

**BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING
October 23, 2018**

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, October 23, 2018 at Brunswick Hills Township Town Hall.

Board of Trustees Chair, Michael Esber, Trustee Christina Kusnerak, Fiscal Officer Katherine Esber, Zoning Inspector Evelyn Czyz, Foreman Paul Magovac, Assistant Chief Timothy Haas and Police Chief Tim Sopkovich.

Esber called the meeting to order at 7:03 PM and noted the meeting was properly advertised.

PRESENTATION:

Chief Sopkovich explained the auxiliary police officer program and the benefit it is to the department, the township as well as the City of Brunswick. Trustee Esber performed the Oath of Office to Theodore Asad.

Mr. Victor Urzycki explained that do to a medical event he suffered last year he is grateful to all the responding departments and that due to their efforts, training and equipment he is alive today. Mr. Urzycki asked that people to talk to each other and support the levy. A donation of an undisclosed amount was presented to the fire and police department.

Bethany Denther, Economic Development gave a nineteen minute presentation on tax abatement and the benefits to the governing entity.

MINUTES:

Esber moved to approve the October 9, 2018 regular meeting minutes. Kusnerak seconded. Esber – yes. Kusnerak – yes. Motion carried.

DEPARTMENT REPORTS:

Zoning Department:

No Report.

Police Department:

Chief Sopkovich advised that it's that time of year again and motorists need to be careful of deer. There have been a couple non-injury accidents in involving deer. With the holidays, department events we all need to watch our speed.

Chief Sopkovich announced that Officer Piekut was recognized by the Brunswick Optimist Club and received the Office of the Year award. Officer Piekut always goes above and beyond in his service to the job.

Chief Sopkovich presented the following requests and information:

- Request to purchase the following PRO-VISION equipment, 8- in-car camera systems, 1- HD drive-recorder, 15 bodycam kits, 5 compact magnetic bodycam

mounts, 5 heavy duty magnetic body cam mounts, 1- docking station, and 1-interview room system all to include installation. Back up video on the SecuraMax Standard Cloud Plan Pricing for 5 years on 25 devices. Installment Purchase plan for 60 Mts. that includes equipment and software in the amount of \$738.49 and cloud storage in the amount of \$1075.00 for a total of \$1,813.49 per month. Purchase order to PRO-VISION in the amount of \$15,000.00 for installment purchase down payment from Account Code 2191-7 60-7 40-0000, Machine, and Equipment & Furniture.

Request Approval on Reallocations of Appropriations Form. Kusnerak offered and moved adoption of same, **Resolution 36-2018**, Reallocation of Appropriations.

- Decrease Repairs and Maintenance Facility, Payment to Another Political Subdivision and Workers Compensation by \$5,000.00 respectively.
- Increase Machine, Equipment and Furniture by \$15,000.00.

Esber seconded resolution 36-2018. Kusnerak –yes. Esber – yes. Resolution 36-2018 adopted.

Esber moved to approve the request and read the items listed including issuing a purchase order to PRO-VISION in the amount of \$15,000.00. Kusnerak seconded. Esber – yes. Kusnerak – yes. Motion carried.

Approval for repairs to Unit #2 the Dodge Charger in the amount of \$2,300.00 completed by AllCare. There was another repair that needed to be approved. Kusnerak moved to approve repairs to Unit 2 in the amount of \$2,400.00. Sopkovich stated that Unit 2 would be a T&N purchase order. Kusnerak added Unit 4 repairs at a cost of \$1,767.32, Kusnerak changed that to not to exceed \$1,800.00. Esber seconded. Esber – yes. Kusnerak – yes. Motion carried.

Sopkovich advised that an executive session for employee discipline, he wants to give the board an update on the investigation.

Fire Department:

Assistant Chief Haas presented the follow request and announcement.

