

BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING
July 24, 2018

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, July 24, 2017 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Michael Esber, Vice-Chair John Witthuhn, Fiscal Officer Katherine Esber and Chief Anthony Strazzo.

Esber called the meeting to order at 7:00 PM and noted the meeting was properly advertised.

PRESENTATION:

MINUTES:

Esber moved to approve the June 26, 2018 regular meeting minutes as written with complete transcript. Witthuhn added with corrections of typo's and seconded the motion. Witthuhn – yes. Esber – yes. Motion carried.

Witthuhn moved to approve the July 10, meeting minutes. Esber seconded. Esber – yes. Witthuhn – yes. Motion carried.

Esber moved to approve the July 19, 2018 special meeting minutes. Witthuhn seconded. Witthuhn – yes. Esber – yes. Motion carried.

Witthuhn gave the following off camera information for June 26th, 2018, July 10th, 2018 regular meetings and the information form the July 19th, 2018 special meeting:

- June 26th – Two executive sessions – one for applicant interview, the other for employee discipline.
 - The applicant was offered employment pending successful completion of pre-employment requirements.
 - A letter in reference to the employee discipline was forwarded to the prosecutor's office.
- June 10th – Two executive sessions – one for applicant interviews, the second for a confidential BWC matter.
 - The two applicants were offered the ZC alternate positions for the remainder of 2108 pending successful completion of pre-employment requirements.
 - No action taken concerning the BWC matter.
- There was a request to interview a candidate for the police sergeant position. More on that later.
- There was a brief discussion on the funds granted the township from the Department of Natural Resources and the guidelines and requirements to follow.

- July 19th – Executive session to conduct an interview for the sergeant position with the police department. Employment was offered pending successful completion of pre-employment requirements.
- The resolution passed July 10th for the fire levy was incorrect due to requirements being changed. That resolution was rescinded and a correct resolution was adopted. This is for the township to know the amount of funds that would be generated by a 4 mil renewal with a 1.2 mil increase.
- Two public hearing were set. Legal notices were discussed and both meeting are on August 6th, 2018 at town hall. First being the waste disposal district, the second for an amendment to the zoning map changing 4867 Center Road from R1 to C2.
- The board had a brief discussion regarding the upcoming meeting with the Medina County Park District regarding the 303/ West Chase property.

DEPARTMENT REPORTS:

Zoning Department:

There is a Mylar to be signed.

Police Department:

Fire Department:

Request official approval of repairs to tanker 22 in the amount not to exceed \$11,000 (quoted amount \$10,920.41). Request P.O. to Fallways Equipment from 2192-220-323-0323 Repairs and Maintenance Vehicles for remainder of the repairs and maintenance vehicle line item. Esber moved to approve. Witthuhn seconded. After a brief discussion it was made clear that an \$11,000.00 repair is better than a \$350,000.00 to \$400,000.00 purchase to replace the tanker. Strazzo feels that the apparatus will survive another eight to ten years. Witthuhn – yes. Esber – yes. Motion carried.

Request acceptance of letter of resignation from Firefighter Chris Reinhart. Reinhart has served 20 years with the department. Esber expressed gratitude to Mr. Reinhart for his twenty plus years of service. Witthuhn seconded both the sentiment and acceptance. Witthuhn – yes. Esber – yes. Motion carried.

Request for Executive Session for Fire Prevention Officer interview off camera.

For clarification Witthuhn asked Strazzo about closing BC #61 Contracted Services and a new BC from 2192-22-360-0000 Contracted services for the balance of the line item. Strazzo confirmed the request.

Service Department:

Witthuhn announced that Paul Magovac met with the Medina County Engineers and the contractor for the Substation road project. The start date will be end on July beginning of August with expectations of completion by the end of August.

TRUSTEES' REPORT:

Mike Esber:

John Witthuhn:

Chris Kusnerak:

FISCAL OFFICER'S REPORT:

Katherine Esber reported that there are warrants, BC's and PO's to be signed. Katherine read the spread sheet, advising the vendor, amounts and purpose for the BC or PO. Esber moved to approved BC's, PO's and T&N purchase orders as written. Witthuhn seconded. Esber – yes. Witthuhn – yes. Motion carried.

OLD BUSINESS:

NEW BUSINESS, MISCELLANEOUS & CORRESPONDENCE:

Witthuhn presented the opportunity to apply for a grant through the EPA for possible purchase of vehicles for the road department. This is a twenty-five percent matching fund grant. Esber moved to authorize Witthuhn to prepare and sign grant application on behalf of the township. Witthuhn seconded. Witthuhn – yes. Esber – yes. Motion carried.

Esber invited everyone to the meeting being held Friday at 10:00 am with the Medina County Park District and their design personnel to review options for the property at 303.

Witthuhn gave information received on the Fourth Annual Run for Freedom being sponsored by the Children's Center of Medina County on July 29th, 2018. To participate you can register at www.hermescleveland.com. All the information can be viewed at www.medinacountychildrenscenter.org

UPCOMING MEETINGS:

Trustees: August 14th ZC: August 2nd
BZA: August 8th
Special: July 27th 10:00 AM MC Park
August 6th 6:00 pm and 6:30 pm.
Two public hearing

PUBLIC INPUT:

OFF CAMERA:

Esber moved to go off camera at 7:23 pm for the signing of warrants, purchase orders and any other business brought before the board. There will be an executive session for applicant interview. Witthuhn seconded.

Esber moved to go into executive session at 7:25 pm for the purpose of applicant interview. Witthuhn seconded. Chief Strazzo and Mathew Payne were invited in. All voted yes. Motion carried.

Witthuhn moved to come out of executive session at 7:49 pm. Esber seconded. All voted yes. Motion carried.

Esber moved to offer the Fire Prevention Officer position to Matthew Payne pending the successful completion of pre-employment requirements. Witthuhn seconded. All voted yes. Motion carried.

ADJOURN:

Esber moved to adjourn at 8:02 pm. Witthuhn seconded. All voted yes. Motion carried.

Michael Esber, Chair Trustee

Katherine Esber, Fiscal Officer

John Witthuhn, Vice-Chair Trustee

Christina Kusnerak, Trustee