

**BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING
October 9, 2018**

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, October 9, 2018 at Brunswick Hills Township Town Hall.

Board of Trustees Chair, Michael Esber, Vice-Chair John Witthuhn, Trustee Christina Kusnerak, Fiscal Officer Katherine Esber, Zoning Inspector Evelyn Czyz, Foreman Paul Magovac, Fire Chief Anthony Strazzo and Police Chief Tim Sopkovich.

Esber called the meeting to order at 7:03 PM and noted the meeting was properly advertised.

PRESENTATION:

Eagle Scout presentation for Dylan J. Bell, Resolution 32-2018.

Chris from the Auditors office announced two contests being sponsored. The first one is, Top Dog, this is for fourth graders to write an essay on their favorite dog alive and living in Medina County. Top Dog essay is due November 5th, 2018. The second is Seals, for high schools students. Seal essay is due November 21st, 2018.

Beth Schnabel gave a twenty-three minute presentation on the history, purposed future project of, Bike Medina County organization. The township will wait for additional information in reference in designating roads as bike roads.

MINUTES:

Witthuhn moved to approve the September 25, 2018 regular meeting minutes. Esber seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.

DEPARTMENT REPORTS:

Zoning Department:

Zoning Inspector Czyz gave the activity report for the month of September. Monies collected is \$2,237.95. Mrs. Czyz advised the board of a joint effort by BHPD, MC Building, Electric and Health department, EPA and her office to get a problematic property under control. The office will be closed on October 26th, 2018 and November 2nd, 2018 for the zoning inspector to attend training.

Esber stated that he and the zoning inspector are looking into the possibility of a property maintenance code. There have been several complaints about tall grass, noxious weeds and other issues with unkempt property. ZI Czyz has obtained and forward Montville Townships code for review.

Esber read a letter of accolades from a resident who received assistance from Evelyn Czyz when asking about property off Marks Road. The letter indicated Mrs. Czyz went above and beyond what was expected.

The Board of Trustees will hold a public hearing on October 23rd, 2018 at 5:30 PM to hear thoughts and concerns about the proposed rezoning of property located on West 130th.

Police Department:

Fire Department:

Chief Strazzo gave an overview of the September department's activity report. The following requests and information was presented.

- Request P.O. to Smylie One Heating, Cooling and Plumbing in the amount of \$2,300 from line item 2192-760-730-0000 Improvements of Sites for repairs to the Cor-Vac heating system located in the apparatus bay at Fire Station Two. Esber moved to approve. Kusnerak seconded. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.
- Request closure of P.O. #37 to WOW and request a new P.O. to WOW in the amount of \$1000 from line item 2192-220-341-0000 Telephone. Kusnerak moved to approve. Esber –seconded. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.
- Request approval to utilize car 25 to attend 2018 Active Assailant Conference in Westerville on October 19th. Conference is a debriefing from Clark County FD of the Las Vegas Active Shooter incident. Strazzo paid the registration fee, there is no cost to the Township for the conference. Esber moved to approve. Witthuhn seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.

Executive session following meeting for employee interview.

Thank you to hydrant painters- Marcus Haney, and Doris Silbaugh who painted hydrant tops over the last month.

Thank you to Open House participants:

- Medina Health Department
- Cleveland Metro Lifeflight (Although cancelled)
- The Home Depot
- Brunswick City School District
- Hinckley Fire Department (Lidia}
- Dairy Queen
- Southwest General Hospital
- The Murphy's (Community Fire Academy Recruiters)
- American Legend Honor Guard
- City of Brunswick VOFT Students
- MCCC public safety students
- Chidsey Towing
- Men and Women of the BHFD

Chief Strazzo reminded everyone that other than on duty personnel, all other BHFD members volunteered their time.

Bon Fire at Plum Creek Park - October 27th from 5:00 p.m. till 8:00 p.m. Esber asked that due to the generosity of vendors would it be possible to give out prizes for best custom? Strazzo didn't see why not.

Strazzo had the opportunity, along with Sopkovich to attend the B Engaged forum about School Safety. It gives a better indication of what it takes to keep kids safe and that includes all public safety personnel, school employees, parents and students.

Witthuhn reminded those who did not get a chance to attend the forum that they could research the program on the Brunswick City School website.

Service Department:

Foreman Magovac summarized the departmental report for September.

Magovac inquired about purchasing a salt barn this year. The board and Magovac discussed the possibility as well as the size and cost of the barn. Esber asked if permission was received from Ohio Edison. Magovac explained that permission was covered. With all in agreement of the need, Magovac is permitted to proceed with gathering estimates.

Magovac explained to the board that this is the last year the township can borrow a roadside mower. Due to the cost of repairs and damages to equipment other entities are no longer willing to take to risk of any costly replacement and/or repairs. The purchase of a roadside mower is a 2019 budget item.

TRUSTEES' REPORT:

John Witthuhn:

Gave a brief review of off camera minutes for September 25, 2018.

Mike Esber:

Esber offered two letters for the board to sign. One is in support of House Bill 602, once errors and additions have been completed. The second is to a resident to recover funds owed due to an insufficient fund notification from our financial institution.

Chris Kusnerak:

FISCAL OFFICER'S REPORT:

Katherine Esber report included payroll, warrants, PO's and BC's excel sheet for signatures. September bank reconciliation is complete. The excel spread sheet included T&N purchase orders needed to pay Lighthouse for Cloud backup.

Witthuhn moved to approve as read. Kusnerak seconded. Esber – yes. Kusnerak – yes. Witthuhn – yes. Motion carried.

OLD BUSINESS:

Esber will meet with Beth Biggins to discuss trash removal tomorrow for additional information. There will also be a meeting with other township for a possible joint venture.

NEW BUSINESS, MISCELLANEOUS & CORRESPONDENCE:

Witthuhn announced this year's trick or treat will be October 31st, 2018, between 6 PM and 8PM.

UPCOMING MEETINGS:

Trustees: October 23rd ZC: November 1st
BZA: ~~November 7th~~ Cancelled
Special: October 23rd Public Hearing 5:50 PM to review rezoning of property on W. 130th.

PUBLIC INPUT:

OFF CAMERA:

Esber moved to go off camera for the signing of warrants & purchase orders and any other business brought before the board. There will be an executive session for applicant interviews. Witthuhn noted time to be 8:10 PM, seconded. Kusnerak – yes. Esber – yes. Witthuhn –yes. Motion carried.

Witthuhn moved to go into executive session at 8:28 PM, for the purpose of employment considerations for the fire department and zoning department. Kusnerak seconded. Chief Strazzo, applicant and Zoning Inspector Evelyn Czyz was invited into the session. All voted yes. Motion carried.

Kusnerak moved to come out of executive session at 9:21 PM. Esber seconded. All voted yes. Motion carried.

Esber moved to offer FF position to Reginald Holden III pending successful completion of pre-employment requirements. Witthuhn seconded. All voted yes. Motion carried.

No other action was taken.

The board purposed a maximum increase of seven (7) percent increase to Medical Mutual premium as a counter offer to their 12% increase. The board will accept up to a seven (7) percent increase to stay with Medical Mutual for 2019. Esber will follow up with Burnham and Flower.

ADJOURN:

Kusnerak moved to adjourn at 9:45 PM. Esber seconded. All voted yes. Motion carried.

Michael Esber, Chair Trustee

Katherine Esber, Fiscal Officer

John Witthuhn, Vice-Chair Trustee

Christina Kusnerak, Trustee