

BRUNSWICK HILLS TOWNSHIP TRUSTEES
Township Organizational
Special Meeting
January 3, 2019

The Brunswick Hills Township Board of Trustees met in special session on Thursday, January 3, 2019 for the annual Organizational Meeting at Brunswick Hills Township Town Hall.

Board of Trustees, Chair Michael Esber, Vice-Chair John Witthuhn, Trustee Christina Kusnerak, Chief Anthony Strazzo, Chief Timothy Sopkovich, Zoning Inspector Evelyn Czyz and Road Foreman Paul Magovac. There were four residents in attendance.

Esber called the meeting to order at 4:32 PM and noted the meeting was properly advertised.

Esber moved to nominate Kusnerak as the Chair of the Board for 2019. Witthuhn seconded. Esber – yes. Kusnerak – yes. Witthuhn – yes. Motion carried.

Kusnerak moved to nominate Esber as Vice-Chair of the Board for 2019. Esber seconded. Esber – yes. Kusnerak – yes. Witthuhn – yes. Motion carried.

Kusnerak offered and moved adoption of same, **Resolution 1-2019** establishing the meeting day and times for 2019. Witthuhn seconded. Witthuhn – yes. Kusnerak – yes. Esber – yes. Resolution adopted.

Kusnerak offered and moved adoption of same, **Resolution 2-2019** accepting the Elected Officials Policy Manual. Esber seconded. Kusnerak –yes. Esber – yes. Witthuhn – yes. Resolution adopted.

Kusnerak offered and moved adoption of same, **Resolution 3-2019** requesting the 1st half tax advance for 2019. Witthuhn seconded. Witthuhn – yes. Kusnerak – yes. Esber – yes. Resolution adopted.

Kusnerak offered and moved adoption of same **Resolution 4-2019** transferring the Police fines from General fund to the Police fund. Esber seconded. Witthuhn – yes. Kusnerak – yes. Esber – yes. Resolution adopted.

Kusnerak offered and moved adoption of same **Resolution 5-2019** transferring the Star Ohio interest from the General Fund to the Fire Fund. Witthuhn seconded. Kusnerak – yea. Esber – yes. Witthuhn – yes. Resolution adopted.

Kusnerak offered and moved adoption of same **Resolution 6-2019** to proceed by Force Account when necessary. Witthuhn seconded. Kusnerak –yes. Esber – yes. Witthuhn – yes. Resolution adopted.

Kusnerak offered and moved adoption of same **Resolution 7-2019** setting the Longevity at \$75.00. Esber seconded. Esber – yes. Witthuhn – yes. Kusnerak – yes. Resolution adopted.

Kusnerak offered and moved adoption of same **Resolution 8-2019** accepting the Trustee and Fiscal Officers Compensation set by the State Legislature. Witthuhn seconded. Witthuhn – yes. Esber – yes. Kusnerak – yes. Resolution adopted.

Department Liaisons:

Zoning – Witthuhn
Service – Esber
Fire - Witthuhn
Stormwater – Esber
Police – Kusnerak
Cable – Kusnerak

Buildings, Grants, Cemetery and Open Space to be shared.

Esber moved to continue with Gary Fuller as the Cemetery Sexton. Kusnerak seconded, Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.

Kusnerak moved to approve all of the requested 2019 PO's and BC's. Witthuhn seconded. Kusnerak – yes. Esber – yes. Witthuhn – yes. Motion carried.

Reviewed Lighthouse Solutions projected 2019 costs.

Zoning, increase by \$300.00

Service Department:

- No major changes
- Suggested increasing the in-house millage
- Submitted paving history for subdivision with concrete curb and gutter.
- 10 year plan for replacing 10 miles of road
- No OPWC funding in 2019
- Collaborate with city for paving Laurel Rd. and S. Carpenter Rd.

Fire:

- Secretary; part time (20) hours a week at approximately \$15.00 per hour.
- Three fulltime fire personnel.

Police:

- Eight marked and two unmarked vehicle fleet. Two to be swapped out.
- Consider leasing option:
 - ❖ Reliable/dependabilityRecoup funds

Department annual reports will be placed on township website

Kusnerak offered and moved adoption of same, **Resolution 9-2019** Annual Appropriations. Witthuhn seconded. Kusnerak – yes. Esber – yes. Witthuhn – yes. Resolution adopted.

Signing of warrants, PO's and BC's.

ADJOURN:

Kusnerak moved to adjourn at 5:41 PM. Esber seconded. All voted yes. Motion carried.

Michael Esber, Vice-Chair Trustee

Katherine Esber, Fiscal Officer

John Witthuhn, Trustee

Christina Kusnerak, Chair Trustee