

**BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING
August 14, 2018**

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, August 14, 2017 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Michael Esber, Vice-Chair John Witthuhn, Trustee Chris Kusnerak, Fiscal Officer Katherine Esber, Chief Anthony Strazzo, Zoning Inspector Evelyn Cxyz, Forman Paul Magovac and Police Chief Tim Sopkovich.

Esber called the meeting to order at 7:00 PM and noted the meeting was properly advertised.

PRESENTATION:

- Oath of Office of Sgt. Chris Salveter
- Oath of Office Reserve Officer Theodore A Makrinos Sr., 1986-1987 BHPD, 1987-1999 Olmsted Twp. PD, 1999-2018 Berea Pd.
- Presenting a plaque to Chris Reinhart for 20 years of service to the Township.
- Mission Lifeline Award – Southwest General Hospital

All personal presented tonight had family and friends in attendance to give support and be a part of the festivities.

The Board members recessed at 7:18 PM and reconvened at 7:27 PM.

MINUTES:

July 24, 2018 Regular meeting. Esber moved to approve. Witthuhn seconded. Kusnerak – abstained. Esber – yes. Witthuhn – yes. Motion carried.

July 27, 2018 Special (MC Park). Witthuhn moved to approve. Esber seconded. Kusnerak – abstain. Esber – yes. Witthuhn – yes. Motion carried.

July 27, 2018 Special, Resolution for MC Board of Elections. Witthuhn moved to approve. Esber seconded. Kusnerak – abstain. Esber – yes. Witthuhn – yes. Motion carried.

Kusnerak explained her vote to abstain is due to the meetings had been held while she was out of town.

August 6, 2018, Special, Re-zoning from R1 to C2. Esber moved to approve. Kusnerak seconded. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.

August 6, 2018, Special (Public Hearing on waste disposal) Witthuhn moved to approve as amended. Esber –seconded. Kusnerak – yes. Esber – yes. Witthuhn – yes. Motion carried.

Witthuhn gave information on the off camera matters of the July 24th regular meeting as well as the reasons for the special meeting that were approved.

DEPARTMENT REPORTS:

Zoning Department:

Zoning Inspector Evelyn Czyz reported \$762.56 monies collected. Czyz also requested to attend the American Planning Association workshop on November 2, 2018 at the Hilton Garden in Mayfield Village. Esber moved to approve. Witthuhn seconded. Kusnerak – yes. Esber – yes. Witthuhn – yes. Motion carried.

Police Department:

Sopkovich thanked the road crew for saving him a ton of money as well as get approval to pay for the work that was done. The station had concrete drop approximately a foot at the corner of the garage. Estimates were for \$2,800.00 to \$3,400.00 and the township road crew completed the work for \$991.57.

- Approval in the amount of \$991.57.00 for concrete repair. Open BC Account Code 2191-210-323-1323, Repairs and Maintenance Facility. Esber move to approve. Witthuhn seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.
- Verbal approval on 08-08-2018 to send Patrolman Wayne Fisher, Tom Walsh and Nick Balli to the Child Passenger Safety Technician Training, in Fairview, Ohio from Sept. 12,14 and 21. Credit card was used to secure training to Safe Kids Worldwide in the amount of \$285.00 and a check needs to be issued to Safe Kids Greater Cleveland in the amount of \$315. 00 both from Open BC Account Code 2191-210-318-0000, Training. Esber moved to approve. Kusnerak seconded. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.
- Request to send Sergeant Eric Bors to the 911 Homicide Training, in Columbus, Ohio from November 13-14. Purchase order request to Columbus Police ETP Academy in the amount of \$120.00 from Account Code 2191-210-318-0000, Training to include use of his personal vehicle. Kusnerak moved to approve. Esber seconded. Witthuhn voted no due to personal vehicle use. Esber – yes. Kusnerak – yes. Motion carried.

Sopkovich reported that (new) Unit 10 is in and marked, awaiting emergency equipment.

Unit #4 is still at Liberty Ford; all repairs should be under warranty.

Sopkovich reported receiving phone approval for Unit #3 to have approximately \$2,000.00 worth of work completed, the car is at All-Care Auto. Kusnerak moved to approve; not to exceed \$2,000.00. Esber seconded. Witthuhn –yes. Esber – yes. Kusnerak – yes. Motion carried.

Sopkovich expressed tolerance and traffic signal obedience with the construction of Substation Road. Please help keep the road workers safe.

Fire Department:

Regular Meeting
August 14, 2018

Strazzo gave an overview of the department activity report for the month of July.

- Request approval to send Lt. Posa to BGSU State Fire School October 6th-10th to attend Basic Fire Investigation Course – Cost of the course is \$525, but Lt. Posa will be applying for a scholarship. If the scholarship is not granted request he still attend, use of car 29 for travel, hotel (not to exceed \$550) and meals to be reimbursed. Esber moved to approve even if the scholarship is not received. Witthuhn seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.
- Request approval to proceed with the annual preventive maintenance and testing of the departments Genesis rescue equipment (Jaws of Life) at a cost of \$1010.00 to be paid from BC #57 Repairs and Maintenance Scheduled. Esber moved to approve. Kusnerak seconded. Witthuhn – yes. Kusnerak – yes. Esber – yes. Motion carried.

