

**BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING
August 28, 2018**

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, August 28, 2017 at Brunswick Hills Township Town Hall.

Board of Trustees Chair Michael Esber, Vice-Chair John Witthuhn, Trustee Chris Kusnerak, Fiscal Officer Katherine Esber, Chief Anthony Strazzo and Foreman Paul Magovac.

Esber called the meeting to order at 7:00 PM and noted the meeting was properly advertised.

PRESENTATION:

MINUTES:

Esber moved to approve the August 14, 2018 meeting minutes. Kusnerak seconded. Witthuhn – yes. Esber – yes. Kusnerak – yes. Motion carried.

Witthuhn reported that off camera a discussion of an unauthorized expenditure was discussed and is still in process.

DEPARTMENT REPORTS:

Zoning Department:

Police Department:

Fire Department:

Chief Strazzo presented the following:

- Request approval to purchase 2 MSA Altair 4XR, 4 gas meters, from Fire Force Inc. in the amount of \$1,400 plus shipping. Total cost to be paid from BC #59 Machinery, Equipment and Furniture. Esber moved to approve. Witthuhn seconded. Kusnerak – yes. Esber – yes. Witthuhn – yes. Motion carried.
- Request approval to grant 12 hours of additional time to Lt. Rich Dalziel for 2018. Lt. Dalziel will be out of hours at the end of September. Esber moved to approve. Witthuhn seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried. Kusnerak asked the Chief to clarify the cost will be \$210.00 and he agreed.

Lt. Posa was awarded a Nationwide Foundation Scholarship in the amount of \$525 to attend the BGSU State Fire School in October.

Open House scheduled for October 7th from Noon till 3:00 P.M. There will be offsite parking and shuttles. Chief Strazzo listed the events expected to take place.

On October 9th, 2018 at 5:30pm the Fire Chief will have a levy discussion meeting before the regular town hall meeting to answer any questions about the upcoming fire levy.

Service Department:

Foreman Paul Magovac requested that all four service department personnel attend the Sensible Salt Workshop in Chagrin Falls on September 11th, 2018, 8:30 – 11:30am. This course will satisfy the public training and good housekeeping required under storm water phase two permit, at no cost. Witthuhn moved to approve. Esber seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.

Magovac reported the 2018/2019 winter season cost for salt per ton went from \$31.18 to \$55.43. This could cost the township an additional \$36,000.00 to \$48,000.00 more than last year.

Magovac gave an update on the Substation repaving project. This is a base coat only and once the second coat is finished the ride will be a lot smoother.

TRUSTEES' REPORT:

John Witthuhn:

Witthuhn gave a progress report on the website updates. A preview link has been provided and suggestions have been received. Things are moving along.

Chris Kusnerak:

Kusnerak moved to approve the payment of \$12,855.76 to the City of Brunswick from purchase order #11 (cable fees). Esber seconded. Witthuhn – abstain. Esber – yes. Kusnerak – yes. Motion carried.

Mike Esber:

FISCAL OFFICER'S REPORT:

Katherine Esber stated that payroll, warrants, blanket certificate purchase orders requested, and T&N purchase orders, Katherine read the spread sheet indicating requesting department, purpose, vendor and amounts.

Witthuhn clarified two requests and amounts; he then moved to approve the spread sheet as provided by the fiscal officer. Esber seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.

OLD BUSINESS:

NEW BUSINESS, MISCELLANEOUS & CORRESPONDENCE:

Esber requested permission to sign papers verifying the language for the fire levy and mail it back. After some discussion Witthuhn moved to approve Esber signing the papers verifying receipt and ballot language provided by the Medina County Board of Elections. Esber seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.

UPCOMING MEETINGS:

Trustees: September 11th ZC: Sept. 6th Public Hearing to rezone parcels on W. 130th from RR to R1.

BZA: ~~September 5~~ - Meeting Cancelled

Special: October 9th, Levy Information

PUBLIC INPUT:

Cliff Kiersten, 2194 Brittney Blvd. Mr. Kerstin explained the chain of events which brought the Brunswick Hills Police and Fire Departments to his home when he was out of town. Mr. Kirsten is very grateful that from the time his wife called him, he called Columbus dispatch and they contacted our dispatch, it was no more than ten minutes our departments were at his house. Wife is doing fine.

OFF CAMERA:

Esber moved to go off camera for the signing of Warrants & Purchase Orders and any other business brought before the board. Witthuhn noted time at 7:24 pm and seconded. Kusnerak – yes. Witthuhn – yes. Esber – yes. Motion carried.

ADJOURN:

Kusnerak moved to adjourn at 7:49 pm. Esber seconded. All voted yes. Motion carried.

Michael Esber, Chair Trustee

Katherine Esber, Fiscal Officer

John Witthuhn, Vice-Chair Trustee

Christina Kusnerak, Trustee