

BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING
April 24, 2018

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, April 24, 2018 at Brunswick Hills Township Town Hall.

Board of Trustees Chair, Michael Esber, Vice-Chair John Witthuhn, Fiscal Officer Katherine Esber, Foreman Paul Magovac and Fire Chief Anthony Strazzo.

Esber called the meeting to order at 7:00 PM and noted the meeting was properly advertised.

PRESENTATION:

Strazzo presented certificates of participation to the graduating class of the 2018 Brunswick Hills Community Fire Academy. Several persons stated how impressed they were with the fire department personal and equipment. There is a sense of peace knowing how well trained and equipped the department is. Esber stated that the strong leadership is the key.

MINUTES:

Esber moved to approve the April 10, 2018 regular meeting minutes. Witthuhn seconded. Witthuhn – yes. Esber – yes. Motion carried.

Esber mentioned having the April 13, 2018 special meeting minutes to approve. Witthuhn moved to approve. Esber seconded. Esber – yes. Witthuhn – yes. Motion carried

Witthuhn gave a review of the off camera items from the April 10th regular meeting as well as the April 13th special meeting. April 10th off camera was for an executive session for employee discipline. The board moved to advise the prosecutor's office to move forward with the discipline issue. There was also a request from another employee to meet with the board and that meeting was set for tonight. April 13th special meeting was to discuss the fire department levy that will expire at the end of 2019. The financial status of the department was reviewed, from years past to current expenditures. We are currently looking at what the new levy will look like. The current 4.0 mil levy is insufficient and the department is working in a deficit.

DEPARTMENT REPORTS:

Zoning Department:

Police Department:

Fire Department:

Strazzo gave an overview of a significant house fire on Caxton on April 14, 2018. A second alarm was needed due to the structures being so close together. Mutual aid was received from City of Brunswick, Hinckley Township, City of Strongsville, Columbia Township, Valley City and the City of Medina. Other departments are Red Cross, Brunswick Hills Police Department and the Medina County Fire investigation Task Force.

Strazzo thanked the Brunswick Hills Police officers that responded, ensuring people were out of the house, giving ample parking clearance and relayed hydrant location to the responding units.

Resignation Letter from FPO Bob Herron effective 5/4/2018. Strazzo gave an overview of the accomplishments made during the time Mr. Herron has been here. Esber moved to accept Mr. Herron's resignation, he was a great asset to the department. Witthuhn added that Mr. Herron reorganized the inspection files, he will be missed and we will have a hard time finding a replacement. Chief Strazzo explained that Mr. Herron was an exceptional employee from the get go; he took our fire prevention that was non-existent and cleaned up the record keeping and set the township on an inspection schedule. Witthuhn seconded. Esber – yes. Witthuhn – yes. Motion carried.

Strazzo explained that he put in a claim on Car 25 that is showing signs of rust and believing that the vehicle was still under warranty, went to Liberty Ford to have it repaired. The vehicle is thirty days out of warranty. Chief Strazzo is challenging the issue to have the rust repaired at no cost. Witthuhn thanked Strazzo for taking the time and effort to get the job done.

Application for Unclaimed Funds Department of Commerce in the amount of \$121.25, unclaimed funds from Davey Tree Service.

AFG Grant passed computer scoring system and is now in the technical peer review. This is an \$80,000.00 grant for replacing the Self Contained Breathing Apparatus; S.C.B.A. Strazzo also reported receiving notice that the Ohio Department of EMS has notified him that the a grant for an Electronic Reporting Tablet has been approved; will be notified if it is for one or two tables. The tablets must be picked up in Columbus on May 5, 2015 between 10:00 AM and 2:00 PM; the Fiscal officer has offered to do that for us. Esber asked Strazzo if he files for all grants. Strazzo acknowledged that he does; Esber thanked him for doing such an excellent job.

Strazzo gave a list of department members that make the Community Fire Academy a success. Lt. Dalziel for planning and advertising; Lt. Cali EMS session; Lt. Drum for extrication session and FF Harris, FPO Herron, FF Rollstien, FF Reinhart and FF Raroo for their participation. Strazzo also thanked South West General Hospital for giving the C.P.R. class at no charge.

Request for an Executive Session for Employee Discipline during off camera portion of meeting.

Service Department:

Magovac announced that phone approval was obtained before tires were purchased for the 2013 Ford F250. The vehicle also received a front-end alignment. The charge of \$802.60 will be paid from BC #23. Esber moved to approve. Witthuhn seconded. Esber – yes. Witthuhn - yes. Motion carried.

Magovac informed the board the Substation Road OPWC project will be in the newspaper in May, with the actual work to begin in July. The Medina County Engineers will be handling all the advertising and bid calculations.

TRUSTEES' REPORT:

Mike Esber:

John Witthuhn:

Chris Kusnerak:

FISCAL OFFICER'S REPORT:

Katherine Esber reported that there are warrants, payroll and a blanket certificate request from the police department is the amount of \$5,000.00 for repairs and maintenance vehicle. Esber moved to approve. Witthuhn seconded. Esber – yes. Witthuhn – yes. Motion carried.

OLD BUSINESS:

NEW BUSINESS, MISCELLANEOUS & CORRESPONDENCE:

Esber received an invitation from the V.F.W. for a representative to attend the Memorial Day services to be held at Visintainer Middle School on May 28, 2018 at 10:00AM. Esber will attend on behalf of the township.

Esber announced the township received three informational flyers from the Ohio Regional Development Corporation, Fair Housing Consortia. There are copies on the table for those who would like a copy.

UPCOMING MEETINGS:

Trustees: May 9th due to elections being May 8th.
ZC: May 3rd
BZA: May 2nd Cancelled.
Special:

PUBLIC INPUT:

OFF CAMERA:

Esber moved to go off camera at 7:25 pm for the signing of warrants, PO's/BC's and any other business brought before the board. There will be an executive session for employee discipline. Witthuhn seconded. Witthuhn – yes. Esber – yes. Motion carried

Witthuhn moved to go into executive session for the purpose of employees discipline at 7:54 PM. Esber seconded. Chief Strazzo and Firefighter/EMT Goodyear were invited in. All voted yes. Motion carried.

Esber moved to come out of executive session at 8:25 PM. Witthuhn seconded. All voted yes. Motion carried.

Due to Trustee Kusnerak absence, the Executive Session meeting has been rescheduled for May 22, 2018 at 8:00 PM.

ADJOURN:

Witthuhn moved to adjourn at 8:27 PM. Esber seconded. All votes yes. Motion carried.

Michael Esber, Chair Trustee

Katherine Esber, Fiscal Officer

John Witthuhn, Vice-Chair Trustee

Christina Kusnerak, Trustee