Strazzo announced to following;

- If your homeowner association would like a presentation or information regarding the fire levy please contact the fire department.
- All personnel are required to attend a mandatory 4 hour fall protocol update from Southwest General Hospital during the months of October and November. This training is to review Regional Medical Protocol that is being implemented across Cuyahoga and neighboring counties.

Esber announced the board's gratitude to Chris Reinhart for his twenty years of service and stated he will be missed.

Service Department:

Magovac gave a review of the department's monthly activity for the month of July.

John Witthuhn, offered the following resolution and moved adoption of same, which was duly seconded by Michael Esber.

RESOLUTION NO 29, 2018

Increase 2021-330-323-0000 – Decrease 2021-330-420-0420 - \$18,000.00 respectively.
Increase 2021-330-323-0000 – Decrease 2021-330-750-0323 - \$15,000.00 respectively.
Increase 2021-330-323-0000 – Decrease 2021-330-323-1323 - \$10,000.00 respectively.
Increase 2031-330-420-0000 – Decrease 2031-330-190-0000 - \$25,000.00 respectively.

Voting AYE thereon: Christina Kusnerak

Michael Esber

John Witthuhn

Adopted on: August 14, 2018

Witthuhn explained the need to transfer fund is to have the total amount needed to create a purchase order for the Substation Road project.

Magovac explained the total cost to the township is \$325,000.00; he also reminded everyone that the amount is only half of the cost, the other half is being paid from OPWC grant funds. Witthuhn requested the additional cost be explained.

Request for a PO for Karvo Paving for the amount of \$325,000.00. Witthuhn moved to approve. Kusnerak seconded. Esber –yes. Witthuhn – yes. Kusnerak – yes. Motion carried.

Magovac gave detailed information on the reason for the overall cost increase due to additional base repairs that were required. The service department, Karvo paving and Ohio Edison are communicating and working very well together to keep all projects on schedule.

Magovac requested a road closure:

The Board of Trustees of Brunswick Hills Township, met in regular session on this date with the following members present:

Michael Esber Christina Kusnerak John Witthuhn

John Witthuhn, offered the following resolution and moved adoption of same, which was duly seconded by Michael Esber.

RESOLUTION NO 30, 2018

RESOLUTION DETERMINING THE NECESSITY TO CLOSE JEANETTE STREET AT JEANETTE STREET AND GRAFTON ROAD FOR THE PURPOSE OF CULVERT REPLACEMENT.

WHEREAS, per section 5571.05 of the Ohio Revised Code, the Medina County Engineer's office has recommended and the Brunswick Hills Township Board of Trustees has determined it is necessary to close Jeanette Street at Jeanette Street and Grafton Road in Brunswick Hills Township, Medina Ohio,

WHEREAS, Medina County will be replacing a road culvert,

NOW, THEREFORE, BE IT RESOLVED by the Brunswick Hills Township Board of Trustees in Medina County Ohio that Jeanette Street be closed on August 21 and 22, 2018, as recommended by the Medina County Engineer's office and determined necessary by the Brunswick Hills Township Board of Trustees.

Voting AYE thereon: Christina Kusnerak

Michael Esber

John Witthuhn

Adopted on: August 14, 2018

TRUSTEES' REPORT:

Chris Kusnerak:

John Witthuhn:

Witthuhn gave an update on the website redesign, advising that everyone would be receiving a link so they can review the proposed changes and give feedback.

The EPA grant was completed and filed within the time frame required. Witthuhn thanked everyone involved with getting it completed. A special thank you to Patricia Murphy for her input that gave a more professional finish on it.

Mike Esber:

Esber announced a meeting will be held August 15, 2018 from 7:00 PM to 9:00 PM at the Medina County Engineers office in reference to the waste disposal issue. Esber encouraged anyone interested to attend and ask questions. Kusnerak mentioned a list home owners associations she has contact information for and advised those not on the list to contact the board. Witthuhn brought up setting up link for the residents to use and express their thoughts on the waste disposal matter.

FISCAL OFFICER'S REPORT:

Katherine Esber reported that board has warrants, payroll, July bank reconciliation and a purchase order to be signed. The T&N purchase order is for the police department that had been previously approved for the amount of \$1,200.00 for the LEADS program. Esber moved to approve the purchase order. Kusnerak seconded. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.

OLD BUSINESS:

NEW BUSINESS, MISCELLANEOUS & CORRESPONDENCE:

UPCOMING MEETINGS:

Trustees: August 28th ZC: Sept. 6th Public Hearing

BZA: ~~September 5~~ - Meeting Cancelled

Special:

PUBLIC INPUT:

Patricia Wetterman of Substation Road thanked the service and police department for their handling of the Substation Road traffic.

OFF CAMERA:

Esber moved to go off camera for the signing of warrants, purchase orders and any other business brought before the board; time is 8:10 pm. Kusnerak seconded. Witthuhn - yes. Kusnerak – yes. Esber – yes. Motion carried.

Witthuhn questioned check number 021314 to Walsh for mileage reimbursement for SRO training. No mileage reimbursement was approved by the Board of Trustees. Esber will follow up with Chief Sopkovich. (Who approved the expense)

ADJOURN:

Witthuhn moved to adjourn at 9:12 PM. Esber seconded. All voted yes, Motion carried.

Michael Esber, Chair Trustee

Katherine Esber, Fiscal Officer

John Witthuhn, Vice-Chair Trustee

Christina Kusnerak, Trustee