married to his sister and now he is not married to my sister. Mrs. Murphy thanked Esber for his response. Mrs. Murphy asked if the special meeting would be televised. Esber explained that this meeting was to review the contract. There have been public meetings on the issue. Esber stated that this is for the contract.

Evelyn Czyz asked if there could be something done about the picnic table due to its current dilapidated condition. Magovac advised the board that this is on the list of things to be done; however, other things are in motion and when there is time he will get it done. There was mention of replacing vs repairs. Magovac will look into it.

**OFF CAMERA:**

Kusnerak moved to go off camera at 7:22 PM for the signing of warrants and purchase orders. All voted yes. Motion carried.

**ADJOURN:**

Kusnerak moved to adjourn at 7:27 PM. All voted yes. Motion carried.

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Christina Kusnerak, Chair Trustee

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Katherine Esber, Fiscal Officer

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Michael Esber, Vice-Chair Trustee

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~~John Witthuhn, Trustee~~