- Request closure of BC #60 and a new BC from line item 2192-220-323-1323 Repairs and Maintenance Facility in the amount of \$3,000. Esber moved to approve. Kusnerak seconded. Kusnerak – yes. Esber – yes. Motion carried.
- Bon Fire October 27th from 5:00 P.M. till 8:00 P.M. at Plum Creek Park

Esber remaindered everyone to get out and vote. Your vote counts. Katherine added that early voting has already started.

Service Department:

Phone approval for the 2012 international to have a new oil pan and other work done to it by ESS for the amount not to exceed \$1,185.94. Paid from BC#88. Esber moved to approve. Kusnerak seconded. Esber – yes. Kusnerak – yes. Motion carried.

Phone approval for 2012 Chevy 3500 for Def System at Pat Obrien's for the amount of \$849.30. Paid from BC#88. Kusnerak moved to approve. Esber seconded. Kusnerak – yes. Esber – yes. Motion carried.

Update about the Brunswick City meeting with ODOT over North Carpenter Road.

2 years project

Starting April 1, 2019 till September 15, 2019, Grafton Road South

Starting April 1, 2020 till September 15, 2020, Grafton Road North

Final project, concrete road from Boston to Center Road with sidewalks and all enclosed ditches.

TRUSTEES' REPORT:

John Witthuhn: (Absent)

Mike Esber:

Esber brought up the health insurance renewal. Kusnerak explained there has been communication between the township and our representative. At this time we are waiting for a response.

Chris Kusnerak:

FISCAL OFFICER'S REPORT:

Katherine Esber has purchase orders, pay roll and blanket certificates for signatures. A spread sheet of BC/PO requests has been prepared and a few have already been approved. The following requests need approval:

- Roads – Medical - \$35,000.00.
- Police – Repairs and Maintenance Vehicles - \$5,000.00.
- Police – Dickman Crisscross Directory - \$204.00
- Police – Time Warner (fiber line) - \$5,000.00.
- Police – Lexipol - \$4,263.00

Kusnerak moved to approve the PO/BC as prepared by the fiscal officer. Esber seconded. Kusnerak – yes. Esber – yes. Motion carried.

Katherine requested a resolution accepting the amounts and rates set by the Budget Commission. Kusnerak offered and moved adoption of same, **Resolution 37-2018** accepting the amounts and rates as determined by the Budget Commission. Esber seconded. Kusnerak – yes. Esber – yes. Resolution adopted.

OLD BUSINESS:

None.

NEW BUSINESS, MISCELLANEOUS & CORRESPONDENCE:

Kusnerak moved to accept the county sanitary engineers recommendation to amend the 208 NOCA map for 4400 Kingsbury to construct a septic system. Esber seconded. Kusnerak – yes. Esber – yes. Motion carried.

UPCOMING MEETINGS:

Trustees: November 13th ZC: November 1st
BZA: ~~November 7th~~ Cancelled
Special:

PUBLIC INPUT:

Doug Colwell stated that he has called the township, the police trying to get the street light at the corner of 130th and Sleepy Hollow repaired. Paul will take care of it.

OFF CAMERA:

Esber moved to go off camera for the signing of warrants & purchase orders, an executive session and any other business brought before the board. Kusnerak seconded at 8:10 PM. Kusnerak – yes. Esber – yes. Motion carried.

Esber moved to go into executive session for employee discipline at 8:19 pm. Kusnerak seconded. All voted yes. Motion carried.

Kusnerak moved to come out of executive session. Esber seconded. All voted yes at 9:00 pm. Motion carried.

Esber – no action taken.

Kusnerak noted that the motion to approve the purchase of the PD ProVision did not include approval of signatures. Esber amended his motion to include authorization of Chief Sopkovich or Trustee Kusnerak to sign the necessary paperwork.

ADJOURN:

Esber moved to adjourn. Kusnerak seconded at 9:09 pm. All voted yes. Motion carried.

Michael Esber, Chair Trustee

Katherine Esber, Fiscal Officer

John Witthuhn, Vice-Chair Trustee

Christina Kusnerak, Trustee