

**Brunswick Hills Township
Board of Zoning Appeals
Regular Meeting Minutes
January 10, 2018**

REGULAR MEETING

Call meeting to Order: Chair Bitto called the Brunswick Hills Township Board of Zoning Appeals Regular Meeting to order at 7:52 p.m.

A Roll Call of the Board was Executed

- **Board Members in Attendance:** Kimberley Hall, Cliff Kersten, Jessica Murphy, John Bitto,
- **Alternate Board Members in Attendance:** Chris Schigel, Daryl Lucien
- **Alternate Board Members Not in Attendance:** Bob Yanacsek
- **Others in Attendance:** Trustee Michael Esber, Zoning Liaison

Chair Bitto stated a quorum is present and the meeting has been properly advertised; the Brunswick Hills Township Board of Zoning Appeals acts within the authority of Sec. 519 of the Ohio Revised Code.

Approval of the Minutes: November 1, 2017 Minutes Chair Bitto asked for changes, additions or edits to the minutes. Being none, **Motion:** Ms. Hall made a motion to approve the minutes as written. Ms. Murphy seconds the motion. **Roll Call:** Ms. Hall-yes; Mr. Schigel-yes; Mr. Kersten-yes; Mr. Bitto-yes; Ms. Murphy-yes. Motion carries.

[Note: December 2017 meeting cancelled]

Continued Business: None

New Business:

Secretary Milanko informed the Board that there were no applications/business requests for the February meeting.

Motion to Cancel the Wednesday February 7, 2018 BZA Meeting

Mr. Kersten made a motion to cancel the February 7, 2018 meeting. Ms. Murphy seconds the motion. **Roll Call:** Mr. Schigel-yes; Ms. Hall-yes; Mr. Kersten-yes; Mr. Bitto-yes; Ms. Murphy-yes.

Additional Business:

1. **Training Sessions:** Ms. Hall asked if there is any way we can get more notice on training than what we got last year and said 30 days out is not enough notice for her. Trustee Esber asked how we normally get notifications. Ms. Hall stated we had a session specifically with Trina for the Zoning Boards, but we got nothing from the County. Trustee Esber asked if that is normally put on by the Planning Commission. Secretary Milanko stated the Planning Commission and the Prosecutor's Office. Mr. Kersten stated last year the Trustees waived the minimum of two training sessions. Trustee Esber stated and we can do it again if there aren't training classes available; he said that's not your fault. Ms. Hall stated she would have liked to attend the all-day APA Conference in October, but it was not enough notice for her. She asked if that is an annual conference. Secretary Milanko stated yes. Mr. Lucien stated you can go online to look up the date at www.ohioplanning.org

Trustee Esber asked if we invited other Townships to our training session. Ms. Hall stated no and said she was on the fence about that because when we've attended the training sessions through the County, there are a handful of individuals who want an answer to a specific problem/case and it is so obvious what they are doing and they

take up the bulk of the time. Trustee Esber stated it sounds like is better just to have your own training. Ms. Hall asked Mr. Esber if he has any contacts at the Planning Commission to see if there are any training sessions planned for this year. Trustee Esber said he can check as Evelyn Czyz (Zoning Inspector) and Trustee Kusnerak have contacts.

Public Comment: None

Announcement of Next Meeting Date: Wednesday, March 7, 2018 @ 7 p.m.

Motion to Adjourn: Ms. Hall made a motion to adjourn the meeting. Mr. Schigel seconds the motion. Roll Call: All in favor to adjourn. Meeting officially adjourned at 8:09 p.m.

Respectfully Submitted,

Mary Jean Milanko, Zoning Secretary

John Bitto, Chair

Date